

Village of Pentwater

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Regular Meeting of Village Council MEETING MINUTES July 10, 2017

Call to Order - President Jeff Hodges called the regular meeting of the Pentwater Village Council to order at 6:00 p.m. at Village Hall in the community room.

Roll Call - Present: Jared Griffis, Dan Nugent, Don Palmer, Pam Burdick, Michelle Angell-Powell, and Jeff Hodges. Absent: Peter Dunlap.

Also, present: Village Manager Chris Brown, Clerk/Treasurer Colleen Moser, Police Chief Laude Hartrum, Fire Chief Terri Cluchey Deputy Clerk Barb Siok, Marina Manager Dick Hutchings and Village Attorney Brian Monton.

Approval of the Agenda - *Motion* by Palmer supported by Griffis to approve the agenda. Voice vote. AYES: 6 NAYS: 0. Absent: 1. Agenda approve.

Public Comment on Consent agenda items- Eva Gregwer, Director of the Pentwater Chamber asked for contact the information for the DHS. Farmer's Market is a Chamber event, no booths can be on the Village Green and she will need to coordinate the tables already on the top of the Green.

Consent Agenda- Approval of village council regular meeting minutes held on June 12, 2017. Regular Village bill approval of \$ 93,157.30. Fire Department bill approval of \$4,788.84.

Requests for Village Property use:

- Dept. of Health & Human Services. For Mason/Oceana County needs foster parents and they would like to set up a table, top of the Village Green at 2or 3 of the Village Farmers Markets. The Chamber will let DHS know where they can set up their table.
- Pentwater Arts Council would like to hold its annual photo shoot of everyone on the Village Green at the Homecoming band concert on August 10th.
- LASSIE would like to hold the Shake Wag & Roll, Dog walk and Silent auction on August 5th from 9 am to 1 pm.

Motion by Griffis, second by Palmer to approve the consent agenda items.

Roll call vote. AYES: 6 NAYS: 0. Absent: 1 – Dunlap. Consent agenda items approved.

Announcements.

President Hodges announced a change of committee chairs. Personnel Committee Chair will be Peter Dunlap and Building & Bounds Chair will be Michelle Angell-Powell. Chair persons for other committees will remain as assigned.

Hodges also stated that Steve Bass has created a presentation as a beautification of Pentwater. The public was encouraged to visit the Village webpage to see the presentation by Steve Bass. The design concepts presented are purely ideas meant to inspire creative thinking, start discussions. It is not a decided plan.

President Hodges also welcomed the new Village Manager, Chris Brown.

VILLAGE DEPARTMENT REPORTS

Reports are in the meeting packet and posted on www.pentwatervillage.org.

Village Manager –See report.

SIP (Street Improvement Project/Plan) Update on Phase I: David Blume of Fleis & VandenBrink, stated the plans and specifications are almost ready for bids. The final construction plans and cost estimates will be discussed at the July 14th SIP meeting. Phase I is Clymer Street from BR-31 to Park St. and streets bounded generally by Second St. – Park St. and Ellery St. Blume stated that the information will be ready to bid next week and giving 3 weeks for contractors to work with the information and to make their bids. It is expected but not confirmed that the bid opening will be Friday August 4th and have council award the bid at the August 14th council meeting. Fleis & VandenBrink and the contractor, will work with the school to coordinate the walkers and busses during construction. They expect to begin in August, right after Homecoming weekend.

For more information on the SIP go to the home page of the Village website, click on the link/portal [Village Street Improvement Project](#). The portal will be updated more frequently during the construction process. Village residents can also make comments or issues on the SIP.

Police Chief –Chief reported that there were no issues with the many people who came for the July 4th fireworks. Angell-Powell stated that Police did an outstanding job with the record breaking number of people in town. The Chief also asked, the public to be aware of a black bear that has been in the outskirts of the Village for a couple of weeks and asked that residents put their trash out on Monday morning, rather than the night before trash collection to avoid attracting the bear. See report.

Marina Manager – Hutchings reported that the Marina had gotten very busy in July, and that the fishing dock and the dinghy dock have been repaired and reinstalled. See report. Hodges stated that there is no need to dredge this year.

Fire Chief – See meeting minutes.

Zoning Administrator – See report.

COMMITTEE REPORTS

Committee meeting minutes are provided if received in time for the packet.

Building and Grounds Committee – No meeting, no report.

Finance Committee – No meeting, no report.

Ordinance Committee – Nugent reported on a meeting held July 5th. The State is considering new legislation about weekly rentals, Air B & B's, etc. The Village is aware and monitoring the possible legislation changes to weekly rentals; that the Village does not want to overregulate. Camping Permits were discussed and would be coming up under New Business.

Personnel Committee- No meeting, no report.

Promotions Committee – No meeting, no report.

Services Committee- See meeting minutes.

VILLAGE COMMISSION AND BOARD REPORTS

Planning Commission- See meeting minutes.

ZBA- See meeting minutes.

DDA – See Claudia’s report and the DDA meeting minutes.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Appoint Street Administrator-Chris Brown. *Motion* by Palmer, second by Burdick to appoint Chris Brown, the Village Manager as the Village of Pentwater Street Administrator.

Voice vote. AYES: 6 NAYS: 0. Absent: 1. Motion approved.

Appoint ZBA Board member- Bruce Koorndyk, *Motion* by Palmer second by Angell-Powell to appoint Bruce Koorndyk who is also a Planning commissioner, to serve as a liaison between the Planning and ZBA boards. ZBA term expires July 2020.

Voice vote. AYES: 6 NAYS: 0. Absent: 1. Motion approved.

Appoint Planning Commissioner. *Motion* by Palmer second by Griffis to table the motion to appoint a Planning Commissioner, term expires July 2020.

Voice vote. AYES: 6 NAYS: 0. Absent: 1. Motion tabled.

Resolution Amendment Village Ordinance 150.21. *Motion* by Palmer second by Angell-Powell to approve the resolution to amend village ordinance 150.21 which shall become effective the sooner of 20 days after approval or date of publication.

Roll call vote. AYES: 6 NAYS: 0. Absent: 1 – Dunlap. Resolution approved.

Resolution to set the camping rate. *Motion* by Angell-Powell second by Burdick to the resolution to set the camping rate fee as \$30 per 72-hours shall become effective the sooner of 20 days after approval or date of publication.

Roll call vote. AYES: 6 NAYS: 0. Absent: 1 – Dunlap. Resolution approved.

Music Event. President Hodges asked for a motion to hold a Music Event, like the June 3rd event, to be held on August 26th, 2017 by the Pentwater Chamber. *Motion* by Palmer, second by Angell-Powell. Voice vote. AYES: 6 NAYS: 0. Absent: 1. Motion approved.

Adjournment - Hodges asked for a motion to adjourn. *Motion* by Palmer, second by Griffis. Voice vote. AYES: 6 NAYS: 0. Absent: 1. Motion Approved.

President Hodges adjourned the meeting at 6:55 p.m.

Respectfully submitted,

Colleen Moser, Clerk/Treasurer

Date