AGENDA
Village Council, Regular Meeting
November 14, 2016 at 6:00 p.m.
Meeting will be held at Village Hall.

1. Call to Order.
2. Council Roll Call.
3. Public Comments.
4. Approval of the Agenda.
5. Public Comments on Agenda Items.
6. Approval of Consent Agenda Items.

*All matters listed under Item 6. Consent Agenda are considered routine by the Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the Consent Agenda and considered separately.*

Approval of Village Council minutes from the regular meeting held on October 10, 2016. Regular Village bill approval of $69,097.23. Fire Department regular bill approval of $4,051.35.

Approval of the use of Village Property:

The Garden Club of Pentwater requests to put up tables on the top of the Village Green, in order to sell tickets on July 15, 2017 from 9:30 a.m.- 2:30 p.m. for the Blooming Arts Garden Walk. The Garden Club also requests that the Police Dept. put up cones to prevent parking in front of the Village Green during the ticket sales on July 15.

The Pentwater Arts Council requests use of the top of the Village Green, they are asking for permission to put up tables and two tents along the sidewalk, in order to hold its 'Ramp Up the Arts Fine Art Sale', to be held on September 3, 2017 from 10 a.m. to 5 p.m.

Smiling Lotus Yoga, LLC would like to use the Village green for a free yoga class from 9-10:30 a.m. on June 24, 2017.

7. Audit Presentation by Ken Berthiaume.

DEPARTMENT REPORTS
1. Village Manager – Rob Allard
2. Police Chief - Laude Hartrum
3. Fire Chief - Terry Cluchey
4. Marina Manager – Dick Hutchings
5. Zoning Administrator – Sara Bizon

The Village of Pentwater is an equal opportunity provider.
VILLAGE OF PENTWATER  
Regular Council Meeting Agenda

COMMITTEE and BOARD REPORTS
1. Finance Committee - Jared Griffis
2. Ordinance Committee – April Watkins
3. Buildings & Grounds Committee – Dan Hoekstra
4. Personnel Committee – Bill Maxwell
5. Services Committee - Norm Shotwell
6. Promotions Committee - Don Palmer
7. Harbor Research Committee – Dave Roseman

VILLAGE COMMISSION and BOARD REPORTS
1. Planning Commission – Ron Christians
2. Zoning Board of Appeals – Mike Castor
3. DDA – Claudia Ressel-Hodan

UNFINISHED BUSINESS
1. None.

NEW BUSINESS
1. Resolution to amend the budget.
2. Comments by President Pierman.

PUBLIC COMMENTS
1. Will be made when the Village President opens the meeting for public comments.
2. It is asked that you state your name & address to Council.
3. All comments will be addressed to the Village President.
4. All comments are limited to 3 minutes.

Thank you for your cooperation

The Village of Pentwater is an equal opportunity provider.
Call to Order - President Juanita Pierman called the regular meeting of the Pentwater Village Council to order at 6:00 p.m. at Village Hall in the community room.

Pledge of Allegiance.

Roll Call - Present: Jared Griffis, Dan Hoekstra, Norm Shotwell, Bill Maxwell, Don Palmer, April Watkins and Juanita Pierman. Absent: None.

Staff present: Village Manager Rob Allard, Clerk/Treasurer Colleen Moser, Marina Manager Dick Hutchings, Zoning Administrator Sara Bizon, Deputy Clerk/Treasurer Barb Siok and Village Attorney Brian Monton.

Public Comments
John Niedow, 438 E. Lowell, operator of the Candlewick Inn, stated the need for the Village to regulate and issue permits for rental properties. The guests of a rental property next to him have had 2 and 3 families at a time, people coming and going at all hours and had fires in the backyard. The Village needs rules on rental property. Watkins said that the Ordinance committee plans to address the issue and explore possibilities. Niedow also asked the Village to install vinyl rub at the Launch ramp.

President Pierman announced that newly elected officials would take office November 20th after the November Council meeting. Those elected will need to be sworn by the Village Clerk, Moser on or after November 20th.

Pieman urged residents leaving for the winter to contact 911 and let them know of a phone number of there they could be reached in case of an emergency if related their property. Call either 911 and say it is not an emergency or the 911 office at 869-5858.

Approval of the Agenda - Motion by Shotwell, supported by Griffis to approve the agenda. Voice vote. AYES: 7 NAYS: 0. Agenda approved.

Consent Agenda- Approval of Village Council minutes from the regular meeting held on September 12, 2016 and the Public Hearing minutes Sept. 14, 2016. Regular Village bill approval of $88,361.56. Fire Department regular bill approval of $2,660.72.

Approval of the use of Village Property:
The chamber requests the following 2017 Chamber Events:
Village Green. Farmers Market from June 5th to Sept 4th Mondays & Thursdays 10 am-1 pm, Easter-April 15, Founders Day-May 6, Spring Fair-June 17 & 18 (set up June 16), Harvest day-Sept 21, Fall Fair-Sept 23 & 24 (set up 22nd), Oktoberfest-Oct 14, Halloween-Oct 28 and Santa on the Green-Nov 25th
Chamber requests to use Village Property in 2017 (continued).
Close Hancock Street, St Patrick’s Parade-March 11, Bike & Trike Rally-June 3rd and a Rain
date-June 4th (same as SOS party), Homecoming Parade-Aug. 12, Car Show Oct 14th, and a
Spooktacular Parade-Oct. 28.
Motion by Maxwell, second by Hoekstra to approve the consent agenda items.
Roll call vote. AYES: 7 NAYS: 0. Consent agenda approved.

VILLAGE DEPARTMENT REPORTS
Reports are in meeting packet and posted on www.pentwatervillage.org.

Village Manager – See report.
Police Chief – See report.
Fire Chief – See Fire Dept. minutes.
Marina – Hutching stated that the Marina would close on October 15th. See report.
Zoning Administrator – See report.

COMMITTEE REPORTS
Committee meeting minutes are provided if received in time for the packet.

Finance Committee – Griffis said the committee met on Sept 21 to discuss investment
opportunities for the Village. The Village is limited by FDIC insurance. The investments are
more secure, have a better rate of return and liquidity as needed. 2 resolutions and a
change to investment policy will be later in this meeting. Griffis thanked Moser for her
research and work.

Ordinance Committee. – Watkins said that she would be working with Village staff
regarding on summer rentals and utility billing Village ordinances. No meeting.

Building and Grounds Committee – No meeting, no report.
Personnel Committee- No meeting, no report.

Services Committee- Public Hearing on Sept 15th. See Meeting minutes. Shotwell is not
running for reelection and plans to hold his last committee meeting after the Nov 8th
election prior to him leaving office on Nov 20.

Promotions Committee – Palmer provided a report of list of activities for the 2017
Sesquicentennial. The committee will be meeting on Thursday Oct. 13th at 2:00 pm.

Ad Hoc Committee - Harbor Research Committee Ad Hoc. No meeting, no report.

VILLAGE COMMISSION AND BOARD REPORTS

Planning Commission- Ron Christians stated that the commission met on September 19th
to address 3 agenda items. See meeting minutes. Christian stated that a resolution on a lot
split/combination would be later in the meeting. The October planning commission is
cancelled due to lack of agenda items.

ZBA- No meeting, no report.
DDA – No meeting. See DDA report.

UNFINISHED BUSINESS

None.
NEW BUSINESS

Resolution to approve Michigan Class. Motion by Griffis to adopt the Michigan Class resolution as presented, second by Maxwell. Moser explained that Michigan CLASS requires the interlocal agreement resolution to be approved before the Village could become a participant. Palmer asked if the resolution would adversely affect employee benefits, and if the Village has an obligation to Michigan Class by signing a resolution. Moser said no. Village Attorney said he had read the resolutions in the packet and that they use boilerplate language. Griffis stated that the Village would be able to invest US treasuries rather than the traditional CD's. Roll call vote. AYES: 7 NAYES: 0. Resolution approved.

Resolution Authorizing MBT Multi-Business Securities, Inc. Motion by Hoekstra to approve the resolution authorizing MBT Securities, Inc., second by Shotwell. Roll call vote. AYES: 7 NAYES: 0. Resolution approved.

Investment Policy change would add a line to the list of authorized investments, as follows; e) Governmental sponsored pools and/or mutual funds if purchased through an interlocal agreement pursuant to the Urban Cooperation Act of 1967, 1967(Ex Sess) P.A. 7 MCL 124.501 to 124.512".

Motion by Griffis to approve the change to the investment policy as presented, second Shotwell. Roll call vote. AYES: 7 NAYES: 0. Motion approved.

Resolution Reser Lot Split/Combination. Motion by Hoekstra, second Maxwell to approve the resolution for the lot split and immediate combination as presented. Bizon stated that the lot to be split is a non-conforming site with an existing garage. The lot would be split an immediately combined to the two nonconforming parcels on either side, 174 Channel Lane and 85 S. Mears. Bizon stated that both properties will still be non-conforming, 3 non-conforming parcels, to 2 non-conforming parcels.

Roll call vote. AYES: 7 NAYES: 0. Resolution approved.

Property donation parcel 64-044-320-005-50. Motion by Palmer, second by Shotwell for the manager to continue to explore the possibility of receiving a property donation by Susan Flores. Manager said it would have to be non-conditional acceptance.

Roll call vote. AYES: 7 NAYES: 0. Motion passed.

Trick or Treat, Monday Oct. 31st 5pm-8pm. Motion by Palmer, second by Hoekstra. Voice vote. AYES: 7 NAYES: 0. Motion approved.

Adjournment - Motion by Palmer, second by Shotwell to adjourn.
Voice vote. AYES: 7 NAYS: 0 President Pierman adjourned the meeting at 6:42 p.m.

Respectfully submitted,

__________________________
Colleen Moser, Clerk/Treasurer

__________________________
Date

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<td>11/10/2016</td>
<td>2428</td>
<td>Evergreen Solutions LLC</td>
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Nov 10, 16

$ (4,051.35)
The Pentwater Arts Council would like to reserve the Top of the Village Green for the 2nd Annual Ramp Up the Arts Fine Art Sale on the 3rd of September, 2017 from 10:00 am - 5:00 pm. We will be placing a few tables and perhaps two tents along the sidewalk area for this purpose. We will hope to set up between 10:00 am - 1:00 pm and will close between 4:00 - 5:00 pm.

Thank you in advance.
We appreciate you help in this matter.

Sincerely,
Karen Antrim

[Signature]
To: Village of Pentwater

Please reserve the top of the Village Green on July 15th, 2017 from 9:30 am until 2:30 pm for the Garden Club of Pentwater. We will be hosting the Blooming Arts Garden Walk on Saturday the 15th from 11 am until 4 pm and will be selling tickets on the top of the Green.

We are also requesting ‘parking cones’ from the Pentwater Police Department to keep the front of the Green free from cars for the duration of the ticket sales.

Please contact me at 231-869-4038 if you have any other information you need from the Garden Club of Pentwater.

Sincerely,

Paula Degregorio

Garden Club of Pentwater
Rebecca Urick  
1702 N Ridge Rd  
Mears, MI 49436  
Smiling Lotus Yoga, LLC  
108Threads  
Pentwater  
231-852-0849

We would like to use the Village green on Saturday June 24th from 9-10:30am for a free yoga class open to the public. I am the Teacher and have the proper qualifications and insurance to have a well thought out class for the public.

Thank you!
Rebecca Urick
MANAGERS REPORT

November 14, 2016

ROAD MAINTENANCE
Grading of the Villages gravel roads and cold patching holes in the asphalted streets will continue until snow flies.

VILLAGE WATER SYSTEM
The DPW personnel completed water main flushing the Village water system in October. There were no reports of stained water at any residences.

Seasonal water shut offs continue.

LEAF PICKUP
Leaf pickup has begun. It seems leaf drop is behind schedule this year. The DPW will continue to pick up leaves as late in the year as weather allows.

TREE TRIMMING
The last round of village right of way trees has been evaluated and will be cut before winter.

PARKS
The parks have been winterized. The Hancock Bldg. bathrooms and the bathrooms at the chamber parking lot remain open.

HOLIDAY DECORATIONS
Christmas and Holiday decorations are tentatively scheduled for Hancock Street the week of November 7th with an alternate date of November 14th.

DPW WINTER PREPERATIONS
As time permits, snow plows and trucks are being readied for anticipated winter weather.
Pentwater Police Department
Activity Report
October 2016

Synopsis

October was a very busy month in the Village. We received 51 calls for service.

Activity Highlight

On 10-18-2016 officers arrested one Oceana County male subject for OWI following a two car accident near the intersection of Sixth Street and Clymer. The suspect was lodged at the Oceana County Jail.

On 10-23-2016 officers were called to investigate a GPS tracker which had been found on a vehicle. Investigation revealed that no crime had been committed and the investigation was closed.

Ongoing Efforts

The Police Department has continued its clean-up efforts in the 300 block of East Third Street. Working in partnership with many citizen the clean up has been successful. This will remain an ongoing effort.

Chief Hartrum will be making a presentation to the Service Club on November 17, 2016 at their regular meeting. The presentation will be an overview of the Police Department, staffing, ongoing efforts, and an open discussion of ongoing issues.

The Department is accepting Property Check Requests. Forms are available at the Village Hall.

Respectfully submitted,
Chief Laude Hartrum
VILLAGE OF PENTWATER
ON PENTWATER LAKE AND LAKE MICHIGAN
327 South Hancock Street-P.O. Box 622-Pentwater, Michigan 49449
(231) 869-8301 - FAX (231) 869-5120

ZONING ADMINISTRATOR'S REPORT
October 2016

Zoning Permits issued:

<table>
<thead>
<tr>
<th>Permit Type</th>
<th>Count</th>
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<tbody>
<tr>
<td>Accessory Bldg.</td>
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<tr>
<td>Deck</td>
<td>1</td>
</tr>
<tr>
<td>New Residence</td>
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</tr>
<tr>
<td>Addition</td>
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</tr>
<tr>
<td>Fence</td>
<td>1</td>
</tr>
<tr>
<td>Remodel</td>
<td>0</td>
</tr>
<tr>
<td>Sign</td>
<td>1</td>
</tr>
<tr>
<td>Home Occupation</td>
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</tr>
<tr>
<td>Demolition</td>
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<tr>
<td>Commercial</td>
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<tr>
<td>Driveway</td>
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<tr>
<td>Re-build</td>
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</tr>
<tr>
<td>Other</td>
<td>0</td>
</tr>
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</table>

Total 3

- Responded to requests for information

Detail of Zoning Permits Issued:

<table>
<thead>
<tr>
<th>Permit #</th>
<th>Date</th>
<th>Address</th>
<th>Parcel #</th>
<th>Owner</th>
<th>Project</th>
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<tbody>
<tr>
<td>ZP 27-16</td>
<td>10/3/16</td>
<td>189 N. Rush</td>
<td>044-703-006-50</td>
<td>Haskell</td>
<td>Fencing</td>
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<td>ZP 28-16</td>
<td>10/7/16</td>
<td>73 Dover St.</td>
<td>044-426-001-00</td>
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<td>Deck</td>
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<td>ZP 29-16</td>
<td>10/13/16</td>
<td>412 S. Hancock Fudge &amp; Frosting</td>
<td>044-680-001-00</td>
<td>Russell</td>
<td>Signage</td>
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Monthly Meeting Agenda

Meeting Date: Wednesday, October 5, 2016 19:15
Meeting Location: Pentwater Fire Department
Call to Order

I. Pledge of Allegiance

II. Reading and Approval of Minutes
   a. Minutes from 9/7/16

III. Reports of Officers
   a. Treasurer Everet Horton

IV. Old Business
   a. Drafting on 371

V. New Business
   a. Today is payday
   b. Flu shots available
   c. MFR updates from Oceana EMS (Lance)

VI. Training
   a. Bloodborne Pathogens November 2

VII. Discussion on Last Month’s Calls
    a. There were 5 fire and 23 medical calls for service for September.

VIII. Public Comment (held to two (2) minutes on all issues)

IX. Adjourn

Secretary- Ray Hasil
Monthly Meeting Minutes

Meeting Date: Wednesday, October 5, 2016 19:30
Meeting Location: Pentwater Fire Department
Call to Order

I. Pledge of Allegiance

II. Reading and Approval of Minutes
   a. Minutes from 9/7/16

III. Reports of Officers
   a. Treasurer Everet Horton- balance not available

IV. Old Business
   a. Drafting on 371 has been repaired.
   b. Vibration on 341 will be repaired soon during pump certification testing.

V. New Business
   a. Paychecks were distributed or mailed if member was not in attendance.
   b. Marshall/Caretaker Wayne Schlee resigned; Chris Gebhart will fill the position of Caretaker until the next election cycle.

VI. Training
   a. High-Performance CPR updates from Oceana EMS were presented by Lance Corey.
   b. RIT training is being held by Hesperia FD on October 29
   c. Bloodborne Pathogens November 2

VII. Discussion on Last Month’s Calls
   a. There were 5 fire and 23 medical calls for service for September.

VIII. Public Comment (held to two (2) minutes on all issues)

IX. Adjourn- a motion to adjourn by Aaron Boyko was seconded by Tony Arnouts.

Secretary- Ray Hasil
Officer Meeting Minutes

Meeting Date: Wednesday, October 5, 2016 18:10
Meeting Location: Pentwater Fire Department
Call to Order

I. Reading and Approval of Minutes
   a. Minutes from 9/7/16

II. Reports of Officers
    a. Treasurer Everet Horton

III. Old Business

IV. New Business
    a. Discussed meeting attendance concerns

V. Training
   a. Bloodborne Pathogens November 2

VI. Discussion on Last Month’s Calls
    a. There were 5 fire and 23 medical calls for service for September.

VII. Public Comment (held to two (2) minutes on all issues)

VIII. Adjourn- a motion to adjourn by Paul was seconded by Terry

Secretary- Ray Hasil
Finance Committee Meeting Minutes
November 9, 2016

Chair, Jared Griffis called the meeting to order at 8:30 a.m. in the Community Room at Village Hall.
Present: Jared Griffis and Norm Shotwell
Absent: Bill Maxwell
Staff Present: Clerk/Treasurer Colleen Moser.

The committee met in order to discuss the Village Audit as prepared by Berthiaume & Co.

Griffis adjourned the meeting at 9:10 a.m.

Respectfully Submitted,

Colleen Moser,
Village Clerk/Treasurer
Promotions

Minutes of the Promotions Committee
Meeting: Thursday, October 13, 2016
2:00 pm, Village Hall

Members Present: Palmer, Maxwell
Members Absent: Watkins
Also Present: Juanita P. and Rob A. (Village of Pentwater), Eva G. (C of C), Terry V. (guest)

Chamber report: Although awaiting the banner completion from Janet, Eva presented a tentative Chamber flyer on the sesquicentennial. Those in attendance this afternoon agreed NOT to include ornaments and agreed on OPTION ONE of the pencil give - away. Social media contact is: pentwater.org/150 The Chamber’s Visitors Guide will also have something in it relative to this celebration. No coin discount with businesses per last meeting of CC. The village’s website will be used as an information source as well. Eva will contact the Friends of the Library if they have any ideas to participate.

Dinner: Karen St. Dennis will be catering this meal at the Friendship Center. Tickets to be designed, created and printed at the Village Hall with sales anticipated to begin in January, 2017. Expectations of 120-150 attending with the cost to be creatively offered.

Time Capsule: After returning from her travels, Claudia will be contacted on who gets the cards, deadline for submitting them (Labor Day?), prep for capsule announcement during the March Dinner with burial in BELL PARK

Pics/Slides: Don to contact Ed and Deb from the Historical Society, Juanita to mention at Women's Club and Bill to chat at the Service Club on any items folks may want to share

Boat Parade: July 1 thanks to the Yacht Club

Historical Program Book: We have discussed this during every meeting with the HS (Ed and Deb) to see if they can simply expand on what was offered during the Village's Centennial Celebration

Banners: Short of any pics that others may offer, Janet has provided a banner for consideration.

Plates: pre-order from the Chamber of Commerce

Glasses: Bill M. to contact Dan H. to see if the Club would want to have these for sale.

SOS Party: Bill and Claudia to discuss any design suggestions on the decade signs to be made

August Homecoming Parade to possibly have fly by of vintage aircraft.

A review of the previous meeting minutes, handouts and already set dates was done.

Don to contact a number of people relative to these happenings with the next meeting to be held on Thursday, November 3 beginning at 2 pm in the Village Hall

Respectfully Submitted,
Don Palmer, Chair
Promotions Committee
Village of Pentwater
The Smart Streets Plan Work Group

Workshop on Thursday, November 10, 2016 at 2:00 PM

Pentwater Village Hall

AGENDA

1. Actions required if Bond Issue passes
   
   a. Sell the first tranche of bonds
   
   b. Hire an Engineer to prioritize and design streets and storm drains
   
   c. Prioritize and hire Engineer(s) to design water and sanitary sewer repairs
   
   d. Agree a prioritization process

2. Action(s) to take if Bond Issue fails

   a. Survey voters to determine why it failed

   b. Based on assessment of the survey, form a revised plan
Village of Pentwater

2016-17 BUDGET AMENDMENT RESOLUTION #2

October 2016

Motion by ______________________ and supported by ______________________ to adopt this resolution amending the 2016-17 budget as requested by Promotions committee and the Village Manager.

<table>
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<th>Fund</th>
<th>Original 16-17</th>
<th>Change Increase/BUDGET (Decrease)</th>
<th>Amended 16-17</th>
<th>Fund Balance Increase/BUDGET (Decrease)</th>
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<tr>
<td>Department:</td>
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<td>General Fund Expenditures</td>
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<td>Department 754 Community Promotion:</td>
<td>$6,500</td>
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<td>$11,500</td>
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The Promotions committee has constructed a budget activities for the Sesquicentennial Celebration. The new activities will cost an additional $5000 during this fiscal year. The monies will come from the general fund balance.

Roll Call Vote. Ayes:               Nayes:               Absent:

I certify that this budget resolution was approved by Village Council at a regular meeting held on: ________________, 2016

______________________________
Village Clerk/Treasurer             Date