

Village of Pentwater

327 S Hancock St., PO Box 622 Pentwater, Michigan 49449
(231) 869-8301 Website: www.pentwatervillage.org

Regular Meeting of Village Council MEETING MINUTES MARCH 8, 2021 VIA ELECTRONIC ZOOM

I. CALL TO ORDER

President Jeff Hodges called the regular meeting of the Pentwater Village Council to order at 6:00 P.M. from the Community Room at Village Hall via Zoom.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Present: Michelle Angell-Powell, Pam Burdick, Jared Griffis, Don Palmer, Claudia Ressel-Hodan, Jeff Hodges.

Absent: Dan Nugent

Also, present: Village Manager Chris Brown, Clerk/Treasurer Rande Listerman, Chief Laude Hartrum & Zoning Administrator Keith Edwards, Parks & Rec Director Kate Anderson.

IV. PUBLIC COMMENTS – On the agenda

None

V. APPROVAL OF THE AGENDA

President Hodges requested an approval of the agenda. *Motion* Angell-Powell supported by Burdick to approve the agenda as presented.

ROLL CALL VOTE: AYES: Angell-Powell, Burdick, Griffis, Ressel-Hodan, Palmer and Hodges.

NAYS: 0. ABSENT: Dan Nugent. Motion approved 6 - 0.

VI. CONSENT AGENDA

- A. Approval of Minutes: Regular Council Meeting on February 8, 2021.
- B. Disbursements Village: Accounts Payable - \$245,329.90; Payroll - \$71,431.27.
- C. Disbursements from Township: Fire Department - \$40,463.81.
- D. Commission & Board Reports: Planning Commission.
- E. Requests for Village Property use:
 - a. Village Green - Friends of the Pentwater-Hart Trail on Saturday, June 26, 2021 11A.M.- 3 P.M.
 - b. Village Green - Chamber of Commerce Brews & Beats changed to September 3rd & 4th, 2021.
 - c. Village Green - David Ross & Julia Iacopelli - Wedding on Saturday, July 24, 2021 from 2:30P.M. to 4:30P.M.
 - d. Village Green – Pentwater Public Schools – 2021 Graduation Thursday, May 27, 2021 @ 7 P.M.

Motion by Ressel-Hodan second by Angell-Powell to approve the consent agenda items as presented.

ROLL CALL VOTE: AYES: Angell Powell, Burdick, Griffis, Ressel-Hodan, Palmer and Hodges.

NAYS: 0. ABSENT: Dan Nugent. Consent agenda items approved 6 - 0.

VII. ANNOUNCEMENTS

None

VIII. VILLAGE DEPARTMENT REPORTS

Reports are in the meeting packet and posted on www.pentwatervillage.org.

A. Village Manager - Report submitted in writing.

B. Clerk/Treasurer - Report submitted in writing.

Motion by Palmer, supported by Angell-Powell to approve the financials as presented.

ROLL CALL VOTE: AYES: Angell Powell, Burdick, Griffis, Ressel-Hodan, Palmer and Hodges.

NAYS: 0. ABSENT: Dan Nugent. Consent agenda items approved 6 - 0.

C. Police Chief – Report submitted in writing.

D. Fire Chief – Report submitted in writing.

E. Zoning Administrator – Report submitted in writing.

F. Parks & Rec Director – Report submitted in writing.

IX. PUBLIC HEARING

None.

X. COMMITTEE REPORTS

A. Building & Grounds – No meeting, no report.

B. Finances – Minutes submitted in writing.

C. Ordinances - No meeting, no report.

D. Personnel - Minutes submitted in writing.

E. Planning/Economic Development – Minutes submitted in writing.

F. Services – No meeting, no report.

XI. UNFINISHED BUSINESS

- A. Resolution No. 2021-03-07 Proposed Lot Split 64-044-712-001-00 Eric and Jen Norris 438 S. Rush Street.

Motion by Angell-Powell, supported by Griffis to approve Resolution No. 2021-03-07 the Proposed Lot Split 64-044-712-001-00 of Eric and Jen Norris at 438 S. Rush Street recommended by the Village Planning Commission.

ROLL CALL VOTE: AYES: Angell Powell, Burdick, Griffis, Ressel-Hodan, Palmer and Hodges.

NAYS: Dan Nugent. ABSENT: 0. Motion approved 6 - 0.

- B. Appointments to the Zoning Board of Appeals.

Motion by Griffis, supported by Burdick to approve the appointment of Vanessa Boyko to the Zoning Board of Appeals as 1st Alternate with a term ending of March 2024.

ROLL CALL VOTE: AYES: Angell Powell, Burdick, Griffis, Ressel-Hodan, Palmer and Hodges.

NAYS: 0. ABSENT: Dan Nugent. Motion approved 6 - 0.

Motion by Palmer, supported by Ressel-Hodan to adjourn the appointment of 2nd alternate to the Zoning Board of Appeals until April's Regularly Scheduled Council meeting.

ROLL CALL VOTE: AYES: Angell Powell, Burdick, Griffis, Ressel-Hodan, Palmer and Hodges.

NAYS: 0. ABSENT: Dan Nugent. Motion approved 6 - 0.

XII. NEW BUSINESS

- A. Tridonn Construction Pay Application No. 4 - Village Hall 65 South Hancock in the amount of \$73,046.51

Motion by Angell-Powell, supported by Griffis to approve Tridonn Construction Pay Application No. 4 in the amount of \$73,046.51.

ROLL CALL VOTE: AYES: Angell Powell, Burdick, Griffis, Ressel-Hodan, Palmer and Hodges.

NAYS: 0. ABSENT: Dan Nugent Motion approved 6 - 0.

- B. Resolution No. 2021-03-03; 2021-2022 Garbage Rates.

Motion by Palmer supported by Griffis to approve Resolution No. 2021-03-03; 2021 - 2022 Garbage Rates as presented.

Discussion was held:

Trustee Don Palmer asked if Republic would consider changing the Recycle day to a set day in the month (example: 1st Monday) instead of every four weeks on a rotating basis which can be confusing.

ROLL CALL VOTE: AYES: Angell Powell, Burdick, Griffis, Ressel-Hodan, Palmer and Hodges.

NAYS: 0. ABSENT: Dan Nugent Motion approved 6 - 0.

- C. Resolution No. 2021-03-04; 2021-2022 Fee Schedule.

Motion by Ressel-Hodan supported by Palmer to approve Resolution No. 2021-03-04; 2021-2022 Fee Schedule as presented.

ROLL CALL VOTE: AYES: Angell Powell, Burdick, Griffis, Ressel-Hodan, Palmer and Hodges.

NAYS: 0. ABSENT: Dan Nugent Motion approved 6 - 0.

D. Resolution No. 2021-03-05: 2021-2022 Marina Fee Schedule.

Motion by Palmer supported by Griffis to approve Resolution No. 2021-03-05; 2021-2022 Marina Fee Schedule with one correction under Seasonal Slip Fee 28' to 45' change the amount to \$4,136.00.

ROLL CALL VOTE: AYES: Angell Powell, Burdick, Griffis, Ressel-Hodan, Palmer and Hodges.

NAYS: 0. ABSENT: Dan Nugent Motion approved 6 - 0.

E. Resolution No. 2021-03-06; 2021-2022 Zoning Fee Schedule.

Motion by Palmer, supported Burdick to approve Resolution No. 2021-03-06; 2021-2022 Zoning Fee Schedule as presented.

ROLL CALL VOTE: AYES: Angell Powell, Burdick, Griffis, Nugent, Ressel-Hodan, Palmer and Hodges.

NAYS: 0. ABSENT: Dan Nugent. Motion approved 6 - 0.

F. Street Administrator Appointment

Motion by Angell-Powell, supported by Ressel-Hodan to approve Village Manager Chris Brown as the Village of Pentwater Street Administrator for 2021-2022 Fiscal Year.

ROLL CALL VOTE: AYES: Angell Powell, Burdick, Griffis, Nugent, Ressel-Hodan, Palmer and Hodges.

NAYS: 0. ABSENT: Dan Nugent. Motion approved 6 - 0.

G. Marina Deficit from Waterway Grant \$96,040.

Motion by Ressel-Hodan, supported by Griffis to approve transferring \$96,040 from the General Fund to cover the Marina Deficit until the Waterway Grant reimbursement is deposited then the Marina will pay back the General Fund.

ROLL CALL VOTE: AYES: Angell Powell, Burdick, Griffis, Nugent, Ressel-Hodan, Palmer and Hodges.

NAYS: 0. ABSENT: Dan Nugent. Motion approved 6 - 0.

H. Village Property Liability and Workman's Compensation Insurance Quote.

Motion by Ressel-Hodan, supported by Griffis to approve the quote from BHS Insurance Carrier for Property Liability in the amount of \$27,162.00 and Workers Compensation in the amount of \$10,991.40

ROLL CALL VOTE: AYES: Angell Powell, Burdick, Griffis, Nugent, Ressel-Hodan, Palmer and Hodges.

NAYS: 0. ABSENT: Dan Nugent. Motion approved 6 - 0.

I. Zoning Official Contract.

Motion by Ressel-Hogan, supported by Angell-Powell to approve the Zoning Official Keith Edwards working for Pentwater Township on a contract basis with the Village of Pentwater contributing \$22,585.96 annual towards his salary, payroll taxes and benefits.

ROLL CALL VOTE: AYES: Angell Powell, Burdick, Griffis, Nugent, Ressel-Hodan, Palmer and Hodges.

NAYS: 0. ABSENT: Dan Nugent. Motion approved 6 - 0.

J. Clerk/Treasurer Annual Evaluation

Motion by Burdick, supported by Palmer to approve the Clerk/Treasurer Rande Listerman's annual evaluation with a 2% increase retro-active to November 1, 2020.

ROLL CALL VOTE: AYES: Angell Powell, Burdick, Griffis, Nugent, Ressel-Hodan, Palmer and Hodges.

NAYS: 0. ABSENT: Dan Nugent. Motion approved 6 - 0.

Motion by Burdick, supported by Palmer to approve hiring a facilitator for Team Building session with the Village Administrative Staff, Management, and the Police Department with in 1 year with a written report given to Village Council upon completion.

K. Village Manager's Contract.

Motion by Burdick, supported by Ressel-Hodan to approve a four-year contract renewal with the Village Manger Chris Brown with a 2% increase with the stipulation that he complete a Management Training Course within one year. If the course is not completed the contract will be reviewed again.

ROLL CALL VOTE: AYES: Angell Powell, Burdick, Griffis, Ressel-Hodan and Hodges.

NAYS: Palmer. ABSENT: Dan Nugent Motion approved 5 - 1.

XIII. PUBLIC COMMENTS:

Dean Gustafson, 410 S. Chester - asked if some effort can be given to work with the owner of the Post Office Building to spend a little money on the exterior and clean it up.

XIV. CLOSED SESSION:

None

XV. ADJOURNMENT

President Hodges adjourn the meeting 7:34 P.M.

Respectfully submitted,

Rande Listerman, MiCPT, CPFA, CPFIM
Clerk/Treasurer

Date