



VILLAGE OF PENTWATER

327 S. Hancock St. PO Box 622, Pentwater, MI 49449

231- 869-8301 (Fax) 231-869-5120

www.PentwaterVillage.org

AGENDA

Village Council, Regular Meeting

July 11, 2016 at 6:00 p.m.

Meeting will be held at Village Hall.

1. Call to Order.
2. Council Roll Call.
3. Public Comments.
4. Approval of the Agenda.
5. Public Comments on Agenda Items.
6. Approval of Consent Agenda Items.

All matters listed under Item 6. Consent Agenda are considered routine by the Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the Consent Agenda and considered separately.

Approval of Village Council minutes from the regular meeting held on June 13, 2016. Regular Village bill approval of \$136,061.71. Fire Department regular bill approval of \$8,745.22

Approval of the use of Village Property:

Pentwater Preschool request to have info/registration table on top of the Village Green from 7:30 p.m. - 8:30 p.m. on July 21st and August 11th, in 2016.
Patterson request to use the Village Green for a wedding on July 30, 2016.

DEPARTMENT REPORTS

1. Village Manager – Rob Allard
2. Police Chief - Laude Hartrum
3. Fire Chief - Terry Cluchey
4. Marina Manager – Dick Hutchings
5. Zoning Administrator – Sara Bizon

VILLAGE OF PENTWATER

Regular Council Meeting Agenda

COMMITTEE and BOARD REPORTS

1. Finance Committee - Jared Griffis
2. Ordinance Committee – April Watkins
3. Buildings & Grounds Committee – Dan Hoekstra
4. Personnel Committee – Bill Maxwell
5. Services Committee - Norm Shotwell
6. Promotions Committee - Don Palmer
7. Harbor Research Committee – Dave Roseman

VILLAGE COMMISSION and BOARD REPORTS

1. Planning Commission – Ron Christians
2. Zoning Board of Appeals – Mike Castor
3. DDA – Claudia Ressel-Hodan

UNFINISHED BUSINESS

1. None.

NEW BUSINESS

1. Ballot Language Resolution for Street Improvement Plan Bond Proposal.
2. Village Land Swap with Township- near Tennis Courts.
3. Reappoint Paul Anderson to Planning Commission, Term Exp. July 2019.
4. Reappoint Terri Lambrix to DDA, Term Exp. July 2020.

PUBLIC COMMENTS

1. Will be made when the Village President opens the meeting for public comments.
2. It is asked that you state your name & address to Council.
3. All comments will be addressed to the Village President.
4. All comments are limited to 3 minutes.

Thank you for your cooperation

Village of Pentwater

ON PENTWATER LAKE AND LAKE MICHIGAN

327 South Hancock Street P.O. Box 622 Pentwater, Michigan 49449

(231) 869-8301 Website: www.pentwatervillage.org

Regular Meeting COUNCIL MINUTES

June 13, 2016

Call to Order - President Juanita Pierman called the regular meeting of the Pentwater Village Council to order at 6:00 p.m. at Village Hall in the community room.

Pledge of Allegiance.

Roll Call - Present: Jared Griffis, Dan Hoekstra, Norm Shotwell, Bill Maxwell, Don Palmer and Juanita Pierman.

Absent: April Watkins.

Staff present: Village Manager Rob Allard, Clerk/Treasurer Colleen Moser, Police Chief Laude Hartrum, Marina Manager Dick Hutchings and Village Attorney Brian Monton.

Public Comments – The following are a candidates running for Oceana County offices and they asking the public to vote for them on August 2, at the primary election.

Jerry Kroll introduced himself as a republican candidate running for County Drain Commissioner he is; a lifelong county resident, return common sense to the office.

Tim Priese introduced himself as a candidate running for County Sheriff. He has been Oceana County Sheriff Undersheriff since 2009, a lifetime Oceana county resident, and has a B.A. in Criminal Justice. His 26 years of law enforcement experience includes working with Michigan's narcotics team, SSCENT.

Roy Strait introduced himself as a candidate running for County Sheriff. He has been a Deputy County Sheriff since 1994 and also the Police Chief for the Village of New Era since 2008. Prior experience includes working Grand Traverse County as a Deputy and an MP for the Marine Corps.

Aleksy Urick introduced himself as a republican candidate running for County Treasurer, stating that he is; a graduate 1993 Hart HS, an Honors Graduate from Alma with degree of Economics, experience includes working for Compuware in government software. Returned to area 10 years ago opening an outdoor clothing store.

Dean Gustafson is running for a second term contested as a Republican County Commissioner in District 1.

Approval of the Agenda - *Motion* by Shotwell, supported by Palmer to approve. Voice vote. Ayes: 6 Nays: 0. Agenda approved.

Approval of Consent Agenda - Approval of Village Council minutes from the regular meeting held on May 9, 2016 and the special meeting held on June 3, 2016. Regular Village bill approval of \$ 57,023.52. Fire Department regular bill approval of \$2,812.96.

Approval of the use of Village Property:

Garden Club of Pentwater requesting to host a Garden Tour on July 16, 2016.

Katie Gaver & Thomas Fisher would like to hold a wedding on the Village Green on July 24, 2017.

Motion by Maxwell, second by Hoekstra to approve the consent agenda items. Roll call vote. Ayes: 6 Nays: 0. Motion approved.

VILLAGE DEPARTMENT REPORTS

Reports are in meeting packet and posted on www.pentwatervillage.org.

Village Manager – The Township has agreed to the property swap with the Village and expected to have a proposed agreement to present at the next council meeting. The garbage totes will be distributed by republic waste on July 18th. See report.

Police Chief – Hartrum reported that a new cadet, Luis Degras Cadet was hired to work in the department office this summer. See report.

Fire Chief - See Fire Dept. minutes.

Marina –See report.

Zoning Administrator – See report.

COMMITTEE REPORTS

Committee meeting minutes are provided if received in time for the packet.

Finance Committee – No meeting, no report.

Ordinance Committee. - No meeting, no report.

Building and Grounds Committee – Hoekstra reported the meeting held on May 26th, see meeting minutes.

Personnel Committee- No meeting, no report.

Services Committee- Shotwell reported on a meeting held on June 13th. Meeting minutes will be in the July meeting packet.

Motion by Shotwell, second by Maxwell that the Ordinance committee reviews the Village water ordinance and denies the request to reduce a resident's bill to one unit.

Voice vote. Ayes: 6 Nays: 0 Motion approved.

Promotions Committee – Palmer reported the meeting held on May 12th, see meeting minutes.

Harbor Research Committee Ad Hoc. President Pierman reported that the Pentwater Lake Improvement Board, a taxing authority, had approved \$24,000 towards the 2016 dredging. Hoekstra stated that the dredging fund held at the Community Foundation should also contribute to the 2016 dredging.

VILLAGE COMMISSION AND BOARD REPORTS

Planning Commission- Ron Christians reported on a meeting held on May 18th, see meeting minutes.

ZBA- No meeting, no report.

DDA –Ressel-Hodan reported on the June 8th meeting.
DDA approved spending of up to \$3,000 for 4 new garbage cans for on the Village Green.
Also, the DDA approved spending \$5,000 towards dredging.
Jack Witt of Snug Harbor will match the DDA funding with a donation of \$5,000 to be used towards dredging.
Free Village Wi-Fi is up in most of the Downtown area.

UNFINISHED BUSINESS

None.

NEW BUSINESS

2016 tax rate request. *Motion* to approve the 2016 tax rate request as budgeted at the public hearing that was held in March. The Village (of Pentwater) mileages are as follows; General Operating 8.0123 mills, Local Streets .5316 mills, Pentwater Friendship Center .3468 mills, Bond Debt 1.21 mills. Roll call vote. Ayes: 6 Nays: 0. Absent 1. Motion approved.

Adjournment - *Motion* by Palmer to adjourn, Voice vote. Aye: unanimous.
President Pierman adjourned the meeting at 6:44 p.m.

Respectfully submitted,

Colleen Moser, Clerk/Treasurer

Date

Village of Pentwater Check Register 06/01/2016 - 06/30/2016

Check Date	Check	App	Vendor Name	Description	Amount
06/03/2016	42695	AP	AT&T Mobility	utilities	80.89
06/03/2016	42696	AP	Companion Life Insurance Company	insurance	216.16
06/03/2016	42697	AP	Gillison's Variety Fabrication, Inc	mower blades	66.64
06/03/2016	42698	AP	Integrity Business Solutions	supplies	28.22
06/03/2016	42699	AP	Larson & Son Ace Hardware, Inc.	supplies	640.85
06/03/2016	42700	AP	VOID	void	0.00
06/03/2016	42701	AP	VOID	void	0.00
06/03/2016	42702	AP	MML Liabilty and Property Pool	insurance	23,990.00
06/03/2016	42703	AP	VOID	void	0.00
06/03/2016	42704	AP	Postmaster, Pentwater	postage exp.	70.00
06/03/2016	42705	AP	Prince & Monton, PLC	VOP Bates	759.36
06/03/2016	42706	AP	Republic Services, Inc.	prof.svc.	311.24
06/03/2016	42707	AP	Tarnowski, Nate	cell phone reimb.	140.00
06/03/2016	42708	AP	Trace Analytical Laboratories, Inc.	analytical	668.30
06/03/2016	42709	AP	Upbeat Inc.	benches	1,433.09
06/03/2016	42710	AP	Wilson, Gary	in lieu of insurance	50.00
06/03/2016	42711	AP	Xerox Corporation	lease/mtc	322.15
06/06/2016	42712	AP	URKA AUTO CENTER INC.	dpw truck	31,255.00
06/06/2016	42713	AP	Charter Communications, Inc.	utilities	1,007.15
06/07/2016	42714	PR	Priority Health Insurance	insurance	7,494.53
06/10/2016	42715	PR	Payroll	payroll	251.70
06/10/2016	42716	AP	Adams Marine Construction, Inc.	prof.svc. N Marina floating docks	500.00
06/10/2016	42717	AP	All Seasons Porta-Jons LLC	prof.svc.	146.00
06/10/2016	42718	AP	Briggs True Value Hardware	supplies	70.76
06/10/2016	42719	AP	Cintas Corporation	prof. svc.	54.03
06/10/2016	42720	AP	Display Sales	DDA Banner promo	531.00
06/10/2016	42721	AP	Engineered Protection Systems Inc.	prof.svc.	849.00
06/10/2016	42722	AP	Firstmerit Bank, N.A.	supplies	1,373.35
06/10/2016	42723	AP	Frontier	utilities	87.07
06/10/2016	42724	AP	Lambright, Herman	pump fish cleaning station	400.00
06/10/2016	42725	AP	Lighthouse Car Care Center LLC	repair & mtc.	716.00
06/10/2016	42726	AP	Malburg's Sanitation Service, Inc.	prof. svc.	245.00
06/10/2016	42727	AP	Nye Uniform	PD uniform expense	269.66
06/10/2016	42728	AP	Republic Services, Inc.	prof. svc.	17,915.80
06/10/2016	42729	AP	Russell, Mike	prof. svc.	2,035.00
06/10/2016	42730	AP	Temple Display LTD	promotional (DDA)	4,857.48
06/10/2016	42731	AP	Terminix of West Michigan Inc.	professional svc. PFC	105.00
06/10/2016	42732	AP	Trace Analytical Laboratories, Inc.	analytical	562.20
06/10/2016	42733	AP	Turning Leaf Landscaping Inc.	prof.svc./marina	330.76
06/10/2016	42734	AP	Verizon Wireless	utilities	116.04
06/10/2016	42735	AP	VFW Post 6017	flags	222.00
06/17/2016	42736	AP	Luevano	PFC Refund Deposit	100.00
06/17/2016	42737	AP	Baker, Doug	cell phone reimburs.	70.00
06/17/2016	42738	AP	Consumers Energy Co.	utilities	10,516.02
06/17/2016	42739	AP	DTE Energy Company	utilities	750.91
06/21/2016	42740	AP	Bruce's Auto & Maint.	repair/mtc.	811.05
06/21/2016	42741	AP	C & I Electric	prof.svc -boathouse lift station	60.00
06/21/2016	42742	AP	Cintas Corporation	prof. svc.	108.06
06/21/2016	42743	AP	Dickenson,David DBA C&D Cleaning	prof. svc.	1,635.00

Check Date	Check	App	Vendor Name	Description	Amount
06/21/2016	42744	AP	Dell	oper.supplies for PD	1,260.50
06/21/2016	42745	AP	DMC Unlimited	prof.svc.(marina)	75.00
06/21/2016	42746	AP	Engineered Protection Systems Inc.	prof.svc. (PD)	114.00
06/21/2016	42747	AP	Evergreen Solutions LLC	Parks supplies	389.92
06/21/2016	42748	AP	GRATEFUL THREAD EMBROIDERY	(Marina) supplies	464.74
06/21/2016	42749	AP	HydroDynamics	rep/mtc. Sewer	1,245.00
06/21/2016	42750	AP	Integrity Business Solutions	supplies	240.03
06/21/2016	42751	AP	Moser, Colleen	Working Cash (Tax drawer)	300.00
06/21/2016	42752	AP	North Central Co-op Corporation	motorpool	441.98
06/21/2016	42753	AP	Oceana County Road Commission	supplies	690.73
06/21/2016	42754	AP	Oceana County Treasurer	tax	536.53
06/21/2016	42755	AP	Oceana's Herald-Journal	subscription	47.50
06/21/2016	42756	AP	Trace Analytical Laboratories, Inc.	analytical	562.20
06/21/2016	42757	AP	Upbeat Inc.	supplies	226.50
06/21/2016	42758	AP	Weesies Brothers Farms, Inc.	supplies	396.24
06/21/2016	42759	AP	WEX BANK	fuel	958.81
06/24/2016	42760	PR	Net payroll check	payroll	130.62
06/24/2016	42761	PR	Net payroll check	payroll	254.19
06/23/2016	42762	AP	Oceana County Drain Office	prof.svc.-soil erosion permit: marina	75.00
06/24/2016	42763	PR	Net payroll check	payroll	41.56
06/24/2016	42764	PR	Net payroll check	payroll	41.56
06/24/2016	42765	PR	Net payroll check	payroll	41.56
06/24/2016	42766	PR	Net payroll check	payroll	41.56
06/24/2016	42767	PR	Net payroll check	payroll	41.56
06/30/2016	42768	AP	Allard, Rob	exp.reimb. (wwtp)	100.00
06/30/2016	42769	AP	Allin Ice Company	marina ice supply	87.00
06/30/2016	42770	AP	AT&T Mobility	utilities	78.70
06/30/2016	42771	AP	C & I Electric	prof.svc.	180.00
06/30/2016	42772	AP	Charter Communications, Inc.	utilities	906.93
06/30/2016	42773	AP	Cintas Corporation	prof. svc.	282.33
06/30/2016	42774	AP	Companion Life Insurance Co.	insurance	216.16
06/30/2016	42775	AP	DMC Unlimited	prof.svc	225.00
06/30/2016	42776	AP	Etna Supply Co.	supplies	3,657.64
06/30/2016	42777	AP	Evergreen Solutions LLC	Marina supplies	609.68
06/30/2016	42778	AP	Frontier	utilities	241.62
06/30/2016	42779	AP	Great Lakes Energy	twshp.so. Utilities	202.84
06/30/2016	42780	AP	High Grade Concrete Products	supplies	168.01
06/30/2016	42781	AP	Integrity Business Solutions	supplies	58.63
06/30/2016	42782	AP	Larson & Son Ace Hardware, Inc.	supplies	487.49
06/30/2016	42783	AP	VOID	void	0.00
06/30/2016	42784	AP	VOID	void	0.00
06/30/2016	42785	AP	MICHIGAN STATE POLICE	prof.svc.	66.00
06/30/2016	42786	AP	Neofunds by Neopost	postage	800.00
06/30/2016	42787	AP	North Woods Sign Shop LLC	prof.svc.	450.00
06/30/2016	42788	AP	Prince & Monton, PLC	legal svc.	1,000.00
06/30/2016	42789	AP	Republic Services, Inc.	prof.svc.	332.18
06/30/2016	42790	AP	Rodwan Consulting Company	prof.svc.	1,200.00
06/30/2016	42791	AP	Trace Analytical Laboratories, Inc.	analytical	1,230.60
06/30/2016	42792	AP	Wilbur-Ellis Company LLC	water supplies	246.14
06/30/2016	42793	AP	WIN-911	prof.svc.	395.00
				Total	<u>\$136,061.71</u>

Pentwater Fire Department

	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
Jul 14, 16	07/14/2016	2329	Circle K Service	\$ (5,118.57)
	07/14/2016	2330	Fire CATT, LLC	\$ (1,718.25)
	07/14/2016	2331	Chuck's Plumbing & Heating	\$ (202.80)
	07/14/2016	2332	West Shore Fire, Inc.	\$ (854.00)
	07/14/2016	2333	Pentwater Convenience Center	\$ (41.51)
	07/14/2016	2334	Verizon Wireless	\$ (76.02)
	07/14/2016	2335	Republic Services #240	\$ (298.55)
	07/14/2016	2336	Klotz Auto Parts, Inc.	\$ (41.94)
	07/14/2016	2337	Charter Communications	\$ (257.08)
	07/14/2016	2338	Consumers Energy	\$ (136.50)
Jul 14, 16			TOTAL	\$ (8,745.22)



MANAGERS REPORT

July 11, 2016

ROAD MAINTENANCE

Grading of the Villages gravel roads is underway. Cold patching holes in the asphalted streets continue.

Residents who believe a tree in the right of way needs trimming or removal should contact village hall with the details of the location. The trees are put on a list and prioritized based on conditions

CLEAN WATER PLANT

Summertime flows are here.

VILLAGE WATER SYSTEM

The consumer confidence report is on the village website. A link on the home page will direct you to the report. A free copy can be obtained from village hall.

PENTWATER MUNICIPAL MARINA

The seawall repairs at the marina are underway. The sheet piling is in the ground. Cleanup and restoration will begin shortly.

GARBAGE PICKUP AND TOTES

An informational letter went out last week to all residents who receive curb side garbage pickup. The letter gave a significant amount of information for the proper use of the carts. Anyone needing assistance or more information should contract village hall. Allied Waste is anticipating delivering garbage carts the week of July 18th

HARBOR MAINTENANCE

At the time of writing this report, MCM Marine has not indicated when they would be leaving Ludington and heading for Pentwater.

**Pentwater Police Department
Activity Report
June 2016**

Synopsis

During June the Department remained constant with previous years.

Activity Highlight

On 6-1-16 Officers took a report of CSC#3 that occurred in the Village of Pentwater. After investigation one male subject was arrested and lodged at the Oceana County Jail on a warrant for CSC#3

On 6-4-2016 Officers took a report of Bond Violation in the 100 block of North Clymer Street. After investigation the report was ruled unfounded.

On 6-7-16 Officers arrested a Pentwater man on the charge of Driving while under the Influence of Drugs (OWID). The arrested followed a report of reckless driving and a traffic stop in the 600 block of East Hanover Street. The suspect was also charged with possession of Heroin. PPD was assisted by the Mason County Sheriff's Office canine officer.

On 6-17-2016 Officers took a report of Assault by Strangulation in the 200 block of South Carroll Street. One subject was arrested and lodged at the Oceana County Jail.

On 6-18-2016 Officers responded to a threats report at Charles Mears State Park. After investigation the situation was resolved and no arrests were made.

On 6-24-2016 Officer assisted Oceana County Sheriff's Office by responding to a Property Damage Accident in Pentwater Township. One male subject was arrested following investigation for Operating while Impaired. The subject was lodged in the Oceana County Jail.

Project Reports

The "Play Safe Pentwater" campaign is underway. Visit www.pentwatervillage.org and checkout the line on the Department website to see the latest in safety tips, local rules and ordinance.

A temporary traffic order was issued to restrict skateboard use in the downtown area. The order will remain in effect until the first of September.

Pentwater Police Department – Activity Detail

Complaints	Totals
Fires	1
Animal Complaints	2
Assists	6
B&E	1
City Ordinance	1
Criminal Sexual Conduct	1
Disturbance	3
Dog Bite	1
Follow Up	3
Found Property	3
Larcney	1
Lost Property	1
MDOP	1
Marine Patrol	1
Miscellaneous	4
Motor Assist	2
Noise Complaint	1
PPO Violation	2
Property Damage Accident	3
Reckelss Driver	4
Repossession	1
Barking Dog	1
Suspicious Siutation	1
Threats	2
Traffic Stop	28
Traffic Hazard	1
Transports	2
Warrant Pickup	2
Well Being Check	1
Total	80

Tickets

Disregard a Stop Sign	1
Speeding	1
Parking	6

These statistics in no way reflect the number or the impact of contacts and interactions that the officers have with citizen and visitors.

Respectfully submitted,
Chief Laude Hartrum



PENTWATER FIRE DEPARTMENT

486 E. Park Street • P.O. Box 1117
Pentwater, Michigan 49449
Phone (231) 869-5987 Fax (231) 869-8511
www.pentwaterfiredepartment.com

Monthly Meeting Agenda

Meeting Date: Wednesday, June 1, 2016 19:10 Hours
Meeting Location: Pentwater Fire Department
Call to Order

- I. Pledge of Allegiance
- II. Reading and Approval of Minutes
 - a. Minutes from 5/4/16
- III. Reports of Officers
 - a. Treasurer Everet Horton
- IV. Old Business
 - a. The Western Fire Chiefs Fish Boil at Ludington FD is on August 26.
 - b. Firefighter Right to Know
- V. New Business
 - a. Two helpers are needed for hose testing on June 23.
 - b. The compressed air foam system (CAFS) on 341 is down until compressor oil arrives.
 - c. This is our last meeting before fireworks on July 3. We need helpers with setup and takedown.
- VI. Training
 - a. Water Rescue with Mears State Park employees in June
- VII. Discussion on Last Month's Calls
 - a. There were 6 fire and 26 medical calls for service for May.
- VIII. Public Comment (held to two (2) minutes on all issues)
- IX. Adjourn

Secretary- Ray Hasil



PENTWATER FIRE DEPARTMENT

486 E. Park Street • P.O. Box 1117
Pentwater, Michigan 49449
Phone (231) 869-5987 Fax (231) 869-8511
www.pentwaterfiredepartment.com

Monthly Meeting Minutes

Meeting Date: Wednesday, June 1, 2016 19:15 Hours

Meeting Location: Pentwater Fire Department

Call to Order

- I. Pledge of Allegiance
- II. Reading and Approval of Minutes
 - a. Minutes from 5/4/16
- III. Reports of Officers
 - a. Treasurer Everet Horton- \$63,611.94 spent (\$156,332.80 remaining). 2 payments remaining on 342.
- IV. Old Business
 - a. The Western Fire Chiefs Fish Boil at Ludington FD is on August 26.
 - b. We need to update our Firefighter Right to Know information with area businesses.
- V. New Business
 - a. Two helpers are needed for hose testing on June 23 at 9 AM. Everet, Terry, Tony and Chris G will help.
 - b. The compressed air foam system (CAFS) on 341 is down until compressor oil arrives.
 - c. This is our last meeting before fireworks on July 3. We need helpers with setup and takedown.
- VI. Training
 - a. Water Rescue with Mears State Park employees in June. We're shooting for June 15 to train with the state park.
- VII. Discussion on Last Month's Calls
 - a. There were 6 fire and 26 medical calls for service for May.
- VIII. Public Comment (held to two (2) minutes on all issues)
- IX. Adjourn- a motion to adjourn by Paul Smith was seconded by Jonathan Hughart

Secretary- Ray Hasil



PENTWATER FIRE DEPARTMENT

486 E. Park Street • P.O. Box 1117
Pentwater, Michigan 49449
Phone (231) 869-5987 Fax (231) 869-8511
www.pentwaterfiredepartment.com

Officer Meeting Minutes

Meeting Date: Wednesday, June 1, 2016 18:32 Hours
Meeting Location: Pentwater Fire Department
Call to Order

- I. Reading and Approval of Minutes
 - a. Minutes from 5/4/16

- II. Reports of Officers
 - a. Treasurer Everet Horton- \$63,611.94 spent

- III. Old Business
 - a. The Western Fire Chiefs Fish Boil at Ludington FD is on August 26.
 - b. We need to begin updates on Firefighter Right to Know information on area businesses.

- IV. New Business
 - a. Two helpers are needed for hose testing on June 23.
 - b. The compressed air foam system (CAFS) on 341 is down until compressor oil arrives.
 - c. This is our last meeting before fireworks on July 3. We need helpers with setup and takedown.
 - d. We are working toward taking bids for the boat.
 - e. Everet would like to see us invest in some traffic control signal devices like a Stop/Slow sign on a pole.

- V. Training
 - a. Water Rescue with Mears State Park employees in June

- VI. Discussion on Last Month's Calls
 - a. There were 6 fire and 26 medical calls for service for May.

- VII. Public Comment (held to two (2) minutes on all issues)

- VIII. Adjourn- a motion to adjourn by Paul Smith was seconded by Terry Cluchey.

Secretary- Ray Hasil

PENTWATER MUNICIPAL MARINA REPORT

JUNE 2016

TO: PENTWATER VILLAGE COUNCIL

PENTWATER VILLAGE MANAGER ROB ALLARD

The month of June was very slow as expected even with the nice weather and very few rain days.

The launch ramp has also been slow due partly because the fishing has been very slow.

Adams Marine Construction has been working on replacing the north wall of the marina. Work has been a little slow because of a concrete wall forced the new wall to be placed in front of the failed wall.

July has started out very good with all the good weather and the long holiday weekend.

Respectfully Submitted

A handwritten signature in cursive script that reads "Dick Hutchings".

Dick Hutchings
Marina Manager



VILLAGE OF PENTWATER

ON PENTWATER LAKE AND LAKE MICHIGAN
327 South Hancock Street-P.O. Box 622-Pentwater, Michigan 49449
(231) 869-8301 - FAX (231) 869-5120

ZONING ADMINISTRATOR'S REPORT *JLB* June 2016

Zoning Permits issued:

Accessory Bldg.	1
Deck	0
New Residence	0
Residential Addition	1
Fence	1
Residential Remodel	0
Sign	1
Home Occupation	0
Demolition	0
Commercial	0
Driveway	0
Re-build	0
Other	0
Total	4

- Responded to requests for information

Detail of Zoning Permits Issued:

Date	Address	Parcel Number	Owner	Project
6/3/16	160 E. 4th St.	044-692-005-00	Hoekstra	Fence
6/3/16	560 S. Hancock St. Suite 4 &5	044-310-004-00	Nugent / The Glove / Little Mitten	Sign
6/13/16	474 E. First St.	044-716-005-00	Shotwell	Approx. 500 sq ft. addition
6/24/16	831 Park St.	044-620-116-75	Doody	10 x 14 shed



Village of Pentwater
327 South Hancock Street
Pentwater, MI 49449
Phone 231-869-8301 Fax 231-869-5120

**Finance Committee Meeting Minutes
July 7, 2016**

Chair, Jared Griffis called the meeting to order at 8:00 a.m. in the Community Room at Village Hall.

Present: Jared Griffis, Norm Shotwell and Bill Maxwell.

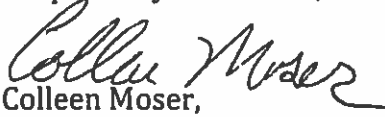
Staff Present: Village Manager Rob Allard and Clerk/Treasurer Colleen Moser.

The committee met in order to review the resolution on the ballot language for the proposed bond debt for the Street Improvement Plan. The Resolution was prepared by bonding attorney, Steven Mann from Miller Canfield. Griffis asked for a motion to accept the proposed ballot language as presented. Motion was made by Shotwell. Voice vote, unanimous. The Finance Committee will recommend the ballot language for the proposed bond debt to council for approval.

The committee also reviewed the actuarial valuation report of post-retirement health insurance as of December 31, 2015, as required by GASB Statements 43 and 45. The OPEB liability is estimated at \$430,000.

Griffis adjourned the meeting at 8:20 p.m.

Respectfully Submitted,


Colleen Moser,
Village Clerk/Treasurer

Village of Pentwater
Services Committee Meeting Minutes
June 13, 2016

Members Present: Norm Shotwell, Jared Griffis and Don Palmer
Others present: Rob Allard, Village Manager, Mike Freed, resident

Chairman Shotwell called the meeting to order at 1408.

Request for reduction in Village utility bill

Chairman Shotwell reviewed the relevant ordinance (see below), and showed Mr. Freed, via the Village website, the ordinance as he had not previously read it.

Title V; 50. Utilities; 50.026 Water: 50.026 DEFINITION. For the purpose of this chapter, the following definition shall apply unless the context clearly indicates or requires a different meaning.

ESTABLISHMENT. Each lot, parcel of land, or building having connection to the municipal water system, or which is eligible for such a connection.

- (1) Each residence or residential unit is a separate ESTABLISHMENT, regardless of whether it is freestanding or is in a connected structure, such as a duplex, flat, apartment or condominium unit.

Mr. Freed then provided the Committee with a recap of his written request (see below), which had been shared with the Committee earlier.

Following discussion, Palmer made a motion that the request be denied, per the ordinance, but that the Council be requested to direct the Ordinance Committee to undertake a review of the ordinance with respect to this general issue of facilities built for overflow guests, not rented. Supported by Griffis. After further discussion, the motion passed 2 to 1.

Meeting Adjourned at 1438.
Respectfully,

Norman Shotwell, Chairman

From: MP Freed [mailto:mpfreed57@gmail.com]

Sent: Friday, April 08, 2016 3:20 PM

To: rallard@pentwatervillage.org

Subject: Water bill

Dear Mr. Allard,

Recently, you spoke to my wife, Paula, regarding the status of our quarterly water bills. We just paid our quarterly minimum water bill (\$441) on March 28th and are writing to you to ask the Village to only charge us for one minimum water bill, instead of the two minimum water bills you are currently assessing us with.

**Village of Pentwater
Services Committee Meeting Minutes
June 13, 2016**

Our home, at 259 South Carroll Street, has always had only one water meter. In the early 2000's, we renovated a shed at the back of our property and made it into a guest house for our family and friends. Interestingly, at the time, we were challenged by the Village on making sure that (a.) we had adequate parking and (b.) we connected the shed to the main house (via a breezeway) because zoning would only permit one structure on our lot. We complied with the Village's requests and had all necessary inspections performed. We were not at all happy to have the Village later come back and assess our property with TWO minimum water bills given how insistent you were that zoning would only permit one residence on our lot and that we improve our parking to make sure we had room for two cars on a cement pad (even though we rarely have more than one car there). In short, we spent the money to make sure our residence was truly "one" residence and then you proceeded to tell us we would have two water bills due to our having two structures on our property. We then proceeded to look into this matter but got nowhere at the Village.

If you check our water records, even with the underground sprinkling system we have in place to water our perennials and shrubbery, I'm sure you'll see that we don't even use enough water to meet one minimum water bill. In addition, as we told the Village when we renovated, we haven't rented our guest house either. Generally, it's used @ 3 weeks per year and the water comes off a water line connected at the back of the house (which, because it is not below grade, is completely shut off and drained between October and May).

There's simply no logical, nor perhaps legal, reason for a single family home (by your definition) to be paying two minimum water bills. Frankly, if years ago you had just asked us to make an annual donation to Pentwater in order to assist the Village, we probably would've done it; however, no one likes feeling as though they're being assessed unfairly (as we certainly do).

We request that the Village begin assessing us for one minimum water bill, rather than the two we're currently being assessed, starting with the next assessment, consistent with the single housing structure that exists on this residential lot.

Regards,
Mike Freed
259 South Carroll Street

**RESOLUTION SUBMITTING
STREETS IMPROVEMENT PLAN BOND PROPOSAL
AT THE ELECTION TO BE HELD ON NOVEMBER 8, 2016**

VILLAGE OF PENTWATER
County of Oceana, State of Michigan

Minutes of a _____ meeting of the Village Council of the Village of Pentwater, County of Oceana, State of Michigan, held on the __ day of _____, 2016, at _____ .m., Eastern Daylight Time.

PRESENT: Members _____

ABSENT: Members _____

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS, the Village Council of the Village of Pentwater, County of Oceana, Michigan (the "Village"), has determined that it is necessary for the health, safety and welfare of the Village and its residents and property owners that the Village improve, replace, resurface, reconstruct, and equip major streets and local streets in the Village, including storm and drainage improvements, necessary rights-of-way, related site improvements, appurtenances and attachments thereto (the "Project"); and

WHEREAS, the Village Council has determined that the Village should borrow money in an amount not to exceed Three Million Two Hundred Thousand Dollars (\$3,200,000) and issue general obligation unlimited tax bonds of the Village in such amount for the purpose of paying all or part of the cost of the Project; and

WHEREAS, the Village Council has determined that a proposal to issue bonds for the Project shall be submitted to the qualified electors of the Village at an election to be held in the Village on Tuesday, November 8, 2016 (the "Election Date"); and

WHEREAS, in order for the bond proposal to be submitted to the Village's electors on the Election Date, it is necessary for the Village Council to certify the ballot wording of the proposal to the Village Clerk and to the County Clerk of the County of Oceana, Michigan, as required by Act 116, Public Acts of Michigan, 1954, as amended (the "Michigan Election Law").

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The bond proposal attached to this Resolution as Exhibit A (the "Bond Proposal") shall be submitted to a vote of the qualified electors of the Village on the Election Date.

2. The ballot wording of the Bond Proposal is hereby certified to the Village Clerk and to the County Clerk of the County of Oceana for submission to the Village's electors on the Election Date. The Village Clerk is hereby authorized and directed to file this Resolution and/or complete any such forms, certificates or documents as may be required by the County Clerk to evidence the foregoing certification and/or submission by no later than August 16, 2016.

3. The Village Clerk and the County Clerk are hereby directed to (a) post and publish notice of last day of registration and notice of election for the Election Date in the manner required by the Michigan Election Law, and (b) have prepared and printed, as provided by the Michigan Election Law, ballots for submitting the Bond Proposal on the Election Date, which ballots may include other matters presented to the electorate on the same date.

4. The estimated first year millage rate and simple average annual millage rate set forth in the Bond Proposal, which have been prepared by the Village's financial advisor, Public Financial Management, Inc. are reasonable estimates of such millage rates based on current assumptions.

5. The Village makes the following declarations for the purpose of complying with the reimbursement rules of Treas. Reg. § 1.150-2 pursuant to the Internal Revenue Code of 1986, as amended:

- (a) As of the date hereof, the Village reasonably expects to reimburse itself with the proceeds of debt to be incurred by the Village for costs of the Projects that were or will be paid subsequent to sixty (60) days prior to the date hereof.
- (b) The maximum principal amount of debt expected to be issued for the Projects is \$3,200,000.
- (c) The expenditures described above are "capital expenditures" as defined in Treasury Regulation § 1.150-1(b), which are any costs of a type which are properly chargeable to a capital account (or would be so chargeable with a proper election or with the application of the definition of placed in service under Treas. Reg. § 1.150-2(c)) under general Federal income tax principles (as determined at the time the expenditure is paid).

6. All resolutions and parts of resolutions, insofar as they conflict with the provisions of this Resolution, are hereby repealed.

AYES: Members _____

NAYS: Members _____

RESOLUTION DECLARED ADOPTED.

Village Clerk
Village of Pentwater

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Village Council of the Village of Pentwater, County of Oceana, State of Michigan, at a _____ meeting held on the ____ day of _____, 2016, and that public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of the meeting were kept and will be or have been made available as required by said Act.

Village Clerk
Village of Pentwater

EXHIBIT A

Streets Improvement Plan Bond Proposal

Shall the Village of Pentwater, County of Oceana, Michigan, borrow the principal sum of not to exceed Three Million Two Hundred Thousand Dollars (\$3,200,000) and issue its general obligation unlimited tax bonds, in one or more series, payable in not to exceed fifteen (15) years from the date of issue of each series, for the purpose of paying the cost of improving, replacing, resurfacing, reconstructing and equipping major streets and local streets, including storm drainage improvements, and rights-of-way?

YES

NO

If approved, the estimated millage to be levied in 2017 is 2.40 mills (\$2.40 per \$1,000 of taxable value) and the estimated simple average annual millage rate required to retire the bonds is 2.25 mills (\$2.25 per \$1,000 of taxable value). This first year millage represents an estimated net increase of 1.19 mills over the 2016 VIP bond millage which will be retired in 2017.

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VILLAGE OF PENTWATER

ON PENTWATER LAKE AND LAKE MICHIGAN
327 South Hancock Street P.O. Box 622 Pentwater, Michigan 49449
(231) 869-8301 FAX (231) 869-5120
www.Pentwatervillage.org

Date: June 17, 2016
To: Village Council
From: Rob Allard, Village Manager
Subject: Village / Township Land Swap / Tennis Courts Property

Councilors:

The Building and Grounds Committee Authorized in committee on May 5, 2016 negotiations with Pentwater Township for the property exchange of the parcels listed below. The purpose of the exchange was for the village to assume ownership of the Township owned parcel that abuts the village's tennis and basketball courts on the north end of the Village. This would allow future recreational property expansion and development. In exchange for this property the village is offering the parcel located at the southwest corner of Lansing Avenue and Business Route 31 in the township.

It is hereby requested of the village council that a resolution be passed for the proposed land exchange.

The Village of Pentwater is offering title to;
Parcel 001-438-001-00 located in the township approximately 1.7 acres

For receipt of title from Pentwater Township;
Parcel 044-580-101-00 located in the village approximately 2.5 acres


Rob Allard
Village Manager