

Village of Pentwater

ON PENTWATER LAKE AND LAKE MICHIGAN
327 South Hancock Street P.O. Box 622 Pentwater, Michigan 49449
(231) 869-8301 Website: www.pentwatervillage.org

Regular Meeting COUNCIL MINUTES October 10, 2016

Call to Order - President Juanita Pierman called the regular meeting of the Pentwater Village Council to order at 6:00 p.m. at Village Hall in the community room.

Pledge of Allegiance.

Roll Call - Present: Jared Griffis, Dan Hoekstra, Norm Shotwell, Bill Maxwell, Don Palmer April Watkins and Juanita Pierman. Absent: None.

Staff present: Village Manager Rob Allard, Clerk/Treasurer Colleen Moser, Marina Manager Dick Hutchings, Zoning Administrator Sara Bizon, Deputy Clerk/Treasurer Barb Siok and Village Attorney Brian Monton.

Public Comments

John Niedow, 438 E. Lowell, operator of the Candlewick Inn, stated the need for the Village to regulate and issue permits for rental properties. The guests of a rental property next to him have had 2 and 3 families at a time, people coming and going at all hours and had fires in the backyard. The Village needs rules on rental property. Watkins said that the Ordinance committee plans to address the issue and explore possibilities. Niedow also asked the Village to install vinyl rub at the Launch ramp.

President Pierman announced that newly elected officials would take office November 20th after the November Council meeting. Those elected will need to be sworn by the Village Clerk, Moser on or after November 2th. Pierman urged residents leaving for the winter to contact 911 and let them know of a phone number of there they could be reached in case of an emergency if related their property. Call either 911 and say it is not an emergency or the 911 office at 869-5858.

Approval of the Agenda - *Motion* by Shotwell, supported by Griffis to approve the agenda. Voice vote. AYES: 7 NAYS: 0. Agenda approved.

Consent Agenda- Approval of Village Council minutes from the regular meeting held on September 12, 2016 and the Public Hearing minutes Sept. 14, 2016. Regular Village bill approval of \$88,361.56. Fire Department regular bill approval of \$2,660.72.

Approval of the use of Village Property:

Bell Park Garden Club annual plant sale. May 27, 2017.

The chamber requests the following 2017 Chamber Events:

Lake Street Boat Launch and Pavilion. Winterfest Feb 11 & 18.

Village Green. Farmers Market from June 5th to Sept 4th Mondays & Thursdays 10 am-1 pm, Easter-April 15, Founders Day-May 6, Spring Fair-June 17 & 18 (set up June 16), Harvest day-Sept 21, Fall Fair-Sept 23 & 24 (set up 22nd), Oktoberfest-Oct 14, Halloween-Oct 28 and Santa on the Green-Nov 25th

Chamber requests to use Village Property in 2017 (continued).

Close Hancock Street. St Patrick's Parade-March 11, Bike & Trike Rally-June 3rd and a Rain date-June 4th (same as SOS party), Homecoming Parade-Aug. 12, Car Show Oct 14th, and a Spooktacular Parade-Oct. 28.

Motion by Maxwell, second by Hoekstra to approve the consent agenda items.

Roll call vote. AYES: 7 NAYS: 0. Consent agenda approved.

VILLAGE DEPARTMENT REPORTS

Reports are in meeting packet and posted on www.pentwatervillage.org.

Village Manager – See report.

Police Chief – See report.

Fire Chief – See Fire Dept. minutes.

Marina – Hutching stated that the Marina would close on October 15th. See report.

Zoning Administrator – See report.

COMMITTEE REPORTS

Committee meeting minutes are provided if received in time for the packet.

Finance Committee –Griffis said the committee met on Sept 21 to discuss investment opportunities for the Village. The Village is limited by FDIC insurance. The investments are more secure, have a better rate of return and liquidity as needed. 2 resolutions and a change to investment policy will be later in this meeting. Griffis thanked Moser for her research and work.

Ordinance Committee. – Watkins said that she would be working with Village staff regarding on summer rentals and utility billing Village ordinances. No meeting.

Building and Grounds Committee – No meeting, no report.

Personnel Committee- No meeting, no report.

Services Committee- Public Hearing on Sept 15th. See Meeting minutes. Shotwell is not running for reelection and plans to hold his last committee meeting after the Nov 8th election prior to him leaving office on Nov 20.

Promotions Committee – Palmer provided a report of list of activities for the 2017 Sesquicentennial. The committee will be meeting on Thursday Oct. 13th at 2:00 pm.

Ad Hoc Committee - Harbor Research Committee Ad Hoc. No meeting, no report.

VILLAGE COMMISSION AND BOARD REPORTS

Planning Commission- Ron Christians stated that the commission met on September 19th to address 3 agenda items. See meeting minutes. Christian stated that a resolution on a lot split/combination would be later in the meeting. The October planning commission is cancelled due to lack of agenda items.

ZBA- No meeting, no report.

DDA – No meeting. See DDA report.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Resolution to approve Michigan Class. *Motion* by Griffis to adopt the Michigan Class resolution as presented, second by Maxwell. Moser explained that Michigan CLASS requires the interlocal agreement resolution to be approved before the Village could become a participant. Palmer asked if the resolution would adversely affect employee benefits, and if the Village has an obligation to Michigan Class by signing a resolution. Moser said no. Village Attorney said he had read the resolutions in the packet and that they use boilerplate language. Griffis stated that the Village would be able to invest US treasuries rather than the traditional CD’s. Roll call vote. AYES: 7 NAYES: 0. Resolution approved.

Resolution Authorizing MBT Multi-Business Securities, Inc. *Motion* by Hoekstra to approve the resolution authorizing MBT Securities, Inc., second by Shotwell. Roll call vote. AYES: 7 NAYES: 0. Resolution approved.

Investment Policy change would add a line to the list of authorized investments, as follows; e) Governmental sponsored pools and/or mutual funds if purchased through an interlocal agreement pursuant to the Urban Cooperation Act of 1967, 1967(Ex Sess) P.A. 7 MCL 124.501 to 124.512”.

Motion by Griffis to approve the change to the investment policy as presented, second Shotwell. Roll call vote. AYES: 7 NAYES: 0. Motion approved.

Resolution Reser Lot Split/Combination. *Motion* by Hoekstra, second Maxwell to approve the resolution for the lot split and immediate combination as presented. Bizon stated that the lot to be split is a non-conforming site with an existing garage. The lot would be split an immediately combined to the two nonconforming parcels on either side, 174 Channel Lane and 85 S. Mears. Bizon stated that both properties will still be non-conforming, 3 non-conforming parcels, to 2 non-conforming parcels. Roll call vote. AYES: 7 NAYES: 0. Resolution approved.

Property donation parcel 64-044-320-005-50. *Motion* by Palmer, second by Shotwell for the manager to continue to explore the possibility of receiving a property donation by Susan Flores. Manager said it would have to be non-conditional acceptance. Roll call vote. AYES: 7 NAYES: 0. Motion passed.

Trick or Treat, Monday Oct. 31st 5pm-8pm. *Motion* by Palmer, second by Hoekstra. Voice vote. AYES: 7 NAYES: 0. Motion approved.

Adjournment - Motion by Palmer, second by Shotwell to adjourn. Voice vote. AYES: 7 NAYS: 0 President Pierman adjourned the meeting at 6:42 p.m.

Respectfully submitted,

Colleen Moser, Clerk/Treasurer

Date