



Pentwater Planning Commission Regular Meeting Minutes – August 27, 2024

Chairperson Chris Conroy called the regular meeting of the Pentwater Village Planning Commission Meeting to order at 6:00 pm, at Park Place, 310 N. Rush Street, Pentwater, with the Pledge of Allegiance.

ROLL CALL

Present: Kyle Jansen, Ron Stoneman, Phil Frame, Tim Kelley, Amy Roberson, and Chris Conroy.

Absent: Mary Marshall.

Staff Present: Katie Anderson, Zoning Administrator.

APPROVAL OF AGENDA

Motion by Frame, second by Jansen to approve the agenda as presented.

Voice Vote: Aye: 6 Nay: 0 Absent: 1 Motion passed.

APPROVAL OF REGULAR MEETING MINUTES

Motion by Frame, second by Jansen to approve the July 23, 2024, regular meeting minutes as presented.

Voice Vote: Aye: 6 Nay: 0 Absent: 1 Motion passed.

PUBLIC COMMENTS FOR ITEMS ON THE AGENDA

None.

PUBLIC HEARING

None.

OLD BUSINESS

None.

NEW BUSINESS

A. Village Council/Planning Commission Workshop Discussion

Motion by Stoneman, second by Frame to request a joint meeting with the Pentwater DDA to discuss the façade of the downtown area and which committee should be involved with working with the Village Council.

Voice Vote: Aye: 6 Nay: 0 Absent: 1 Motion passed.

Discussion was held about the former Façade Design Committee, the established ordinance, and its repeal. The Planning Commissioners requested a copy of the former ordinance, a timeline of when it was repealed and any committees or designs that were created after the repeal.

B. Commercial District Signs and Sidewalk Clearance

Discussion was held regarding the state of the downtown sidewalk area and the lack of clearance due to the abundance of signs, sandwich boards and flags. This item would be added to the joint meeting between the Planning Commission and the Pentwater DDA.

COMMITTEE/DEPARTMENT REPORTS

A. Zoning Administrator – Ms. Anderson’s written report was accepted by the Planning Commission.

B. Zoning Board of Appeals – No Meeting, No Report.

PUBLIC COMMENTS

None.

COMMUNICATIONS FROM PLANNING COMMISSION MEMBERS

None.

ADJOURNMENT

Motion by Stoneman, second by Roberson to adjourn the meeting at 6:45pm.

Voice Vote: Aye: 6 Nay: 0 Absent: 1 Motion passed.

Respectfully Submitted,

Katie Anderson, Zoning Administrator

Approved by the Village of Pentwater Planning Commission on _____