

# Village of Pentwater

65 S Hancock St., PO Box 622 Pentwater, Michigan 49449  
(231) 869-8301 Website: [www.pentwatervillage.org](http://www.pentwatervillage.org)

## Special Meeting of Village Council Minutes March 25, 2024, at 6:00 P.M. Park Place 310 North Rush Street

### I. CALL TO ORDER

President Jeff Hodges called the special meeting of the Pentwater Village Council to order at 6:00 P.M. from the Park Place Meeting Center at 310 North Rush Street.

### II. PLEDGE OF ALLEGIANCE

### III. ROLL CALL

Present: Phil Frame, Jared Griffis, Kathy O'Connor, Don Palmer, Jeff Hodges.  
Absent: Dave Bluhm and Dan Nugent.  
Also, present: Clerk/Treasurer Rande Listerman.

### IV. PUBLIC COMMENTS – On the agenda

None.

### V. APPROVAL OF THE AGENDA

President Hodges requested an approval of the agenda. *Motion* by O'Connor, supported by Palmer, to approve the agenda as presented.

Voice Vote: Yes: 5. No: 0. Absent: 2. Motion Carried 5 – 0.

### VI. COMMENTS FROM THE PRESIDENT

None.

### VII. UNFINISHED BUSINESS

None.

### VIII. NEW BUSINESS

A. Resolution No. 2024-03-12 4<sup>th</sup> Quarter Budget Amendment 2023-2024-General Fund.  
*Motion* by Griffis, supported by Frame to approve Resolution No. 2024-03-12 4<sup>th</sup> Quarter Budget Amendments 2023-2024 General Fund.

Roll Call Vote: Yes: Frame, Griffis, O'Connor, Palmer, and Hodges.  
No: 0. Absent: Bluhm and Nugent. Motion approved 5 - 0.

B. Resolution No. 2024-03-10 DWSFR Authorized Project Representative.  
*Motion* by O'Connor, supported by Griffis to approve Resolution No. 2024-03-10 DWSRF authorizing the Project Representative to be President Jeff Hodges, the Chief Executive Officer in the absence of a Village Manager.

Roll Call Vote: Yes: Frame, Griffis, O'Connor, Palmer, and Hodges.  
No: 0. Absent: Bluhm and Nugent. Motion approved 5 - 0.

**C. Permission for administrative staff to apply for non-matching grant funding.**

*Motion* by O'Connor, supported by Palmer to give permission for the administrative staff to apply for non-matching grant funding.

Amended Motion:

*Motion* by O'Connor, supported by Frame to give permission for the administrative staff to apply for non-matching grant funding with oversight.

2<sup>nd</sup> Amended Motion – Final:

*Motion* by Palmer, supported by O'Connor to give permission for the administrative staff to apply for non-matching grant funding with oversight of the Chief Executive Officer, Village Manager and/or Village Council.

Roll Call Vote: Yes: Frame, Griffis, O'Connor, Palmer, and Hodges.  
No: 0. Absent: Bluhm and Nugent. Motion approved 5 - 0.

**D. Resolution No. 2024-03-11 MERS Health Care Savings Program.**

*Motion* by Palmer, supported by O'Connor to approve Resolution No. 2024-03-11 MERS Health Care Savings Program for the retirees and appoint the Clerk/Treasurer as the authorized signer.

Roll Call Vote: Yes: Frame, Griffis, O'Connor, Palmer and Hodges.  
No: 0. Absent: Bluhm and Nugent. Motion approved - 0.

**IX. CLOSED SESSION**

None.

**XI. COUNCIL COMMENTS**

*President Jeff Hodges* shared with the council he has received additional repairs and maintenance quotes for the Clean Water Plant.

*Trustee Palmer* asked who is handling the day-to-day functions in place of the Village Manager?

Discussion was held amongst the council members present regarding the process to move forward with a search for the Village Manager.

**XIII. PUBLIC COMMENTS**

Clerk/Treasurer Rande Listerman asked that the Council consider discussing the process of searching for a new Village Manager at a Special Council meeting the date to be determined after all Council members are available and to set the date after the April's Regular Council meeting.

**XIV. ADJOURNMENT**

President Hodges adjourned the meeting at 6:37 P.M.

Respectfully submitted,

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Rande Listerman  
Clerk/Treasurer

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Date