

Village of Pentwater

327 S Hancock St., PO Box 622 Pentwater, Michigan 49449
(231) 869-8301 Website: www.pentwatervillage.org

Regular Meeting of Village Council MEETING MINUTES JUNE 11, 2018

Call to Order - President Jeff Hodges called the regular meeting of the Pentwater Village Council to order at 6:00 p.m. in the Community Room at Village Hall.

Roll Call - Present: Pam Burdick, Peter Dunlap, Jared Griffis, Dan Nugent, Don Palmer, Michelle Angell-Powell and Jeff Hodges. Absent: none

Also, present: Village Manager Chris Brown, Clerk/Treasurer Rande Listerman, Police Chief Laude Hartrum, Fire Chief Paul Smith and Village Attorney Brian Monton until 6:45 p.m.

Public Comments (Not on the agenda) - None

Approval of the Agenda - President Hodges requested an amendment to add item # (10) Under New Business; 2018 Fireworks Display. *Motion* by Griffis, supported by Palmer to approve the agenda as amended. Voice vote. AYES: 7 NAYS: 0. Amended agenda approved.

Public Comments (On the agenda) - Don Palmer discussed the letter received by the Village resident regarding the Start of Summer Party. Don Palmer will contact the resident on behalf of the Village Council and address the concerns for 2019's event.

Consent Agenda. Approval, of Village Council regular meeting minutes, from May 14, 2018 The total of the regular Village Disbursements approval of \$221,557.40; Payroll \$35,911.48. Fire Department Disbursements approval of \$120,352.50.

Requests for Village Property use: 1. Bell Park-Oceana Co. Animal Friends-purpose: Adoption & Re-homing; 2. Street Corners-Marine Corps League-purpose: Rose Sales; 3. Channel Walkway, Pentwater Hart Bike Trail-purpose: fundraising. Various dates submitted in advance and availability verified by administrative staff.

Motion by Griffis, second by Palmer to approve the consent agenda items. Roll call vote. AYES: 7 NAYS: 0. Absent: 0. Consent agenda items approved.

Announcements:

1. **Street Improvement Plan:** See report submitted in writing from Fleis & VandenBrink. Dave Bluhm responded to questions from the council and Manager Chris Brown. They are working with the contractor on the punch list items from 2017 and Consumers Energy to have the manhole repaired on Park Street.

VILLAGE DEPARTMENT REPORTS

Reports are in the meeting packet and posted on www.pentwatervillage.org.

Village Manager - Report Submitted in writing

Clerk/Treasurer - Report submitted in writing. *Motion* by Griffis, second by Burdick to accept the financial reports submitted by the Treasurer for the month of May 2018. Roll call vote. AYES: 7 NAYS: 0. Absent: 0. *Motion Approved.*

Police Chief – Report submitted in writing. Police Chief Hartrum wanted to public thank Fire Chief Smith for his assistance with the dive school in May and help filling the scuba tanks during the Saturday on-sight training.

Fire Chief – Report Submitted in writing. Fire Chief Smith shared that the department is updating the By-Laws and will be submitting them for review soon.

Zoning Administrator – Report submitted in writing

Parks & Rec Director – Report submitted in writing

COMMITTEE REPORTS

Committee meeting minutes are provided if received in time for the packet.

Building and Grounds Committee – No meeting, no report.

Finance Committee – No meeting, no report.

Ordinance Committee – Report submitted in writing

Personnel Committee- Report submitted in writing.

Promotions Committee – No meeting, no report. Discussion was held regarding the Village donating towards the Fireworks Display.

Services Committee- No meeting, no report.

VILLAGE COMMISSION AND BOARD REPORTS

Planning Commission- See meeting minutes.

ZBA- No meeting, no report.

DDA – No meeting, no report.

UNFINISHED BUSINESS

1. None

NEW BUSINESS

1. Approve Attorney Contract

Motion by Dunlap, second by Griffis to approve the attorney contract with Prince & Monton, PLC for the modified retainer arrangement in the amount of \$800 a month with an hourly fee for extra-ordinary legal fees as stated in the contract.

Roll call vote. AYES: 7 NAYS: 0. Absent: 0. *Motion Approved.*

2. Resolution 2018 Village Millage Rates

Motion by Griffis, second by Palmer to approve Resolution 18-06-10 setting the millage rates for 2018 at General Operating 8.3968 mils; Pentwater Friendship Center .3430; Highway & Street 1.0; General Obligation Street Improvement Debt 2.4000; Downtown Development Authority 1.5021.

Roll call vote. AYES: 7 NAYS: 0. Absent: 0. *Motion Approved.*

3. Resolution to Vacate Utility Easement – Formally known as Forest Road

Motion by Burdick, second by Dunlap to approve the Resolution #18-06-11 to Vacate the Village Water/Sewer Utility Easement – Formally known as Forest Road.

Voice vote. AYES: 7 NAYS: 0. *Motion approved.*

4. Approve POMA Contract

Motion by Dunlap, second by Palmer to approve labor agreement with the Police Officers Association of Michigan; Pentwater Police Officers Association as presented to the council effective until March 31, 2022.

Roll call vote. AYES: 7 NAYS: 0. Absent: 0. *Motion Approved.*

5. 2018 Street & Utility Improvement Payment – Hallack Contracting

Motion by Palmer second by Nugent to approve payment #3 to Hallack Contracting in the amount of \$169,739.41.

Roll call vote. AYES: 7 NAYS: 0. Absent: 0; *Motion Approved.*

6. Approve Paving of Cul-de-Sac at the end of Lowell

Motion by Angell-Powell, second by Burdick to approve the additional paving on the Cul-de-Sac at the west end of Lowell to allow for a temporary parking spaces to drop off visitors to the Pentwater Beach.

Roll call vote. AYES: 7 NAYS: 0. Absent: 0. *Motion Approved.*

7. Approve purchase of 2018 Chevy Silverado 3500 DPW Pick-up Truck

Motion by Griffis, second by Palmer to approve the purchase of the 2018 Chevy Silverado 3500 in the amount of \$31,967.60 from Urka Auto Center, Inc.

Roll call vote. AYES: 7 NAYS: 0. *Motion approved.*

8. Beautification Committee

a. Approval of Contract with Community Foundation

b. Resolution for approval from Council to seek various Grant Funding

Motion by Palmer, second by Angell-Powell to approve the contract with the Community Foundation for the Beautification Committee and to approve Resolution 18-06-12 allowing the Beautification Committee to seek Grant Funding on behalf of the Village and bring the applications back for council approval.

Roll call vote. AYES: 7 NAYS: 0. *Motion approved.*

9. Appoint Wellhead Protection Team

Motion by Palmer, second by Burdick to approve the following people to the Wellhead Protection Team; Chris Brown – Village Manager, Jeff Hodges – Village President; Keith Edward – Zoning Administrator; Paul Smith – Twp. Fire Chief; Charles Smith – Pentwater Twp. Supervisor; Mark Hill – District Health Department; Jack Witt – Owner Snug Harbor; Mary Marshall – Retired Supt. Pentwater Public Schools; Terry Valenzano – General Public; Gerald Kacynski– Agriculture.

Voice vote. AYES: 7 NAYS: 0. *Motion approved.*

10. 2018 Fireworks Displays

Motion by Angell-Powell, second by Nugent to approve the Village of Pentwater contributing \$1500.00 to the Chamber of Commerce for the 2018 Fireworks Display.

Roll call vote. AYES: 7 NAYS: 0. *Motion approved.*

Adjournment - Hodges asked for a motion to adjourn. *Motion* by Palmer, second by Nugent.

Voice vote. AYES: 7 NAYS: 0.

President Hodges adjourned the meeting at 8:03 p.m.

Respectfully submitted,

Rande Listerman, MiCPT, CPFA, CPFIM
Clerk/Treasurer

Date