

**Village of Pentwater - Downtown Development Authority**  
**Regular Meeting Minutes – Via Zoom – April 8, 2020**

**Call to Order via Zoom** – Schumaker called the meeting to order at 10:00 AM followed by the Pledge of Allegiance to the flag.

**Attendance Roll Call via Zoom** – Schumaker, Witt, Henley, Dunn, Ressel-Hodan, Loisch, Graettinger, MacDonald, Haack and Hodges.

**Absent** – Lambrix.

**Also, present via Zoom** – Brown, Village Manager, Siok, Village Deputy Clerk/Treasurer, and Rande Listerman, Village Clerk/Treasurer.

**Approval of the Agenda via Zoom**

**Motion by Graettinger and second by Hodges** to approve the Agenda as presented.  
Voice vote: All Ayes. Opposed: None. Motion carried.

**Approval of the Minutes of February 12, 2020 via Zoom**

**Motion by Ressel-Hodan and second by Witt** to approve minutes of February 12, 2020.  
Voice vote: All Ayes. Opposed: None. Motion carried.

**Public Comments – None.**

**Comments from the Chair via Zoom**

Schumaker said that she wanted Lambrix to talk to the group about small businesses and loans. She said she would like to briefly share and discuss a few ways to help the small businesses in town.

**COMMITTEE REPORTS via Zoom**

**a. Treasurer’s Report** – Village Clerk Listerman said the DDA had 2 check disbursements and the packet shows the fund balance as of the 31st is \$29,171.60. Witt said with the receivable from the county, cash would be approximately \$30,000 before tax money is received and if spent nothing after collecting tax money would have about \$55,000.

**Motion by Ressel-Hodan and second by MacDonald** to approve the Treasurer’s Report as submitted in the packet. **Roll call vote:** Ressel-Hodan, yes; MacDonald, yes; Schumaker, yes; Witt, yes; Henley, yes; Dunn, yes; Graettinger, yes; Loisch, yes; Haack, yes; Hodges, yes.  
Absent: – Lambrix. Motion passed.

**b. Wi Fi** – Schumaker said that they just received the proposal from Sky-Webb, but haven’t met to review yet.

**c. SOS** – Ressel-Hodan said it might be too early to know whether it should be scheduled or postponed. Discussion followed possibly rescheduling.

**Motion by Ressel-Hodan and second by Graettinger** for the committee with the Village President to make a decision in mid-May whether to reschedule the (SOS) Start of Summer party, dependent upon the status of the State’s Executive Order.

Roll call vote: Ressel-Hodan, yes; Graettinger, yes; Schumaker, yes; Witt, yes; Henley, yes; Dunn, yes; Loisch, yes; MacDonald, yes; Haack, yes; Hodges, yes. Absent: Lambrix.  
Motion carried.

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**Unfinished Business**

Schumaker said that we are postponing Unfinished Business due to the current State order. **Motion by Hodges and second by Graettinger** to postpone Unfinished Business when we can work on these projects at a later date.

Roll call vote: Hodges, yes; Graettinger, yes; Schumaker, yes; Witt, yes; Henley, yes; Dunn, yes; Ressel-Hodan, yes; Loisch, yes; MacDonald, yes; Haack, yes. Absent: Lambrix. Motion carried.

**New Business**

**a. Small Business Report**– Schumaker said that Lambrix had sent out information regarding grants, resources and loans available for small businesses. A task force was created, including Schumaker, Ressel-Hodan and the Chamber, to assist the owners and businesses if they have any questions regarding money available in Oceana County. Resources have been posted on the Village website. In the discussion that followed, Schumaker asked, as DDA, if there were any ideas on, they could help the local businesses in Pentwater. Hodges said that business owners now can sign up for unemployment, something that they never have been able to before. He also suggested that local merchants encourage people to purchase gift cards so they could have a cash flow. Ressel-Hodan said the Chamber was going to do a general card to be used at local businesses and maybe the DDA could have a raffle or something to promote gift cards. Hodges said even though Pentwater is usually dormant at this time of year, we still need to think about how to help our local merchants, since we don't know how long this will last, and as the State is suggesting, if any business has a question and can't pay their bills, they should contact their debtor. Schumaker said that she will create an email to send to all businesses/owners. Graettinger suggested running the idea of purchasing gift cards using DDA money before legal advice. Hodges said before proceeding, we will get clarification.

**b. Hancock Improvement** – Ressel-Hodan said the factors taken into consideration looking at the possible trash containers were: commercial grade, Village look, having a top cover rain-bonnet, weight, and the count. Discussion followed. Decision needs to be made on the count. **Motion by Ressel-Hodan and second by Graettinger** to purchase up to 37 trash containers per approval of Village Manager of final count needed (one test model now of its durability). Roll call vote: Ressel-Hodan, yes; Graettinger, yes; Schumaker, yes; Witt, yes; Henley, yes; Dunn, yes; Loisch, yes; MacDonald, yes; Haack, yes; Hodges, yes. Absent: Lambrix. Motion carried.

**Adjournment** – Meeting adjourned at 11:59 AM by Schumaker via Zoom.

Next Regular DDA Meeting, June 10, 2020, at 10:00 AM via Zoom.

Respectfully submitted,

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Barbara Siok, Deputy Clerk/Treasurer

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Date

Approved at DDA Regular Meeting, June 10, 2020