

Village of Pentwater

327 S Hancock St., PO Box 622 Pentwater, Michigan 49449

(231) 869-8301 Website: www.pentwatervillage.org

Regular Meeting of Village Council MEETING MINUTES NOVEMBER 12, 2018

CALL TO ORDER

President Jeff Hodges called the regular meeting of the Pentwater Village Council to order at 6:00 pm. in the Community Room at Village Hall.

ROLL CALL

Present: Pam Burdick, Jared Griffis, Dan Nugent, Don Palmer, Michelle Angell-Powell and Jeff Hodges.

Absent: Peter Dunlap.

Also, present: Village Manager Chris Brown, Clerk/Treasurer Rande Listerman, Chief Laude Hartrum.

APPROVAL OF THE AGENDA

President Hodges requested an approval of the agenda. *Motion* by Palmer, supported by Griffis to approve the agenda.

Voice vote. AYES: 6 NAYS: 0 ABSENT: 1. Agenda approved.

PUBLIC COMMENTS

None

CONSENT AGENDA

- Approval, of village council regular meeting minutes, from October 8, 2018 and Special Meeting October 15, 2018.
- Disbursement Approval: Village \$322,510.03; Village Payroll - \$32,133.90; Twp. Fire Dept. – Oct. \$2,937.80 Nov. \$9,741.99.

Requests for Village Property Use:

- 2019 Pentwater Chamber of Commerce Events for road closures – attached

Motion by Griffis, second by Burdick to approve the consent agenda items.

Roll call vote. AYES: 6 NAYS: 0. Absent: 1. Consent agenda items approved.

ANNOUNCEMENTS

1. Street Improvement Plan

See report from Fleis & VandenBrink.

Trustee Dan Nugent asked Dave Bluhm if the Port-a-Potti and Storage Shed will be removed from his property soon?

VILLAGE DEPARTMENT REPORTS

Reports are in the meeting packet and posted on www.pentwatervillage.org.

Village Manager - Report submitted in writing.

President Hodges asked if the Village Manager would look in to purchasing new fencing along the Channel to help hold the sand back during the winter. The current fence needs to be replaced soon.

Clerk/Treasurer - Report Submitted in writing.

Motion by Palmer, second by Griffis to approve the financials as presented.

Roll call vote. AYES: 6 NAYS: 0. Absent: 1. Motion approved.

Police Chief – Report submitted in writing.

Fire Chief – Report submitted in writing.

Zoning Administrator – Report submitted in writing.

Parks & Rec Director – Report submitted in writing.

COMMITTEE REPORTS

Committee meeting minutes are provided if received in time for the packet.

Building and Grounds Committee – No meeting, no report.

Finance Committee – No meeting, no report.

Ordinance Committee – Minutes submitted in writing.

Personnel Committee- No minutes submitted at this time.

Promotions Committee – No meeting, no report.

Services Committee- Minutes submitted in writing.

Motion by Palmer, second by Griffis to approve the sewer credit for Cottage Garden Café in the amount of \$81.37 due to a broken water line.

Roll call vote. AYES: 6 NAYS: 0. Absent: 1. Motion approved.

VILLAGE COMMISSION AND BOARD REPORTS

Planning Commission- Minutes submitted in writing.

ZBA- No meeting, no report.

DDA – Report Submitted in writing.

Chairperson Dr. Claudia Ressel-Hodan wanted to acknowledge Jill Barnes has completed 12 years serving on the DDA. The community thanks her for the dedication and service.

UNFINISHED BUSINESS

None

NEW BUSINESS

1. 2018 Street & Utility Improvement Payment #8 to Hallack Construction

Motion by Palmer, second by Angell-Powell to approve payment #8 to Hallack Construction in the amount of \$480,083.15.

Roll Call vote. AYES: 6 NAYS: 0 ABSENT: 1. Motion approved.

2. DDA Appointments

Motion by Angell-Powell, second by Nugent to approve the appointments of Dr. Claudia Ressel-Hodan; term expires December 2022 and Paul McDonald; term expires December 2022 to the DDA.

Voice vote. AYES: 6 NAYS: 0 ABSENT: 1. Motion approved.

3. Pentwater Hart/Trail Resolution #2018-11-19

Motion by Angell-Powell, second by Griffis to approve Resolution #2018-11-19 Pentwater/Hart Trail as presented.

Voice vote. AYES: 6 NAYS: 0 ABSENT: 1. Motion approved.

4. Resolution#2018-11-20 for Notice of Intent to Finance

Motion by Palmer, second by Griffis to approve Resolution #2018-11-20 Notice of Intent to Finance in the amount up to \$2,600,000 for Capital Improvement Bonds.

Roll vote. AYES: 6 NAYS: 0 ABSENT: 1. Motion approved.

5. Amendment to the ZBA By-Laws

Motion by Angell-Powell, second by Burdick to approve the amendment to the ZBA By-Laws

Voice vote. AYES: 6 NAYS: 0 ABSENT: 1. Motion approved.

6. Zoning Ordinance Amendment for Parking in the C3 District

Motion by Angell-Powell, second by Burdick to approve the Zoning Ordinance Amendment for Section 17.02 Parking Regulations in the C3 District.

Roll Call vote. AYES: 5 NAYS: 0 ABSTAIN: 1 ABSENT: 1. Motion approved.

7. Policy for Sewer Credits on Billing Statement

Motion by Angell-Powell, second by Nugent to approve the following policy for Sewer Credits on Water/Sewer Billing Statement. The Village Manager may approve the credit up to his authorized spending limit when the water line break and does not cause the water to go through the Village Sewer Treatment Plant. The Sewer Credits will be listed on the consent agenda for approval of the Village Council. If the village manager feels it is necessary for additional approval the request may first be sent to the Service Committee.

Voice vote. AYES: 6 NAYS: 0 ABSENT: 1. Motion approved.

8. EQ Basin

The council rejected the proposal for \$17,000 from Prein Newhof for engineering services to determine the cause of the floating liner in the EQ Basin. The council requested the Village Manager Chris Brown get an independent inspection and consult the Village Attorney.

9. Deer Management

For the health and safety of the wild life and deer population control the Village Council recommends that citizens do not feed the deer within the Village limits.

10. Council Committee Appointments

Motion by Palmer, second by Angell-Powell to approve the appointments by President Hodges of the following committees (the chairperson's name is in bold).

- Finance Committee: **Griffis**, Palmer & Nugent
- Personnel Committee: **Burdick**, Palmer & Ressel-Hodan
- Physical Facilities Committee (Buildings & Grounds): **Angell-Powell**, Griffis & Ressel-Hodan
- Services Committee: **Palmer**, Griffis, Burdick
- Ordinances Committee: **Nugent**, Angell-Powell & Burdick
- Planning Committee (Promotions): **Ressel-Hodan**, Angell-Powell & Nugent

Roll Call vote. AYES: 6 NAYS: 0. Motion approved.

11. Clerk/Treasurer Annual Evaluation

The personnel committee requested council members fill out an annual evaluation of the Clerk/Treasurer performance. The Council accepted the favorable results submitted by the committee.

Adjournment - Hodges asked for a motion to adjourn. *Motion* by Palmer, second by Burdick. Voice vote. AYES: 6 NAYS: 0.

President Hodges adjourned the meeting at 7:24 pm.

Respectfully submitted,

Rande Listerman, MiCPT, CPFA, CPFIM
Clerk/Treasurer

Date