

**PENTWATER COMMUNITY HALL
BUILDING CLOSURE POLICY**

The decision to close the Village of Pentwater Community Hall during normal business hours for reasons of weather, building conditions, disruptive actions or health risks will be made by the Village Manager or his/her designee.

The Village Manager will prepare and institute a notification procedure in order that the employees, elected officials and public are made aware of said closure. Employees will be notified by text, phone call or email. The Public will be notified by the website banner and/or a sign on the door.

Motion by Palmer, support by Burdick to approve the Building Closure Policy as presented.
Voice Vote 6 – 0, Absent: Angell-Powell.

Adopted: November 11, 2019