

Village of Pentwater

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Regular Meeting of Village Council MEETING MINUTES DECEMBER 10, 2018

CALL TO ORDER

President Jeff Hodges called the regular meeting of the Pentwater Village Council to order at 6:00 pm. in the Community Room at Village Hall.

ROLL CALL

Present: Pam Burdick, Jared Griffis, Dan Nugent, Don Palmer, Claudia Ressel-Hodan and Jeff Hodges.

Absent: Michelle Angell-Powell

Also, present: Village Manager Chris Brown, Clerk/Treasurer Rande Listerman, Chief Laude Hartrum, Zoning Administrator Keith Edwards & Park & Rec Director Kate Anderson.

APPROVAL OF THE AGENDA

President Hodges requested an approval of the agenda. *Motion* by Ressel-Hodan, supported by Burdick to approve the agenda with one addition under New Business, Item #6 Zoning Board of Appeals Appointment Jim Young.

Voice vote. AYES: 6 NAYS: 0 ABSENT: 1. Agenda approved.

PUBLIC COMMENTS

None

CONSENT AGENDA

- Approval, of village council regular meeting minutes, from November 12, 2018.
- Disbursement Approval: Village \$580,625.06; Village Payroll - \$60,448.24;
- Disbursement Approval: Twp. Fire Dept. - \$4,455.02.

Requests for Village Property Use:

- 2019 Pentwater Chamber of Commerce Events – attached

Motion by Palmer, second by Nugent to approve the consent agenda items.

Roll call vote. AYES: 6 NAYS: 0 ABSENT: 1. Consent agenda items approved.

ANNOUNCEMENTS

1. Street Improvement Plan

See report from Fleis & VandenBrink.

Dave Bluhm stated Hallack will have some spring restorations to do on the 2018 Phase 2.

2017 Phase 1 punch lists items are complete. Jared Griffis asked Dave Bluhm about a couple of storm drains that appear to be high and the water is pooling. Dave Bluhm stated the areas will be looked at in the spring and corrections can be made.

VILLAGE DEPARTMENT REPORTS

Reports are in the meeting packet and posted on www.pentwatervillage.org.

Village Manager - Report submitted in writing. Village Manager Chris Brown gave a list of items to the council he would like them to review and prioritize for order of importance.

Clerk/Treasurer - Report Submitted in writing.

Motion by Palmer, second by Nugent to approve the financials as presented.

Roll call vote. AYES: 6 NAYS: 0 ABSENT: 1. Motion approved.

Police Chief – Report submitted in writing.

Fire Chief – Report submitted in writing.

Zoning Administrator – Report submitted in writing.

Parks & Rec Director – Report submitted in writing. Park & Rec Director Kate Anderson spoke to the council regarding the 5-year Recreation Plan Draft. The draft of the plan has to be out for public review for 30 days. The 3 boards will receive the final draft for approval in January.

COMMITTEE REPORTS

Committee meeting minutes are provided if received in time for the packet.

Building and Grounds Committee – No meeting, no report.

Finance Committee – No meeting, no report.

Ordinance Committee – Minutes submitted in writing. Chair Dan Nugent stated the committee is meeting and working towards a draft of Ordinance and Short-Term Lease Property Application to present to Council for review. President Hodges also stated the committee is moving slowly and cautiously. It's a bigger project than everyone expected.

Personnel Committee- Minutes submitted in writing.

Motion by Ressel-Hodan, support by Burdick to approve a \$3000 increase in the salary for the Clerk/Treasurer Rande Listerman and forgo the cost of living increase.

Roll call vote. AYES: Ressel-Hodan, Burdick, Nugent, Hodges NAYS: Griffis, Palmer. ABSENT: Angell-Powell. Motion approved.

Planning Committee – No meeting. Chair Claudia Ressel-Hodan will be having a meeting and the committee will be planning the “Start of Summer Party”. Chair Ressel-Hodan is pleased that the committee will also be part of Planning. The name of the committee in the Village Charter is Planning. Also, looking forward to working with the DDA and Planning Commission on Economic Development.

Services Committee- No meeting, no report.

VILLAGE COMMISSION AND BOARD REPORTS

Planning Commission- Minutes submitted in writing.

ZBA- No meeting, no report.

DDA – Minutes Submitted in writing.

UNFINISHED BUSINESS

None

NEW BUSINESS

1. 2018 Street & Utility Improvement Payment #9 to Hallack Construction

Motion by Palmer, second by Griffis to approve payment #9 to Hallack Construction in the amount of \$299,202.82.

Roll Call vote. AYES: 6 NAYS: 0 ABSENT: 1. Motion approved.

2. Recreational Marijuana

Attorney Brian Monton gave a verbal overview of the letter he submitted to Council in the the packet.

Motion by Palmer, second by Griffis to recommend per Village Attorney Brian Monton's letter the matter of "opting in" to Recreational Marijuana be referred to the Ordinance Committee.

Roll vote. AYES: Palmer, Griffis, Nugent, Ressel-Hodan NAYS: Burdick, Hodges
ABSENT: Angell-Powell.

Motion approved.

3. Pentwater Art Council – Presentation of Tom Stern Painting

Motion by Palmer, second by Griffis to accept the donation of the Tom Stern Painting to the Village of Pentwater.

Voice vote. AYES: 6 NAYS: 0 ABSENT: 1. Motion approved.

4. Resolution#2018-12-22 for Open Meetings

Motion by Ressel-Hodan, second by Palmer to approve Resolution #2018-12-22 2019 Open Meetings which includes a list of the 2019 DDA and ZBA meeting dates.

Voice call vote. AYES: 6 NAYS: 0 ABSENT: 1. Motion approved.

5. Planning Commission Appointment – Kristin McDonough

Motion by Burdick, second by Nugent to approve the appointment of Kristin McDonough to the Planning Commission term ending December 2021.

Voice vote. AYES: 6 NAYS: 0 ABSENT: 1. Motion approved.

6. Zoning Board of Appeals Appointment

Motion by Palmer, second by Griffis to approve the appointment of Nancy Ceton and Jim Young to the Zoning Board of Appeals with a term ending December 2021.

Voice vote. AYES: 6 NAYS: 0 ABSENT: 1. Motion approved.

7. DDA Appointment

Motion by Ressel-Hodan, second by Nugent to approve the appointment of Connie Loisch to the DDA with a term ending December 2022.

Voice vote. AYES: 6 NAYS: 0 ABSENT: 1. Motion approved.

8. Budget Amendment for Zoning Attorney Fees

Motion by Palmer, second by Burdick to approve the amendment to the 2018-2019 Budget Under the Fund #101 General; Department #420 Planning & Zoning; Account #800 Professional/Contracted Services increased in the amount of \$5,000 for a total of \$15,000.

Voice vote. AYES: 6 NAYS: 0 ABSENT: 1. Motion approved.

ADJOURNMENT

Hodges asked for a motion to adjourn. *Motion* by Palmer, second by Ressel-Hodan.

Voice vote. AYES: 6 NAYS: 0.

President Hodges adjourned the meeting at 7:49 pm.

Respectfully submitted,

Rande Listerman, MiCPT, CPFA, CPFIM
Clerk/Treasurer

Date