

Village of Pentwater

327 S Hancock St., PO Box 622 Pentwater, Michigan 49449
(231) 869-8301 Website: www.pentwatervillage.org

Regular Meeting of Village Council MEETING MINUTES OCTOBER 8, 2018

Call to Order - President Jeff Hodges called the regular meeting of the Pentwater Village Council to order at 6:00 pm. in the Community Room at Village Hall.

Roll Call - Present: Pam Burdick, Peter Dunlap, Jared Griffis, Dan Nugent, Don Palmer, Michelle Angell-Powell and Jeff Hodges. Absent: None.

Also, present: Village Manager Chris Brown, Clerk/Treasurer Rande Listerman, Officer Shultz and Fire Chief Paul Smith.

Approval of the Agenda. President Hodges requested an approval of the agenda *Motion* by Angell-Powell supported by Dunlap to approve the agenda with two additions; New Business Item 2a.; 2019 Street Improvement Phase #3; Item # 12 DDA Appointment. Voice vote. AYES: 7 NAYS: 0. Amended agenda approved.

Public Comments (On the agenda)

None

Public Comments (Not on the agenda)

Jared Griffis thanked the community for allowing him to serve on the Village Council. Mr. Griffis announced he did file the Declaration of Write-In to be on the ballot for the November Election for Council.

President Jeff Hodges asked the Clerk/Treasurer Rande Listerman the status of those running for office. Listerman stated Dr. Claudia Ressel-Hodan is on the ballot and Pam Burdick and Jared Griffis have filed the Intent for Write-In Candidacy.

Rand Gee thanked the Village for the storm management and cleanup.

Consent Agenda

Minutes Approval:

Village Council regular meeting minutes from September 10, 2018.

Disbursement Approval:

Village - \$1,893.29; Village Payroll - \$77,552.16; Twp. Fire Dept. - \$1,893.29; Payroll - \$36,150.

Requests for Village Property Use:

- Oct. 13th @ 9am.-3pm., Dr. Claudia Ressel-Hodan, Pentwater Hart Bike Trail Info Booth & Fund-Raising Items-next to Bike Share by Police Station.
- July 12th-13th, 2019 @ 9am. to 5 pm., Jr. Woman's Club-Art Fair, Village Green.
- **New Times** Oct 27th Halloween on the Green – 1:30pm, Trick or Treating w/ Pentwater Merchants 12:30pm.-2:30pm., Spooktacular Parade 1pm.

Motion by Griffis, second by Palmer to approve the consent agenda items.
Roll call vote. AYES: 7 NAYS: 0. Absent: 0. Consent agenda items approved.

Announcements:

1. **Street Improvement Plan:** See report submitted in writing from Fleis & VandenBrink.

VILLAGE DEPARTMENT REPORTS

Reports are in the meeting packet and posted on www.pentwatervillage.org.

Village Manager - Report submitted in writing.

Clerk/Treasurer - Report submitted in writing.

Motion by Palmer, second by Griffis to approve the financial reports submitted.
Roll call vote. AYES: 7 NAYS: 0. Absent: 0. Motion approved.

Police Chief – Report submitted in writing.

Fire Chief – Report submitted in writing

Zoning Administrator – Report submitted in writing

Parks & Rec Director – Report submitted in writing

COMMITTEE REPORTS

Committee meeting minutes are provided if received in time for the packet.

Building and Grounds Committee – No meeting; the committee is reviewing design work for the Friendship Center for updates and remodel.

Finance Committee – No meeting, no report.

Ordinance Committee – Minutes submitted in writing.

Personnel Committee- Minutes submitted in writing.

Promotions Committee – No meeting, no report.

Services Committee- Minutes submitted in writing.

VILLAGE COMMISSION AND BOARD REPORTS

Planning Commission- No report submitted in writing.

ZBA- No meeting, no report.

DDA – Report submitted in writing.

UNFINISHED BUSINESS

1. None

NEW BUSINESS

1. 2018 Street & Utility Improvement Payment #7 to Hallack Construction

Motion by Palmer, second by Dunlap to approve payment #7 to Hallack Construction in the amount of \$288,068.58.

Roll Call vote. AYES: 7 NAYS: 0. Motion approved.

2a. 2019 Phase #3 Street Improvement

Motion by Palmer, second by Griffis to approve the 2019 Phase #3 Service Committee recommendations for Fleis & Vanderbrink to engineer the Dover Street Area and to have both Dover Street and Hanover Street ready to go out to bid in December 2018 for construction in 2019.

Roll Call vote. AYES: 7 NAYS: 0. Motion approved.

2b. Street Improvement Project Change Order

Motion by Palmer, second by Nugent to approve the change order for 2018 Phase #2 Street Improvement project in the amount of \$13, 802.50 and to approve the extension of the completion dates to the contract terms with Hallack Construction due to the additional work added and weather conditions.

Roll call vote. AYES: 7 NAYS: 0. Motion approved.

3. 2017/2018 Audit Review

Motion Palmer second by Griffis to approve the 2017/2018 Village Audit presentation by Neil Hammerbacher from Gabridge & Company.

Roll call vote. AYES: 7 NAYS: 0. Motion approved.

4. Pentwater Fire Dept. Intergovernmental Agreement

Motion by Nugent, second by Griffis to approve the Pentwater Fire Department Intergovernmental Agreement until December 1, 2023.

Roll Call vote. AYES: 7 NAYS: 0. Motion approved.

5. Proclamation for Team Rubicon

President Jeff Hodges read the Proclamation for Team Rubicon into the record and presented a certificate to Ben Wisenbaugh.

6. Resolution #10-15 - 2nd Quarter Budget Amendments

Motion by Palmer, second by Griffis to approve the 2nd Quarter Budget Amendments as presented.

Roll Call vote. AYES: 7 NAYS: 0. Motion approved.

7. Repeal Ordinance Chapter 115

Motion by Nugent, second by Griffis to approve the Repeal of Ordinance Chapter 115 concerning Medical Marihuana Caregivers registered under the Medical Marihuana Act.

Roll Call vote. AYES: 7 NAYS: 0. Motion approved.

8. Halloween Trick or Treating

Motion by Nugent, second by Angell-Powell to approve the Halloween Trick or Treat hours from 6pm. – 8pm. and to recommend, due to safety concerns in the street construction zone, anyone can participate in Trunk or Treat in the Friendship Center Parking Lot.

Voice vote. AYES: 7 NAYS: 0. Motion approved.

9. Resolution #10-16 - Deficient Elimination Plan for Marina Fund

Motion by Angell-Powell, second by Nugent to approve Resolution #10-16 Deficient Elimination Plan for the Marina Fund.

Roll Call vote. AYES: 7 NAYS: 0. Motion approved.

10. Annual Disclosure Statement

Motion by Burdick, second by Angell-Powell to accept the Annual Disclosure Statement provided by PFM Financial Advisors.

Voice vote. AYES: 7 NAYS: 0. Motion approved.

11. Planning Commission Appointment – Rand Gee

Motion by Palmer, second by Angell-Powell to approve the appointment of Rand Gee to the Planning Commission, to expire October 8, 2021.

Voice vote. AYES: 7 NAYS: 0. Motion approved.

12. Downtown Development Authority Appointment – Mary Schumaker

Motion by Palmer, second by Nugent to approve the appointment of Mary Shoemaker to an interim vacancy on the Downtown Development Authority with the term ending June 8, 2019.

Voice vote. AYES: 7 NAYS: 0. Motion approved.

Adjournment - Hodges asked for a motion to adjourn. *Motion* by Palmer, second by Nugent.

Voice vote. AYES: 7 NAYS: 0.

President Hodges adjourned the meeting at 7:10 pm.

Respectfully submitted,

Rande Listerman, MiCPT, CPFA, CPFIM
Clerk/Treasurer

Date