

**Village of Pentwater
2019 Street & Utility Improvements**

PROGRESS MEETING NO. 2 - MINUTES

Meeting Held: Wednesday, May 15, 2019 at 10:00 a.m.

Attendance: Sign-In Sheet Attached.

ITEMS TO BE DISCUSSED:

1. Progress to Date:
 - Lowell Street underground is complete.
 - Wythe Street removed pavement from Park Street to Hanover Street.
 - Hanover Street watermain complete from Wythe Street to Morris Street.
 - Hanover Street sanitary to Concord Street is complete.
 - Hanover Street storm to Concord Street is complete.
2. Projected Schedule:
 - Lowell Street gravel and pavement will be complete by May 24th; restoration by Memorial Day.
 - Dover Street underground finished to Park Street.
 - Concord Street and Park Street pavement will be removed.
 - Contractor will continue around Park Street and then Concord Street.
 - Hanover Street watermain to 3rd Avenue water services and road building from Wythe Street to Morris Street.
3. Schedule issues:
 - No issues at this time.
4. Safety:
 - Electrical main was mismarked on Hanover Street by MissDig.
5. Traffic Control:
 - No issues at this time.
6. Erosion Control:
 - No issues at this time.

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7. Utility Coordination:
 - None at this time.
8. Design Modifications/Clarifications:
 - The Village would like to replace the 6" sanitary main midblock on Concord Street. The sanitary manhole is in the influence of the pavement.
9. Contractor's Concerns:
 - New house on Hanover Street needs to get water service done before road is complete.
10. Owner's Concerns:
 - None at this time.
11. Payment Status:
 - Village has council meetings the 2nd Monday of each month. The cutoff for this pay application will be May 31st.
12. Miscellaneous Notes:
 - Put in long side services Hanover. Chris Brown to check on this.
 - From Morris Street to 3rd Avenue new bank of mailboxes by Morris Street.
 - 381 Morris Street needs mailbox moved to bank of mailboxes.
13. Next Progress Meeting:
 - Wednesday, May 29, 2019 at 10:00 a.m.

The proceeding minutes are the writer's interpretation of the major events of the meeting. If anyone in attendance disagrees with the writer's interpretation, please indicate your discrepancy in writing within seven (7) days of the dates of these minutes.

Minutes Prepared By:

FLEIS & VANDENBRINK



Mike Mattzela, P.E.
Project Manager

cc: Those in Attendance

Enclosures: Sign-In Sheet

PROGRESS MEETING SIGN-IN SHEET

Project Title: Village of Pentwater, 2019 Street & Utility Improvements

F&V Project No.: 830950

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