



# **VILLAGE OF PENTWATER**

327 S. Hancock St. PO Box 622, Pentwater, MI 49449

231- 869-8301 (Fax) 231-869-5120

www.PentwaterVillage.org

## **AGENDA**

### **Village Council, Regular Meeting**

**November 14, 2016 at 6:00 p.m.**

Meeting will be held at Village Hall.

1. Call to Order.
2. Council Roll Call.
3. Public Comments.
4. Approval of the Agenda.
5. Public Comments on Agenda Items.
6. Approval of Consent Agenda Items.

*All matters listed under Item 6. Consent Agenda are considered routine by the Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the Consent Agenda and considered separately.*

Approval of Village Council minutes from the regular meeting held on October 10, 2016.  
Regular Village bill approval of \$69,097.23. Fire Department regular bill approval of \$4,051.35.

#### Approval of the use of Village Property:

The Garden Club of Pentwater requests to put up tables on the top of the Village Green, in order to sell tickets on July 15, 2017 from 9:30 a.m.- 2:30 p.m. for the Blooming Arts Garden Walk. The Garden Club also requests that the Police Dept. put up cones to prevent parking in front of the Village Green during the ticket sales on July 15.

The Pentwater Arts Council requests use of the top of the Village Green, they are asking for permission to put up tables and two tents along the sidewalk, in order to hold its 'Ramp Up the Arts Fine Art Sale', to be held on September 3, 2017 from 10 a.m. to 5 p.m.

Smiling Lotus Yoga, LLC would like to use the Village green for a free yoga class from 9-10:30 a.m. on June 24, 2017.

7. Audit Presentation by Ken Berthiaume.

## **DEPARTMENT REPORTS**

1. Village Manager – Rob Allard
2. Police Chief - Laude Hartrum
3. Fire Chief - Terry Cluchey
4. Marina Manager – Dick Hutchings
5. Zoning Administrator – Sara Bizon

# ***VILLAGE OF PENTWATER***

## **Regular Council Meeting Agenda**

### **COMMITTEE and BOARD REPORTS**

1. Finance Committee - Jared Griffis
2. Ordinance Committee – April Watkins
3. Buildings & Grounds Committee – Dan Hoekstra
4. Personnel Committee – Bill Maxwell
5. Services Committee - Norm Shotwell
6. Promotions Committee - Don Palmer
7. Harbor Research Committee – Dave Roseman

### **VILLAGE COMMISSION and BOARD REPORTS**

1. Planning Commission – Ron Christians
2. Zoning Board of Appeals – Mike Castor
3. DDA – Claudia Ressel-Hodan

### **UNFINISHED BUSINESS**

1. None.

### **NEW BUSINESS**

1. Resolution to amend the budget.
2. Comments by President Pierman.

### **PUBLIC COMMENTS**

1. Will be made when the Village President opens the meeting for public comments.
2. It is asked that you state your name & address to Council.
3. All comments will be addressed to the Village President.
4. All comments are limited to 3 minutes.

**Thank you for your cooperation**

# ***Village of Pentwater***

ON PENTWATER LAKE AND LAKE MICHIGAN  
327 South Hancock Street P.O. Box 622 Pentwater, Michigan 49449  
(231) 869-8301 Website: [www.pentwatervillage.org](http://www.pentwatervillage.org)

## **Regular Meeting COUNCIL MINUTES October 10, 2016**

**Call to Order** - President Juanita Pierman called the regular meeting of the Pentwater Village Council to order at 6:00 p.m. at Village Hall in the community room.  
**Pledge of Allegiance.**

**Roll Call** - Present: Jared Griffis, Dan Hoekstra, Norm Shotwell, Bill Maxwell, Don Palmer April Watkins and Juanita Pierman. Absent: None.

Staff present: Village Manager Rob Allard, Clerk/Treasurer Colleen Moser, Marina Manager Dick Hutchings, Zoning Administrator Sara Bizon, Deputy Clerk/Treasurer Barb Siok and Village Attorney Brian Monton.

### **Public Comments**

John Niedow, 438 E. Lowell, operator of the Candlewick Inn, stated the need for the Village to regulate and issue permits for rental properties. The guests of a rental property next to him have had 2 and 3 families at a time, people coming and going at all hours and had fires in the backyard. The Village needs rules on rental property. Watkins said that the Ordinance committee plans to address the issue and explore possibilities. Niedow also asked the Village to install vinyl rub at the Launch ramp.

**President Pierman** announced that newly elected officials would take office November 20<sup>th</sup> after the November Council meeting. Those elected will need to be sworn by the Village Clerk, Moser on or after November 2<sup>th</sup>. Pierman urged residents leaving for the winter to contact 911 and let them know of a phone number of there they could be reached in case of an emergency if related their property. Call either 911 and say it is not an emergency or the 911 office at 869-5858.

**Approval of the Agenda** - *Motion* by Shotwell, supported by Griffis to approve the agenda. Voice vote. AYES: 7 NAYS: 0. Agenda approved.

**Consent Agenda**- Approval of Village Council minutes from the regular meeting held on September 12, 2016 and the Public Hearing minutes Sept. 14, 2016. Regular Village bill approval of \$88,361.56. Fire Department regular bill approval of \$2,660.72.

### Approval of the use of Village Property:

Bell Park Garden Club annual plant sale. May 27, 2017.

The chamber requests the following 2017 Chamber Events:

Lake Street Boat Launch and Pavilion. Winterfest Feb 11 & 18.

Village Green. Farmers Market from June 5<sup>th</sup> to Sept 4<sup>th</sup> Mondays & Thursdays 10 am-1 pm, Easter-April 15, Founders Day-May 6, Spring Fair-June 17 & 18 (set up June 16), Harvest day-Sept 21, Fall Fair-Sept 23 & 24 (set up 22<sup>nd</sup>), Oktoberfest-Oct 14, Halloween-Oct 28 and Santa on the Green-Nov 25<sup>th</sup>

Chamber requests to use Village Property in 2017 (continued).

Close Hancock Street. St Patrick's Parade-March 11, Bike & Trike Rally-June 3<sup>rd</sup> and a Rain date-June 4<sup>th</sup> (same as SOS party), Homecoming Parade-Aug. 12, Car Show Oct 14<sup>th</sup>, and a Spooktacular Parade-Oct. 28.

*Motion* by Maxwell, second by Hoekstra to approve the consent agenda items.

Roll call vote. AYES: 7 NAYS: 0. Consent agenda approved.

### **VILLAGE DEPARTMENT REPORTS**

Reports are in meeting packet and posted on [www.pentwatervillage.org](http://www.pentwatervillage.org).

**Village Manager** – See report.

**Police Chief** – See report.

**Fire Chief** – See Fire Dept. minutes.

**Marina** – Hutching stated that the Marina would close on October 15<sup>th</sup>. See report.

**Zoning Administrator** – See report.

### **COMMITTEE REPORTS**

Committee meeting minutes are provided if received in time for the packet.

**Finance Committee** –Griffis said the committee met on Sept 21 to discuss investment opportunities for the Village. The Village is limited by FDIC insurance. The investments are more secure, have a better rate of return and liquidity as needed. 2 resolutions and a change to investment policy will be later in this meeting. Griffis thanked Moser for her research and work.

**Ordinance Committee.** – Watkins said that she would be working with Village staff regarding on summer rentals and utility billing Village ordinances. No meeting.

**Building and Grounds Committee** – No meeting, no report.

**Personnel Committee**- No meeting, no report.

**Services Committee**- Public Hearing on Sept 15<sup>th</sup>. See Meeting minutes. Shotwell is not running for reelection and plans to hold his last committee meeting after the Nov 8<sup>th</sup> election prior to him leaving office on Nov 20.

**Promotions Committee** – Palmer provided a report of list of activities for the 2017 Sesquicentennial. The committee will be meeting on Thursday Oct. 13<sup>th</sup> at 2:00 pm.

**Ad Hoc Committee - Harbor Research Committee Ad Hoc.** No meeting, no report.

### **VILLAGE COMMISSION AND BOARD REPORTS**

**Planning Commission**- Ron Christians stated that the commission met on September 19<sup>th</sup> to address 3 agenda items. See meeting minutes. Christian stated that a resolution on a lot split/combination would be later in the meeting. The October planning commission is cancelled due to lack of agenda items.

**ZBA**- No meeting, no report.

**DDA** – No meeting. See DDA report.

### **UNFINISHED BUSINESS**

None.

## NEW BUSINESS

**Resolution to approve Michigan Class.** *Motion* by Griffis to adopt the Michigan Class resolution as presented, second by Maxwell. Moser explained that Michigan CLASS requires the interlocal agreement resolution to be approved before the Village could become a participant. Palmer asked if the resolution would adversely affect employee benefits, and if the Village has an obligation to Michigan Class by signing a resolution. Moser said no. Village Attorney said he had read the resolutions in the packet and that they use boilerplate language. Griffis stated that the Village would be able to invest US treasuries rather than the traditional CD's. Roll call vote. AYES: 7 NAYES: 0. Resolution approved.

**Resolution Authorizing MBT Multi-Business Securities, Inc.** *Motion* by Hoekstra to approve the resolution authorizing MBT Securities, Inc., second by Shotwell. Roll call vote. AYES: 7 NAYES: 0. Resolution approved.

**Investment Policy change** would add a line to the list of authorized investments, as follows; e) Governmental sponsored pools and/or mutual funds if purchased through an interlocal agreement pursuant to the Urban Cooperation Act of 1967, 1967(Ex Sess) P.A. 7 MCL 124.501 to 124.512".

*Motion* by Griffis to approve the change to the investment policy as presented, second Shotwell. Roll call vote. AYES: 7 NAYES: 0. Motion approved.

**Resolution Reser Lot Split/Combination.** *Motion* by Hoekstra, second Maxwell to approve the resolution for the lot split and immediate combination as presented. Bizon stated that the lot to be split is a non-conforming site with an existing garage. The lot would be split an immediately combined to the two nonconforming parcels on either side, 174 Channel Lane and 85 S. Mears. Bizon stated that both properties will still be non-conforming, 3 non-conforming parcels, to 2 non-conforming parcels. Roll call vote. AYES: 7 NAYES: 0. Resolution approved.

**Property donation parcel 64-044-320-005-50.** *Motion* by Palmer, second by Shotwell for the manager to continue to explore the possibility of receiving a property donation by Susan Flores. Manager said it would have to be non-conditional acceptance. Roll call vote. AYES: 7 NAYES: 0. Motion passed.

**Trick or Treat, Monday Oct. 31<sup>st</sup> 5pm-8pm.** *Motion* by Palmer, second by Hoekstra. Voice vote. AYES: 7 NAYES: 0. Motion approved.

**Adjournment - *Motion*** by Palmer, second by Shotwell to adjourn. Voice vote. AYES: 7 NAYS: 0 President Pierman adjourned the meeting at 6:42 p.m.

Respectfully submitted,

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Colleen Moser, Clerk/Treasurer

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Date

CHECK REGISTER FOR VILLAGE OF PENTWATER  
CHECK DATE FROM 10/01/2016 - 10/31/2016

Check Date	Check	App	Vendor Name	Description	Amount
10/04/2016	43049	PR	Priority Health Insurance	insurance	7,638.83
10/10/2016	43050	AP	AT&T Mobility	utilities	78.73
10/10/2016	43051	AP	C & I Electric	prof. svc.	60.00
10/10/2016	43052	AP	Cintas Corporation	prof. svc.	122.72
10/10/2016	43053	AP	Consumers Energy Co. Payment Center	utilities	15,142.90
10/10/2016	43054	AP	Dickenson,David DBA C&D Cleaning	prof. svc.	2,221.00
10/10/2016	43055	AP	DMC Unlimited	prof. svc.	165.00
10/10/2016	43056	AP	Firstmerit Bank, N.A.	supplies	345.88
10/10/2016	43057	AP	Gillison's Variety Fabrication, Inc	rpr.mtc. woods mower	685.29
10/10/2016	43058	AP	Hach Company	supplies	586.52
10/10/2016	43059	AP	Integrity Business Solutions	supplies	46.95
10/10/2016	43060	AP	Klotz Auto Parts Inc.	rpr. mtc.	126.62
10/10/2016	43061	AP	Lighthouse Car Care Center LLC	supplies	38.00
10/10/2016	43062	AP	Ludington Daily News	publishing	134.31
10/10/2016	43063	AP	Ludington Plumbing & Heating	water pumping supplies	99.00
10/10/2016	43064	AP	Malburg's Sanitation Service, Inc.	prof.svc. tnshp.so	315.00
10/10/2016	43065	AP	Moser, Colleen	exp.reimburs	127.00
10/10/2016	43066	AP	Patterson Marine Services	prof. svc.	345.00
10/10/2016	43067	AP	Republic Services, Inc.	prof. svc.	332.18
10/10/2016	43068	AP	Tanner Plumbing & Heating, Inc.	supplies	14.99
10/10/2016	43069	AP	Tarnowski, Nate	cell phone reimb.	210.00
10/10/2016	43070	AP	Trace Analytical Laboratories, Inc.	analytical	562.20
10/10/2016	43071	AP	Turning Leaf Landscaping Inc.	prof. svc.	330.76
10/10/2016	43072	AP	Verizon Wireless	utilities	116.08
10/10/2016	43073	AP	Village of Pentwater	quarterly w & s	5,938.29
10/10/2016	43074	AP	Wilson, Gary	in lieu of insurance	50.00
10/10/2016	43075	AP	Xerox Corporation	lease/mtc	305.70
10/13/2016	43076	PR	Payroll	net payroll	1,392.43
10/13/2016	43077	PR	Payroll	net payroll	175.96
10/19/2016	43078	AP	All Seasons Porta-Jons LLC	prof. svc.	72.00
10/19/2016	43079	AP	Brass Anchor LLC	supplies	44.00
10/19/2016	43080	AP	Bruce's Auto & Maint.	mtc.supplies	50.70
10/19/2016	43081	AP	Cintas Corporation	prof. svc.	379.29
10/19/2016	43082	AP	DTE Energy Company	utilities	563.49
10/19/2016	43083	AP	DuBois-Cooper Associates Inc.	supplies	294.45
10/19/2016	43084	AP	Emergency Services, LLC	Pers. Safety Equip.	979.60
10/19/2016	43085	AP	Etna Supply Co.	supplies	3,282.50
10/19/2016	43086	AP	Evergreen Solutions LLC	supplies	396.68
10/19/2016	43087	AP	Frontier	utilities	182.61
10/19/2016	43088	AP	Integrity Business Solutions	supplies	81.75
10/19/2016	43089	AP	Jobbins, Henry	cell phone reimb.	64.87
10/19/2016	43090	AP	Ken Adams Excavating Inc.	prof. svc.	866.00
10/19/2016	43091	AP	Lambright, Herman	pump fish cleaning station	500.00
10/19/2016	43092	AP	Ludington Plumbing & Heating	prof. svc.	187.00
10/19/2016	43093	AP	MailFinance	Neopost prof. svc.	394.95
10/19/2016	43094	AP	North Central Co-op Corporation	motorpool	416.61
10/19/2016	43095	AP	Nye Uniform	prof. svc.	337.61
10/19/2016	43096	AP	Oceana Irrigation Systems Inc.	prof. svc.	63.00
10/19/2016	43097	AP	Republic Services, Inc.	prof. svc.	8,957.90
10/19/2016	43098	AP	Seymour's Sales & Service LLC	tool repair	164.88
10/19/2016	43099	AP	Trace Analytical Laboratories, Inc.	analytical	1,242.50
10/19/2016	43100	AP	Upbeat Inc.	Seeley's Bench	751.55
10/19/2016	43101	AP	Walickis A-1 Auto Body & Towing LLC	rpr.mtc.	153.95

CHECK REGISTER FOR VILLAGE OF PENTWATER  
CHECK DATE FROM 10/01/2016 - 10/31/2016

Check Date	Check	App	Vendor Name	Description	Amount
10/19/2016	43102	AP	WEX BANK	fuel	874.97
10/19/2016	43103	AP	WMCJTC	prof. svc.	140.88
10/15/2016	43104	PR	Payroll	net payroll	387.87
10/15/2016	43105	PR	Payroll	net payroll	512.54
10/15/2016	43106	PR	Payroll	net payroll	387.87
10/15/2016	43107	PR	Payroll	net payroll	277.05
10/15/2016	43108	PR	Payroll	net payroll	387.87
10/15/2016	43109	PR	Payroll	net payroll	83.12
10/31/2016	43110	PR	Priority Health Insurance	insurance	7,638.83
10/31/2016	43111	PR	POLICE OFFICERS ASSOCIATION	dues	140.00
10/31/2016	43112	PR	TECH, PROF & OFFICE ASSOC OF MI	dues	75.00
10/31/2016	43113	PR	UNITED WAY OF THE LAKESHORE	united way	56.00
					69,097.23

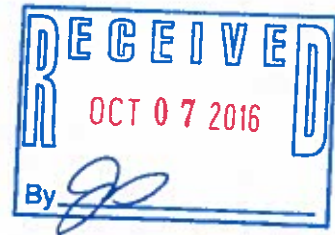
10:49 AM  
11/02/16

### Pentwater Fire Department

	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
<b>Nov 10, 16</b>	11/10/2016	2419	DTE Energy	-9.45
	11/10/2016	2420	MegWear Inc	-928.00
	11/10/2016	2421	Circle K Service	-1,674.18
	11/10/2016	2422	Pentwater Post Office	-70.00
	11/10/2016	2423	Trophy Center of West Michigan	-240.00
	11/10/2016	2424	Personnel Concepts	-582.84
	11/10/2016	2425	Verizon Wireless	-76.02
	11/10/2016	2426	Charter Communications	-257.80
	11/10/2016	2427	Consumers Energy	-109.51
	11/10/2016	2428	Evergreen Solutions LLC	-103.55
<b>Nov 10, 16</b>				\$ (4,051.35)



**From:** Karen Antrim karenasculpture@me.com  
**Subject:** Ramp Up The Arts - Fine Arts Sale Sponsored by the Pentwater Arts Council  
**Date:** October 6, 2016 at 2:00 PM  
**To:** barb M needartmor@gmail.com, dynasteedes@gmail.com  
**Bcc:** Karen Antrim karenasculpture@me.com



October 6, 2016

The Pentwater Arts Council would like to reserve the Top of the Village Green for the 2nd Annual Ramp Up the Arts Fine Art Sale on the 3rd of September, 2017 from 10:00 am - 5:00 pm. We will be placing a few tables and perhaps two tents along the sidewalk area for this purpose. We will hope to set up between 10:00 am - 1:00 pm and will close between 4:00 - 5:00 pm.  
Thank you in advance.  
We appreciate you help in this matter.

Sincerely,  
Karen Antrim

**GARDEN CLUB OF PENTWATER**

PO BOX 163, PENTWATER, MI 49449

**To: Village of Pentwater**

Please reserve the top of the Village Green on July 15<sup>th</sup>, 2017 from 9:30 am until 2:30 pm for the Garden Club of Pentwater. We will be hosting the Blooming Arts Garden Walk on Saturday the 15<sup>th</sup> from 11 am until 4pm and will be selling tickets on the top of the Green.

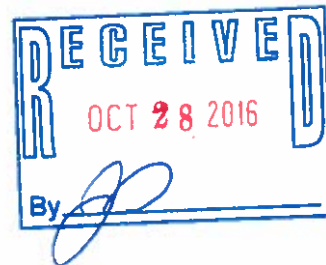
We are also requesting 'parking cones' from the Pentwater Police Department to keep the front of the Green free from cars for the duration of the ticket sales.

Please contact me at 231-869-4038 if you have any other information you need from the Garden Club of Pentwater.

Sincerely,

*Paula Gregorio*

**Garden Club of Pentwater**



## Colleen Moser

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**From:** Smiling Lotus Yoga <rebecca@smilinglotusyoga.com>  
**Sent:** Thursday, November 10, 2016 3:51 PM  
**To:** cmoser@pentwatervillage.org  
**Subject:** Use of the Village green

Rebecca Urick  
1702 N Ridge Rd  
Mears, Mi 49436  
Smiling Lotus Yoga, LLC  
108Threads  
Pentwater  
231-852-0849

We would like to use the Village green on Saturday June 24th from 9-10:30am for a free yoga class open to the public. I am the Teacher and have the proper qualifications and insurance to have a well thought out class for the public.  
Thank you!  
Rebecca Urick

# MANAGERS REPORT

November 14, 2016

## ROAD MAINTENANCE

Grading of the Villages gravel roads and cold patching holes in the asphalted streets will continue until snow flies.

## VILLAGE WATER SYSTEM

The DPW personnel completed water main flushing the Village water system in October. There were no reports of stained water at any residences.

Seasonal water shut offs continue.

## LEAF PICKUP

Leaf pickup has begun. It seems leaf drop is behind schedule this year. The DPW will continue to pick up leaves as late in the year as weather allows.

## TREE TRIMMING

The last round of village right of way trees has been evaluated and will be cut before winter.

## PARKS

The parks have been winterized. The Hancock Bldg. bathrooms and the bathrooms at the chamber parking lot remain open.

## HOLIDAY DECORATIONS

Christmas and Holiday decorations are tentatively scheduled for Hancock Street the week of November 7<sup>th</sup> with an alternate date of November 14<sup>th</sup>.

## DPW WINTER PREPERATIONS

As time permits, snow plows and trucks are being readied for anticipated winter weather.

**Pentwater Police Department  
Activity Report  
October 2016**

**Synopsis**

October was a very busy month in the Village. We received 51 calls for service.

**Activity Highlight**

On 10-18-2016 officers arrested one Oceana County male subject for OWI following a two car accident near the intersection of Sixth Street and Clymer. The suspect was lodged at the Oceana County Jail.

On 10-23-2016 officers were called to investigate a GPS tracker which had been found on a vehicle. Investigation revealed that no crime had been committed and the investigation was closed.

**Ongoing Efforts**

The Police Department has continued its clean-up efforts in the 300 block of East Third Street. Working in partnership with many citizen the clean up has been successful. This will remain an ongoing effort.

Chief Hartrum will be making a presentation to the Service Club on November 17, 2016 at their regular meeting. The presentation will be an overview of the Police Department, staffing, ongoing efforts, and an open discussion of ongoing issues.

The Department is accepting Property Check Requests. Forms are available at the Village Hall.

Respectfully submitted,  
Chief Laude Hartrum



# VILLAGE OF PENTWATER

ON PENTWATER LAKE AND LAKE MICHIGAN  
327 South Hancock Street-P.O. Box 622-Pentwater, Michigan 49449  
(231) 869-8301 - FAX (231) 869-5120

## ZONING ADMINISTRATOR'S REPORT

October 2016

### Zoning Permits issued:

Accessory Bldg.	0
Deck	1
New Residence	0
Addition	0
Fence	1
Remodel	0
Sign	1
Home Occupation	0
Demolition	0
Commercial	0
Driveway	0
Re-build	0
Other	0
<b>Total</b>	<b>3</b>

- Responded to requests for information

### Detail of Zoning Permits Issued:

Permit #	Date	Address	Parcel #	Owner	Project
ZP 27-16	10/3/16	189 N. Rush	044-703-006-50	Haskell	Fencing
ZP 28-16	10/7/16	73 Dover St.	044-426-001-00	White	Deck
ZP 29-16	10/13/16	412 S. Hancock - Fudge & Frosting	044-680-001-00	Russell	Signage



## PENTWATER FIRE DEPARTMENT

486 E. Park Street • P.O. Box 1117  
Pentwater, Michigan 49449  
Phone (231) 869-5987 Fax (231) 869-8511  
[www.pentwaterfiredepartment.com](http://www.pentwaterfiredepartment.com)

### Monthly Meeting Agenda

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Meeting Date: Wednesday, October 5, 2016 19:15  
Meeting Location: Pentwater Fire Department  
Call to Order

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- I. Pledge of Allegiance
- II. Reading and Approval of Minutes
  - a. Minutes from 9/7/16
- III. Reports of Officers
  - a. Treasurer Everet Horton
- IV. Old Business
  - a. Drafting on 371
- V. New Business
  - a. Today is payday
  - b. Flu shots available
  - c. MFR updates from Oceana EMS (Lance)
- VI. Training
  - a. Bloodborne Pathogens November 2
- VII. Discussion on Last Month's Calls
  - a. There were 5 fire and 23 medical calls for service for September.
- VIII. Public Comment (held to two (2) minutes on all issues)
- IX. Adjourn

Secretary- Ray Hasil



## PENTWATER FIRE DEPARTMENT

486 E. Park Street • P.O. Box 1117  
Pentwater, Michigan 49449  
Phone (231) 869-5987 Fax (231) 869-8511  
[www.pentwaterfiredepartment.com](http://www.pentwaterfiredepartment.com)

### Monthly Meeting Minutes

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Meeting Date: Wednesday, October 5, 2016 19:30

Meeting Location: Pentwater Fire Department

Call to Order

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- I. Pledge of Allegiance
- II. Reading and Approval of Minutes
  - a. Minutes from 9/7/16
- III. Reports of Officers
  - a. Treasurer Everet Horton- balance not available
- IV. Old Business
  - a. Drafting on 371 has been repaired.
  - b. Vibration on 341 will be repaired soon during pump certification testing.
- V. New Business
  - a. Paychecks were distributed or mailed if member was not in attendance.
  - b. Marshall/Caretaker Wayne Schlee resigned; Chris Gebhart will fill the position of Caretaker until the next election cycle.
- VI. Training
  - a. High-Performance CPR updates from Oceana EMS were presented by Lance Corey.
  - b. RIT training is being held by Hesperia FD on October 29
  - c. Bloodborne Pathogens November 2
- VII. Discussion on Last Month's Calls
  - a. There were 5 fire and 23 medical calls for service for September.
- VIII. Public Comment (held to two (2) minutes on all issues)
- IX. Adjourn- a motion to adjourn by Aaron Boyko was seconded by Tony Arnouts.

(2)

Secretary- Ray Hasil





## PENTWATER FIRE DEPARTMENT

486 E. Park Street • P.O. Box 1117  
Pentwater, Michigan 49449  
Phone (231) 869-5987 Fax (231) 869-8511  
[www.pentwaterfiredepartment.com](http://www.pentwaterfiredepartment.com)

### Officer Meeting Minutes

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Meeting Date: Wednesday, October 5, 2016 18:10

Meeting Location: Pentwater Fire Department

Call to Order

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- I. Reading and Approval of Minutes
  - a. Minutes from 9/7/16
- II. Reports of Officers
  - a. Treasurer Everet Horton
- III. Old Business
- IV. New Business
  - a. Discussed meeting attendance concerns
- V. Training
  - a. Bloodborne Pathogens November 2
- VI. Discussion on Last Month's Calls
  - a. There were 5 fire and 23 medical calls for service for September.
- VII. Public Comment (held to two (2) minutes on all issues)
- VIII. Adjourn- a motion to adjourn by Paul was seconded by Terry

3

Secretary- Ray Hasil



***Village of Pentwater***  
327 South Hancock Street P.O. Box 622  
Pentwater, MI 49449  
Phone 231-869-8301 Fax 231-869-5120

**Finance Committee Meeting Minutes  
November 9, 2016**

Chair, Jared Griffis called the meeting to order at 8:30 a.m. in the Community Room at Village Hall.

Present: Jared Griffis and Norm Shotwell

Absent: Bill Maxwell

Staff Present: Clerk/Treasurer Colleen Moser.

The committee met in order to discuss the Village Audit as prepared by Berthiaume & Co.

Griffis adjourned the meeting at 9:10 a.m.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read 'Colleen Moser', is written over the printed name.

Colleen Moser,  
Village Clerk/Treasurer

## Promotions

Minutes of the Promotions Committee  
Meeting: Thursday, October 13, 2016  
2:00 pm, Village Hall

Members Present: Palmer, Maxwell

Members Absent: Watkins

Also Present: Juanita P. and Rob A. (Village of Pentwater), Eva G. (C of C), Terry V. (guest)

Chamber report: Although awaiting the banner completion from Janet, Eva presented a tentative Chamber flyer on the sesquicentennial. Those in attendance this afternoon

agreed NOT to include ornaments and agreed on OPTION ONE of the pencil give - away. Social media contact is: [pentwater.org/150](http://pentwater.org/150) The Chamber's

Visitors Guide will also have something in it relative to this celebration. No coin discount with businesses per last meeting of CC. The village's

website will be used as an information source as well. Eva will contact the Friends of the Library if they have any ideas to participate.

Dinner: Karen St. Dennis will be catering this meal at the Friendship Center. Tickets to be designed, created and printed at the Village Hall with sales

anticipated to begin in January, 2017. Expectations of 120-150 attending with the cost to be creatively offered.

Time Capsule After returning from her travels, Claudia will be contacted on who gets the cards, deadline for submitting them (Labor Day?), prep for capsule

announcement during the March Dinner with burial in BELL PARK

Pics/Slides: Don to contact Ed and Deb from the Historical Society, Juanita to mention at Women's Club and Bill to chat at the Service Club on any items folks

may want to share

Boat Parade: July 1 thanks to the Yacht Club

Historical Program Book: We have discussed this during every meeting with the HS (Ed and Deb) to see if they can simply expand on what was offered during the

Village's Centennial Celebration

Banners: Short of any pics that others may offer, Janet has provided a banner for consideration.

Plates: pre-order from the Chamber of Commerce

Glasses: Bill M. to contact Dan H. to see if the Club would want to have these for sale.

SOS Party: Bill and Claudia to discuss any design suggestions on the decade signs to be made

August Homecoming Parade to possibly have fly by of vintage aircraft.

A review of the previous meeting minutes, handouts and already set dates was done.

Don to contact a number of people relative to these happenings with the next meeting to be held on Thursday, November 3 beginning at 2 pm in the Village Hall

Respectfully Submitted,  
Don Palmer, Chair  
Promotions Committee  
Village of Pentwater

**The Smart Streets Plan Work Group**  
**Workshop on Thursday, November 10, 2016 at 2:00 PM**  
**Pentwater Village Hall**

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**AGENDA**

1. **Actions required if Bond Issue passes**
  - a. **Sell the first tranche of bonds**
  - b. **Hire an Engineer to prioritize and design streets and storm drains**
  - c. **Prioritize and hire Engineer(s) to design water and sanitary sewer repairs**
  - d. **Agree a prioritization process**
  
2. **Action(s) to take if Bond Issue fails**
  - a. **Survey voters to determine why it failed**
  - b. **Based on assessment of the survey, form a revised plan**

# Village of Pentwater

## 2016-17 BUDGET AMENDMENT RESOLUTION #2

October 2016

Motion by \_\_\_\_\_ and supported by \_\_\_\_\_ to adopt this resolution amending the 2016-17 budget as requested by Promotions committee and the Village Manager.

<b>Fund</b>	<b>Original 16-17 BUDGET</b>	<b>Change Increase (Decrease)</b>	<b>Amended 16-17 BUDGET</b>	<b>Fund Balance Increase (Decrease)</b>
<b>Department:</b>				
<b>General Fund Expenditures</b>				
<u>Department 754 Community Promotion:</u>	<u>\$6,500</u>	<u>\$5,000</u>	<u>\$11,500</u>	<u>-\$5,000</u>

The Promotions committee has constructed a budget activities for the Sesquicentennial Celebration. The new activities will cost an additional \$5000 during this fiscal year. The monies will come from the general fund balance.

Roll Call Vote. Ayes:                      Nays:                      Absent:

*I certify that this is budget resolution was approved by Village Council  
at a regular meeting held on: \_\_\_\_\_, 2016*

\_\_\_\_\_  
Village Clerk /Treasurer

\_\_\_\_\_  
Date