

Regular Meeting of Village Council
June 10, 2024
Park Place – 310 North Rush Street

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

President Jeff Hodges called the regular meeting of the Pentwater Village Council to order at 6:00 P.M. from Park Place Meeting Center.

II. ROLL CALL

Present: Dave Bluhm, Phil Frame, Jared Griffis, Dan Nugent, Kathy O'Connor, Don Palmer, and Jeff Hodges.

Absent: None.

Also present: Clerk/Treasurer Rande Listerman, Police Chief Laude Hartrum, Zoning Administrator/Rec Director Kate Anderson, and Deputy Clerk/Treasurer VanNortwick.

III. PUBLIC COMMENTS – On the agenda

None.

IV. APPROVAL OF THE AGENDA

President Hodges requested approval of the agenda. *Motion* by Frame, supported by Griffis to approve the agenda as presented.

Voice vote: Yes: 7. Bluhm, Frame, Griffis, Nugent, O'Connor, Palmer, and Hodges. No: 0. Absent: 0. Motion approved 7 - 0.

V. CONSENT AGENDA

- A. Approval of minutes: Regular Council Meeting May 11, 2024 and, Special Council Meeting May 30, 2024.
- B. Disbursements Village: Accounts Payable: \$167,637.41, Payroll: \$112,491.32.
- C. Disbursements from the Township: Fire Department – Accounts Payable – \$525.76.
- D. Commission & Board Reports: Planning Commission, DDA, and Park & Rec Board.
- E. Requests for Village Property use:
 - 1. 2025 Chamber of Commerce Schedule and requests for Road Closures.
 - 2. Darcy Greiner, June 7th, 2025 – Wedding.

Motion by Palmer, supported by Frame to remove from the consent agenda one item, check number 50800, SABO, in the amount of \$1,110.85, and to correct the May 13, 2024, minutes under the motion for the consent agenda approval to remove Trustee Palmer's name under yes.

Roll Call Vote: Yes: 7. Bluhm, Frame, Griffis, Nugent, O'Connor, Palmer, and Hodges. No: 0. Absent: 0. Motion approved: 7 - 0.

Motion by O'Connor, supported by Griffis to approve check number 50800, SABO, in the amount of \$1,110.85.

Roll Call Vote: Yes: 6. Bluhm, Frame, Griffis, Nugent, O'Connor, and Hodges.

No: 1. Absent: 0. Motion approved: 6 - 1.

VI. ANNOUNCEMENTS

A. Comments from the President:

None.

VII. CORRESPONDENCE

o *Correspondence directed to the Village Clerk will be received, filed, and emailed to the Village Council.*

1. Becky Dozhier.

VIII. VILLAGE DEPARTMENT REPORTS

Reports are in the meeting packet and posted on www.pentwatervillage.org.

A. Interim Village Manager Steve Brock – Report given orally.

B. Clerk/Treasurer – Report submitted in writing.

Motion by O'Connor, supported by Frame to receive the May 2024 financials as presented.

Roll Call Vote: Yes: Bluhm, Frame, Griffis, Nugent, O'Connor, Palmer, and Hodges.

No: 0. Absent: 0. Motion approved 7 - 0.

C. Police Chief - Report submitted in writing.

D. Fire Chief - Report submitted in writing.

E. Zoning Administrator - Report submitted in writing.

F. Rec Director - Report submitted in writing.

G. Park Place - Report submitted in writing.

IX. COMMITTEE REPORTS

A. Buildings & Grounds – Report submitted in writing.

Discussion was held regarding a Mutt Mitt dispenser at the Water Tower Park.

B. Finances – No meeting, no report.

C. Ordinances - No meeting, no report.

D. Personnel – Reports submitted in writing.

E. Planning/Economic Development - No meeting, no report.

F. Service – No meeting, no report.

Chairman Palmer shared a written history of the request to President Jeff Hodges to hold a Service Committee meeting on Friday, May 17, 2024, @ 6 P.M. along with the texts addressed to the Village Clerk and a copy of the draft license agreement created by the Village Attorney Brian Monton. Discussion was held regarding Chairman Palmer's concerns regarding the process of receiving approval to set an agenda and hold a committee meeting. The Services Committee did meet on April 26, 2024, and the committee motioned to have the issue of the license agreement brought back to the Village Council at the May Council meeting. It was not on the Council's agenda. President Hodges will contact Chairperson Palmer to discuss the issue.

Motion by Palmer, supported by Nugent to approve the license agreement with the Antler Bar for the dumpster placement on public property.

Trustee Frame would like the issue tabled. He stated this issue was not on the agenda tonight and he has not had a chance to read the license agreement and you are asking him to vote on something he has not read.

Motion by Frame, supported by Bluhm to adjourn the issue until the July Council meeting and ask Clerk/Treasurer Listerman to report to the entire council the history of the motions on the issue.

Roll Call Vote: Yes: 5. Bluhm, Frame, Griffis, O'Connor, and Hodges.
No: 2. Nugent and Palmer. Absent: 0. Motion approved 5 - 2.

X. PUBLIC HEARING

None.

XI. UNFINISHED BUSINESS

None.

XII. NEW BUSINESS

A. Resolution No. 2024-06-19 Authorizing 2024A Capital Improvement Bonds Limited General Obligation.

Motion by Bluhm, supported by Frame to approve Resolution No. 2024-06-19 Authorizing 2024A Capital Improvement Bonds Limited General Obligation.

Roll Call Vote: Yes: Bluhm, Frame, Griffis, Nugent, O'Connor, Palmer, and Hodges.
No: 0. Absent: 0. Motion approved 7 - 0.

B. Resolution No. 2024-06-20 Designation of Street Administrator.

Motion by Frame, supported by Nugent to approve Interim Manager Steve Brock as the Street Administrator.

Roll Call Vote: Yes: Bluhm, Frame, Griffis, Nugent, O'Connor, Palmer, and Hodges.
No: 0. Absent: 0. Motion approved 7 - 0.

C. Resolution No. 2024-06-21 2024-2025 1st Quarter Budget Amendments.

Motion by Palmer, supported by Griffis to approve Resolution No. 2024-06-21; 2024-2025 1st Quarter Budget Amendments as presented.

Roll Call Vote: Yes: Bluhm, Frame, Griffis, Nugent, O'Connor, Palmer, and Hodges.

No: 0. Absent: 0. Motion approved 7 - 0.

D. Clean Water Plant - Scada System Quote.

Motion by Palmer, supported by O'Connor to approve the quote from West Michigan Instrumentation Systems, Inc. in the amount of, \$24,917 for the SCADA & Dialer Upgrade at the Clean Water Plant.

Roll Call Vote: Yes: Bluhm, Frame, Griffis, Nugent, O'Connor, Palmer, and Hodges.

No: 0. Absent: 0. Motion approved 7 - 0.

E. MDOT Park Street Project – Invoice Approval.

Motion by Bluhm, supported by Griffis to approve the invoice from MDOT in the amount of \$29,291.72 for overages on the 2022 Park St Reconstruction Project from Hancock to Third Street.

Roll Call Vote: Yes: Bluhm, Griffis, Nugent, O'Connor, Palmer, and Hodges.

No: 1. Frame. Absent: 0. Motion approved 6 – 1

F. Council Conflict of Interest Statement.

Each member of the Village Council stated any conflict of interest they may have which is listed below:

President Jeff Hodges – owner of Village Pub & Café and Provisions.

Trustee Don Palmer – Resident.

Trustee Phil Frame – Business in town.

Trustee Dave Bluhm – Commodore of the PYC.

Trustee Dan Nugent – Property owner and multiple businesses.

Trustee Jared Griffis – West Michigan Carpet.

Trustee Kathy O'Connor – no additional property, no additional businesses.

G. Village Manager Executive Search Firm Selection.

Motion by Bluhm, supported by Palmer to approve the contract for the Village Manager Executive Search Firm with Double Haul Solutions in the amount of \$1250 bi-weekly.

Discussion was held regarding the letter some Council Trustees received from Peter Rexford. Trustee Nugent asked if we should look at the in-house hiring first. It was determined that anyone has a right to submit a resume for the position. All candidates will be vetted fairly by the executive search firm and presented to the Village Council for consideration.

Roll Call Vote: Yes: Bluhm, Frame, Griffis, Nugent, O'Connor, Palmer, and Hodges.

No: 0. Absent: 0. Motion approved 7 - 0.

XIII. PUBLIC COMMENTS:

Terry Cluchey, 6690 Ridge Road – expressed his concerns over the ability of Civic Band members to park on the Village Green for the concert.

John Plummer, 283 S. Hancock Street – The owner of the Antler Bar would like to see the licensing agreement for the dumpster addressed again. Currently, his employees are walking the trash across the street to 330 S. Hancock Street. The request to enter into a licensing agreement has been on the council’s agenda twice with a tie vote.

Heather Douglas, Township Treasurer – Pentwater Township has not heard anything regarding the agreement that was sent over months ago regarding the township's sewer system. She supports John Plummer's request for a licensing agreement for the dumpster. The council should consider the employee that is in-house for the Village Manager’s position.

Jim Karner, 416 N. Rush Street – regarding the seniors who sit in their cars to listen to the civic band concerts, a low-watt FM transmitter could be used to send the signal. This may solve some of the parking issues.

Eva Gregwer, Chamber of Commerce – complimented the quality of the electronic meeting tonight. Suggested meeting the PYC halfway by letting them park on the Village Green for special events. The Chamber would be willing to assist with the cost of the mutt mitts by placing a box with bags available for use by pet owners.

XIV. COUNCIL COMMENTS:

Trustee Nugent stated the street signs should be purple and gold.

XV. CLOSED SESSION

None.

XVI. ADJOURNMENT

President Jeff Hodges adjourned the meeting at 8:36 P.M.

Respectfully submitted,

Rande Listerman, MiCPT, CPFA, CPFIM, MiPMC
Clerk/Treasurer

Date