

Village of Pentwater

327 S Hancock St., PO Box 622 Pentwater, Michigan 49449
(231) 869-8301 Website: www.pentwatervillage.org

Regular Meeting of Village Council MEETING MINUTES MAY 14, 2018

1. Call to Order: President Jeff Hodges called the regular meeting of the Pentwater Village Council to order at 6:00 p.m. in the Community Room at Village Hall.

2. Roll Call: Present: Pam Burdick, Peter Dunlap, Jared Griffis, Don Palmer, Michelle Angell-Powell and Jeff Hodges. Absent: Dan Nugent.

Also, present: Village Manager Chris Brown, Clerk/Treasurer Rande Listerman, and Village Attorney Brian Monton.

3. Public Comments (Not on the agenda): None

4. Approval of the Agenda: President Hodges requested an amendment to the agenda adding Unfinished Business; Item 2; Zoning Ordinance Amendment to Prohibit Medical Marijuana Facilities.

Motion by Palmer, supported by Angell-Powell to approve the agenda as amended.

Roll Call Vote – Palmer - yes; Angell-Powell – yes; Burdick – yes; Griffis – yes; Dunlap – yes; Hodges – yes. Ayes - 6; Nays – 0; Absent - 1. Motion Approved.

5. Public Comments (On the agenda): None

6. Consent Agenda: Approval, of village council regular meeting minutes, from April 09, 2018 with one correction under New Business; Item 6.; Zoning Ordinance Amendment to Prohibit Medical Marijuana Facilities was not approved by a majority vote of the members of the legislative body. The total of the regular Village Disbursements approval of \$138,602.04. Fire Department Disbursements approval of \$33,483.12.

Requests for Village Property use: Channel Lane Park - Hart Congregational UCC, July 29, 2018 from 4 p.m. – 7 p.m.; Village Green – Mary Posiea, August 3, 2018 @ 3:30 p.m.; Michael Wojdylak, September 15, 2018 from 2p.m. – 5 p.m.

Motion by Palmer, second by Burdick to approve the consent agenda items.

Roll call vote. AYES: 6 NAYS: 0. Absent: 1. Consent agenda items approved.

ANNOUNCEMENTS

1. Street Improvement Plan: See report from Fleis & VandenBrink.

VILLAGE DEPARTMENT REPORTS

Reports are in the meeting packet and posted on www.pentwatervillage.org.

1. Village Manager: Report submitted in writing.

2. Clerk/Treasurer: Report submitted in writing.

3. Police Chief: Report submitted in writing.

- 4. **Fire Chief:** Report submitted in writing.
- 5. **Zoning Administrator:** Report submitted in writing.
- 6. **Rec Director:** Report submitted in writing.

COMMITTEE REPORTS

Committee meeting minutes are provided if received in time for the packet.

Building and Grounds Committee: Minutes submitted in writing.

Finance Committee: No meeting, no report.

Ordinance Committee: No meeting, no report.

Personnel Committee: Minutes submitted in writing.

Promotions Committee: No meeting, no report.

Services Committee: Minutes submitted in writing.

VILLAGE COMMISSION AND BOARD REPORTS

Planning Commission: Minutes Submitted in writing.

ZBA: No meeting, no report.

DDA – Report submitted in writing

UNFINISHED BUSINESS

1. Zoning Ordinance Amendment to Separate the Village of Pentwater from the Pentwater Community Zoning Ordinance.

Motion by Dunlap, second by Burdick to approve/reaffirm the Zoning Ordinance Amendment to Separate the Village of Pentwater from the Pentwater Community Zoning Ordinance.

Voice vote. AYES: 6 NAYS: 0. Absent: 1; Motion Approved.

2. Zoning Ordinance Amendment prohibiting Medical Marihuana Facilities within the Village of Pentwater Resolution #2018-05-10.

Motion by Angell-Powell, second by Dunlap to approve the Zoning Amendment prohibiting Medical Marihuana Facilities within the Village of Pentwater.

Roll Call Vote – Palmer - yes; Angell-Powell – yes; Burdick – yes; Griffis – yes; Dunlap – yes; Hodges – yes. Ayes - 6; Nays – 0; Absent – 1; Motion Approved.

NEW BUSINESS

1. **Joint Parks & Rec Board:**

Motion by Angell Powell, second by Griffis to approve establishing a Joint Parks & Rec Board for the Pentwater Community Rec Program which will include 1 member from the Village Council; 1 member from the Township Board, 1 member from the school; a township resident/liaison and a village resident/liaison.

Voice vote. AYES: 6 NAYS: 0. Absent: 1; Motion Approved.

2. **Parks & Recs Director:**

Motion by Angell-Powell, second by Griffis to approve the nomination of Kate Anderson as the Rec Director for the Pentwater Recreation Program.

Voice vote. AYES: 6 NAYS: 0. Absent: 1; Motion Approved.

3. **Proclamation for Retired Police Officer Randy Lentz**

Motion by Palmer, second by Griffis to approve the Proclamation honoring, Officer Randy Lentz which was read into the record by President Hodges.

Voice vote. AYES: 6 NAYS: 0. Absent: 1; Motion Approved.

4. **Transient Merchant License:**

Motion by Burdick, second by Angell-Powell to approve a one year Transient Merchant License for Golf Cart Transport Service for Daniel & Patsy Gettings pending proof of insurance.

Voice vote. AYES: 6 NAYS: 0. Absent: 1; Motion Approved.

5. **Pentwater Artisan Learning Center Gaming Raffle:**

Motion by Angell-Powell, second by Griffis to approve the Pentwater Artisan Learning Center Gaming Resolution #2018-05-11.

Voice vote. AYES: 6 NAYS: 0. Absent: 1; Motion Approved.

6. **Approval of Street & Utility Payment:**

Motion by Palmer, second by Burdick to approve Payment #2 for the Street Capital Improvement Project to Hallack Contracting, Inc. in the amount of \$76,584.91.

Roll Call Vote – Palmer - yes; Angell-Powell – yes; Burdick – yes; Griffis – yes; Dunlap – yes; Hodges – yes. Ayes - 6; Nays – 0; Absent – 1; Motion Approved.

7. **Endorse Beautification Committee:**

Motion by Palmer, second by Angell-Powell to postpone the endorsement of the Beautification Committee until the contract with the Community Foundation is reviewed and bring this back to the Council in June if necessary.

Voice vote. AYES: 6 NAYS: 0. Absent: 1; Motion Approved.

8. **Janitorial Bid Approval for Public Property:**

Motion by Angell-Powell, second by Palmer to approve the bid from Pro-Master Carpet Cleaning Inc. for routine janitorial services for the Pentwater Public Buildings.

Roll Call Vote – Palmer - yes; Angell-Powell – yes; Burdick – yes; Griffis – yes; Dunlap – yes;

Hodges – yes. Ayes - 6; Nays – 0; Absent – 1; Motion Approved

9. Approve 2018/2019 Street Capital Improvement Project Budget

Motion by Palmer, second by Griffis to approve the addition of Fund #496 Street Capital Improvement Project for the 2018/2019 Budget.

Roll Call Vote – Palmer - yes; Angell-Powell – yes; Burdick – yes; Griffis – yes; Dunlap – yes; Hodges – yes. Ayes - 6; Nays – 0; Absent – 1; Motion Approved

10. Capital Improvement Project

a. Street Project Scope

Motion by Palmer, second by Griffis to approve the change order for the Street Capital Improvement Project at the intersection of Wythe & Fifth Streets to remove concrete and replace with asphalt. The reduction in price to the project will be \$64,429.95.

Discussion was held regarding a proposed change to the west end of Lowell Street and adding drop off parking to relieve traffic congestion. Chief Laude presented a proposed drawing to the Council. Chief Laude and Manager Brown will work out the details and present an updated drawing to the Service Committee for approval and then it will be brought back to the Village Council for final approval.

b. Treasurer/Manager Shop for Financing Options

Motion by Palmer, second by Angell-Powell to approve the Village Clerk/Treasurer Listerman and the Village Manager Brown to research financing options for the Street Capital Improvement Project for the Water/Sewer line improvements and bring the results back to the Finance Committee for review to submit to Council for approval.

Roll Call Vote – Palmer - yes; Angell-Powell – yes; Burdick – yes; Griffis – yes; Dunlap – yes; Hodges – yes. Ayes - 6; Nays – 0; Absent – 1; Motion Approved

11. Police Department Staffing Resolution #2018-05-09

Motion by Dunlap, second by Palmer to approve Resolution #2018-05-09 Police Department Staffing.

Roll Call Vote – Palmer - yes; Angell-Powell – yes; Burdick – yes; Griffis – yes; Dunlap – yes; Hodges – yes. Ayes - 6; Nays – 0; Absent – 1; Motion Approved

Adjournment - Hodges asked for a motion to adjourn at 8:05. Motion by Griffis, second by Palmer.

Voice vote. AYES: 6 NAYS: 0. Absent: 1; Motion Approved.

President Hodges adjourned the meeting at 8:05 p.m.

Respectfully submitted,

Rande Listerman, MiCPT, CPFA, CPFIM
Clerk/Treasurer

Date