



Pentwater Planning Commission Regular Meeting Minutes – July 23, 2024

Chairperson Chris Conroy called the regular meeting of the Pentwater Village Planning Commission Meeting to order at 6:00 pm, at Park Place, 310 N. Rush Street, Pentwater, with the Pledge of Allegiance.

ROLL CALL

Present: Kyle Jansen, Ron Stoneman, Mary Marshall, Tim Kelley, Amy Roberson, and Chris Conroy.

Absent: Phil Frame.

Staff Present: Katie Anderson, Zoning Administrator.

APPROVAL OF AGENDA

Motion by Stoneman, second by Jansen to approve the agenda as presented.

Voice Vote: Aye: 6 Nay: 0 Absent: 1 Motion passed.

APPROVAL OF REGULAR MEETING MINUTES

Motion by Stoneman, second by Jansen to approve the July 10, 2024, regular meeting minutes as presented.

Voice Vote: Aye: 6 Nay: 0 Absent: 1 Motion passed.

PUBLIC COMMENTS FOR ITEMS ON THE AGENDA

None.

PUBLIC HEARING

None.

OLD BUSINESS

None.

NEW BUSINESS

A. Workshop Discussions

Discussion was held about topics for future joint workshops with the Village Council and Planning Commission. Topic items included architectural standards and designs for old Village Hall and future development in the C-3 District, parking and walkability, and food truck standards. Commissioners also discussed reaching out to the Village Attorney about what kind of standards could be set and if there are any legalities to worry about if standards and design specifics were to be set. The Planning Commission requested a joint workshop during a Council Committee of the Whole meeting in August. The Planning Commission would be willing to move its regularly scheduled August 27th meeting to August 26th to accommodate the Village Council.

COMMITTEE/DEPARTMENT REPORTS

- A. Zoning Administrator** – Ms. Anderson’s written report was accepted by the Planning Commission.

- B. Zoning Board of Appeals** – Met to set the 2024/2025 Annual Meeting Schedule.

PUBLIC COMMENTS

None.

COMMUNICATIONS FROM PLANNING COMMISSION MEMBERS

None.

ADJOURNMENT

Motion by Marshall, second by Roberson to adjourn the meeting at 7:07pm.
Voice Vote: Aye: 6 Nay: 0 Absent: 1 Motion passed.

Respectfully Submitted,

Katie Anderson, Zoning Administrator

Approved by the Village of Pentwater Planning Commission on _____