

# Village of Pentwater

327 S Hancock St., PO Box 622 Pentwater, Michigan 49449  
(231) 869-8301 Website: [www.pentwatervillage.org](http://www.pentwatervillage.org)

## Regular Meeting of Village Council MEETING MINUTES NOVEMBER 9, 2020 VIA ELECTRONIC ZOOM

### I. CALL TO ORDER

President Jeff Hodges called the regular meeting of the Pentwater Village Council to order at 6:00 pm. from the Community Room at Village Hall via Zoom.

### II. PLEDGE OF ALLEGIANCE

### III. ROLL CALL

Present: Michelle Angell-Powell (Pentwater), Pam Burdick (Pentwater), Jared Griffis (Hart), Don Palmer (Pentwater), Claudia Ressel-Hodan (Pentwater), Jeff Hodges (Pentwater).  
Absent: Dan Nugent.

Also, present: Village Manager Chris Brown, Clerk/Treasurer Rande Listerman, Chief Laude Hartrum & Zoning Administrator Keith Edwards, Parks & Rec Director Kate Anderson.

### IV. PUBLIC COMMENTS - On the agenda

*President Jeff Hodges* - I would like to thank everyone that ran for an office and all those that chose not to run again. Also, those that ran for office and were willing to serve but they did not get elected. It takes a lot of time to serve the community and we appreciate all of your contributions.

### V. APPROVAL OF THE AGENDA

President Hodges requested an approval of the agenda. *Motion* Angell-Powell supported by Ressel-Hodan to approve the agenda as presented.

ROLL CALL VOTE: AYES: Angell-Powell, Burdick, Griffis, Ressel-Hodan, Palmer and Hodges.  
NAYS: 0. ABSENT: Nugent Motion approved.

### VI. CONSENT AGENDA

- A. Approval of Minutes: October 12,2020.
- B. Disbursements Village: Accounts Payable - \$200,385.27; Payroll - \$81,705.25.
- C. Disbursements from Township Fire Department \$7,260.01.
- D. Commission & Board Reports: Planning Commission.
- E. Requests for Village Property use:
  - a. 2021 Event Pentwater Sportfishing Association.

*Motion* by Palmer second by Angell-Powell to approve the consent agenda items as presented.

ROLL CALL VOTE: AYES: Angell Powell, Burdick, Griffis, Ressel-Hodan, Palmer and Hodges.

NAYS: 0. ABSENT: Nugent. Consent agenda items approved 6 - 0.

## **VII. ANNOUNCEMENTS**

None

## **VIII. VILLAGE DEPARTMENT REPORTS**

*Reports are in the meeting packet and posted on [www.pentwatervillage.org](http://www.pentwatervillage.org).*

- A. Village Manager - Report submitted in writing.
  
- B. Clerk/Treasurer - Report submitted in writing.  
*Motion* by Palmer, second by Griffis to approve the financials as presented.  
ROLL CALL VOTE: AYES: Angell Powell, Burdick, Griffis, Ressel-Hodan, Palmer and Hodges.  
NAYS: 0. ABSENT: Nugent. Consent agenda items approved 6 - 0.
  
- C. Police Chief – Report submitted in writing.
  
- D. Fire Chief – Report submitted in writing.
  
- E. Zoning Administrator – Report submitted in writing.
  
- F. Parks & Rec Director – Report submitted in writing.

## **IX. PUBLIC HEARING**

None.

## **X. COMMITTEE REPORTS**

- A. Building & Grounds - Minutes submitted in writing.
  
- B. Finances - No meeting, no report.
  
- C. Ordinances - No meeting, no report.
  
- D. Personnel - No meeting, no report.
  
- E. Planning/Economic Development - No meeting, no report.
  
- F. Services - No meeting, no report.

## **XI. UNFINISHED BUSINESS**

- A. North End Park Grant Update.  
The North End Park received \$3,000 in grants from the Community Foundation, \$1,000 from the Oceana Youth Foundation and \$2,000 Grant from the Bessie E. & Ethan Allen Gray Health Fund. The youth can drive should be able to contribute up to \$2,000. Kate will be presenting to the Service Club in December and asking them to consider contributing to the project. Discussion was held on a program for donations to the project and how the village would honor the donor. The council asked Kate Anderson to meet with the Building and Grounds Committee regarding the memorial/donation plan.

## **XII. NEW BUSINESS**

- A. Resolution No. 2020-11-18; Policies and Procedures for Electronic Meetings.  
*Motion* by Ressel-Hodan, second by Burdick to approve Resolution No. 2020-11-2018 Policies and Procedures for Electronic Meetings.  
ROLL CALL VOTE: AYES: Angell Powell, Burdick, Griffis, Ressel-Hodan, Palmer and Hodges.  
NAYS: 0. ABSENT: Nugent. Consent agenda items approved 6 - 0.
- B. Tridonn Construction Change Order No. 1 - Village Hall 65 South Hancock.  
*Motion* by Ressel-Hodan second by Angell-Powell to approve Change Order No. 1 for the new Village Hall at 65 South Hancock as listed reducing the amount of the original contract of \$428,189.00 by (\$5,310.00).  
ROLL CALL VOTE: AYES: Angell Powell, Burdick, Griffis, Ressel-Hodan, Palmer and Hodges.  
NAYS: 0. ABSENT: Nugent. Consent agenda items approved 6 - 0.
- C. Village Hall - 65 South Hancock Quote from Taylor Office Furniture.  
*Motion* by Angell-Powell second by Ressel-Hodan to approve the quote for the office furniture from Taylor Office Furniture in the amount of \$40,480.  
ROLL CALL VOTE: AYES: Angell Powell, Burdick, Griffis, Ressel-Hodan, Palmer and Hodges.  
NAYS: 0. ABSENT: Nugent. Consent agenda items approved 6 - 0.
- D. Appointment to the Zoning Board of Appeals.  
*Motion* by Angell-Powell second by Griffis to approve the appointment of Lisa McKinney to the Zoning Board of Appeals.  
ROLL CALL VOTE: AYES: Angell Powell, Burdick, Griffis, Ressel-Hodan, Palmer and Hodges.  
NAYS: 0. ABSENT: Nugent. Consent agenda items approved 6 - 0.
- E. Park Place Usage Policy.  
*Motion* by Angell-Powell, second by Griffis to approve Park Place Usage Policy as presented.  
ROLL CALL VOTE: AYES: Angell Powell, Burdick, Griffis, Ressel-Hodan, Palmer and Hodges.  
NAYS: 0. ABSENT: Nugent. Consent agenda items approved 6 - 0.
- F. MERS Addendum.  
*Motion* by Griffis, second by Palmer to approve the MERS Addendum as presented and have the authorized designee be the Village Manager Chris Brown to sign the document on behalf of the Village Council.  
ROLL CALL VOTE: AYES: Angell Powell, Burdick, Griffis, Ressel-Hodan, Palmer and Hodges.  
NAYS: 0. ABSENT: Nugent. Consent agenda items approved 6 - 0.
- G. Invitation to Bid Sale of Pentwater Township #64-044-560-082-30 at the North End of Rush Street.

*Motion* Angell-Powell second by Griffis to approve propose a land swap to the Pentwater Township for the property at the end of Rush Street Parcel #64-044-560-082-30 so the Village can own the property at the end of our road.

ROLL CALL VOTE: AYES: Angell-Powell, Burdick, Griffis, Ressel-Hodan, Palmer and Hodges.

NAYS: Palmer. ABSENT: Nugent. Motion approved 5 - 1.

H. Company Leaf Vac Trailer Mounted Unit Model #SCL800TM Bids.

*Motion* Angell-Powell second by Palmer to approve the highest bid from Mike Russell for the purchase of the Company Leaf Vac Trailer Mounted Unit Model #SCL800TM in the amount of \$3,651.02.

ROLL CALL VOTE: AYES: Burdick, Griffis, Ressel-Hodan, Palmer and Hodges.

NAYS: 0. ABSENT: Dan Nugent. Motion approved 6- 0.

I. COVID 19 - MIOSHA Order Regarding Remote Work.

*Motion* Angell-Powell second by Burdick to approve the Village Manager Chris Brown reducing the staffing numbers in the administrative office and having employees work remotely from home per the MIOSHA Order regarding remote work.

ROLL CALL VOTE: AYES: Burdick, Griffis, Ressel-Hodan, Palmer and Hodges.

NAYS: 0. ABSENT: Nugent. Motion approved 6 - 0.

**XIII. PUBLIC COMMENTS:**

*Trustee Claudia Ressel-Hodan* - I want to publicly thank Sue Johnson for all her hard work on election day. Everything went smoothly.

*Village Manager Chris Brown* - I will be out of town on Thanksgiving week for a scheduled vacation but I am always available by phone.

*Pentwater Township Clerk Sue Johnson, 318 E Hanover* - Ask for clarification if the Village was involved with the financing of the new Fire Department Apparatus.

On the property up for bid by the township does the boundary actually touch the property at the end of Rush Street? Also, what piece of property do you want to swap with the village?

*Village Manager Chris Brown* - We will put that in our bid package.

**XIV. CLOSED SESSION:**

None

**XV. ADJOURNMENT**

Hodges adjourn the meeting 7:16 P.M.

Respectfully submitted,

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Rande Listerman, MiCPT, CPFA, CPFIM  
Clerk/Treasurer

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Date