



VILLAGE OF PENTWATER

327 South Hancock St. P.O. Box 622 Pentwater, MI 49449
(231) 869-8301 FAX (231) 869-5120
www.PentwaterVillage.org

VILLAGE COUNCIL MEETING AGENDA

Agenda to be presented before the Pentwater Village Council at the regular meeting to be held on April 11, 2016 at Village Hall at 6:00 PM.

1. Call to Order
2. Council Roll Call.
3. Public Comments.
4. Approval of the Agenda
5. Public Comments On Agenda Items
6. Approval Of Consent Agenda Items
7. Public Comments not on the Agenda

All matters listed under Item 6. Consent Agenda are considered routine by the Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the Consent Agenda and considered separately.

Approval of Village Council minutes from the Public Budget Hearing and the regular meeting held on March 14, 2016.

Regular Village bill approval of \$85,548.13. Fire Department regular bill approval of \$8,191.60.

Approval of the use of Village Property:

- Oceana County Animal Friends request use of Bell Park to find homes for pets for events in 2016: May 7th, June 18, July 19, August 13, September 24 and October 8.
- Ensign Region 5/Chris Conroy requests a special use permit for an auxiliary grill at Channel Lane on July 23, 2016.

Village Green

- Pickin' in the Park 2016, Tuesdays, June through September, 7:00-9:00 PM.
- Pet Hollywood request use of the Village Green for the Canine Grooming Red Carpet event July 2, 2016 at 7:00 PM.
- Pentwater Civic Band Concerts to be held Thursday Evenings June 30th to Sept 8th
- Midwest Brass & Gas Club to park 30-35 antique cars on the Green June 3, 2016.
- Pentwater Historical Society requests set card table on top of the Village Green to pass out flyers, gain members and accept donations for 2016 events (see letter).

DEPARTMENT REPORTS

1. Village Manager – Rob Allard
2. Police Chief - Laude Hartrum
3. Fire Chief - Terry Cluchey
4. Marina Manager – Dick Hutchings
5. Zoning Administrator – Sara Bizon

COMMITTEE and BOARD REPORTS

1. Finance Committee - Jared Griffis
2. Ordinance Committee – Sarah VanTassal
3. Buildings & Grounds Committee – Dan Hoekstra
4. Personnel Committee – Bill Maxwell
5. Services Committee - Norm Shotwell
6. Promotions Committee - Don Palmer
7. Harbor Research Committee – Dave Roseman

VILLAGE COMMISSION and BOARD REPORTS

1. Planning Commission – Ron Christians
2. DDA – Claudia Ressel-Hodan
3. Zoning Board of Appeals – Mike Castor

UNFINISHED BUSINESS

None

NEW BUSINESS

1. Bids for Sea wall failure 2015.

Fiscal year end. SINE DIE.

PUBLIC COMMENTS

1. Will be made when the Village President opens the meeting for public comments.
2. It is asked that you state your name & address to Council.
3. All comments will be addressed to the Village President.
4. All comments are limited to 3 minutes.

Thank you for your cooperation



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Agenda

The first Regular Meeting of the Village Council

For fiscal year, 2016-2017 to be held on April 11, 2016 at Village Hall
immediately follows the final regular meeting of the fiscal year.

I. Call to Order

II. Council Roll Call

III. Approval of the Agenda

IV. New Business

- A. Roberts Rules Of Order-Adoption
- B. Authorization of newspapers of general circulation:
Ludington Daily News and Oceana's Herald Journal
- C. Authorization of depositories for village funds: Chemical Bank, Huntington National Bank, First Merit Bank, Safe Harbor Credit Union, Shelby State Bank and West Shore Bank.
- D. Approve Berthiaume & Company for the annual audit
- E. Approval Of The Following Appointments:
 - 1) President pro term-Jared Griffis
 - 2) Village Manager- Rob Allard
 - 3) Clerk/Treasurer-Colleen Moser
 - 4) Deputy Clerk/Treasurer- Barbara Siok
 - 5) FOIA Coordinator- Village Manager, Rob Allard
 - 6) Street Administrator-Village Manager, Rob Allard
 - 7) Police Chief-Laude Hartrum
 - 8) Zoning Administrator-Sara Bizon
 - 9) Harbor Master-Police Chief, Laude Hartrum
 - 10) Marina Manager-Dick Hutchings
 - 11) Recreation Director-Camille Pearson

V. Adjournment

Village of Pentwater

327 South Hancock St P.O. Box 622 Pentwater, MI 49449
(231) 869-8301 Website: pentwatervillage.org

Annual Budget Public Hearing

MEETING MINUTES

March 14, 2016

Call to Order: President Juanita Pierman called the Village Council Public Hearing on the 2016-2017 budgets to order at 6:00 pm in the Pentwater Community Hall meeting room followed by the Pledge of Allegiance.

Council Roll Call:

Present: Jared Griffis, Dan Hoekstra, Bill Maxwell, Don Palmer, Norm Shotwell, April Watkins and Juanita Pierman.

Absent: None

Also, present Village Manager, Rob Allard, Clerk/Treasurer, Colleen Moser, Police Chief, Laude Hartrum, Deputy Clerk/Treasurer Barbara Siok and Village Attorney Gary Nicholson.

Presentation of the proposed 2016-2017 budget: Village Clerk/Treasurer, Colleen Moser presented the proposed 2016-2017 fiscal year budget. Revenue and expenses were presented by fund; the general fund expenses were presented by department. Capital outlay plans and fund balance totals were reported. Moser stated the budget presentation would be available on the web site. There is no increase in the general millage. Clerk / Treasurer Moser answered questions from the Village Council and public.

President Pierman asked for a motion to close public comments and adjourn the budget public hearing meeting. **Motion** by Shotwell, second by Palmer. All Ayes. Motion carried.

Adjournment:

Motion by Palmer to adjourn the budget public hearing, second by Hoekstra. Voice vote. Approved unanimously. President Pierman adjourned the meeting at 6:21 PM

Respectfully submitted,

Barbara Siok, Deputy Clerk/Treasurer

Date

Regular Meeting of Village Council
MEETING MINUTES
MARCH 14, 2016

Call to Order: President Juanita Pierman called the regular meeting of the Pentwater Village Council to order at 6:22 PM in the Pentwater Community Hall meeting room.

Council Roll Call:

Present: Jared Griffis, Dan Hoekstra, Bill Maxwell, Don Palmer, Norm Shotwell, Sara VanTassal and Juanita Pierman.

Absent: None

Also, present Village Manager, Rob Allard, Clerk/Treasurer, Colleen Moser, Police Chief, Laude Hartrum, Deputy Clerk/Treasurer Barbara Siok, and Village Attorney, Gary Nicholson.

Public Comments: Oceana County Lt. Craig Mast introduced himself as a candidate running for the Oceana County Sheriff position. President Pierman said that a spaghetti dinner benefit is planned at the VFW, Saturday, March 19, 5 to 8 PM for former Village DPW Steve Lamb. Pierman said the letter from the Oceana County Council on Aging (OCCA) is asking for support of a 0.25 millage for two years that will be placed on the August 2nd primary to expand the current building site or allow them to start over at another location.

Approval of the Agenda:

Motion to accept the agenda by Watkins. Second by Shotwell. Voice vote. Aye: 7 Nay: 0. Motion carried.

Approval of Consent Agenda:

Approval of Village Council minutes from the regular meeting held on February 8, 2016. Regular Village bill approval: \$45,198.48. Fire Department regular bill approval: \$6,688.88.

Approval of the use of Village Property: Pentwater Sportfishing Association would like to put up banners on both entrances to the Village for its Memorial Weekend Fishing Derby. Pentwater Township VFW requests use of the Village Green on May 30th, 2016 for a Memorial Day program and the VFW is asking for permission to stand in various areas of town and in the center of streets for a Poppy Program Fundraiser on May 28th, 2016. The Boy Scout Troop 1145 request permission for a campout/food drive on the Village Green April 8-9, 2016.

Motion by Shotwell to approve the consent agenda items as presented, second by Palmer. Roll call vote. Yea: 7 Nay: 0 Absent: 0 Motion carried.

VILLAGE DEPARTMENT REPORTS

Village Manager - See report.

It was stated that tonight is the last meeting of Village Attorney Gary Nicholson after twenty-two years of service. Council members expressed regrets and good wishes.

Police Chief – See report.

Fire Chief –The Fire Department’s proposed 2016-2017 budget was provided to councilors with the meeting minutes in the meeting packet. Fire Chief Cluchey commended Boy Scout Nathan Combs for calling in and assisting a medical emergency.

Marina Manager - Marina closed for season.

Zoning Administrator - See report.

COMMITTEE REPORTS

Finance Committee – See February 11, 2016 minutes.

Ordinance Committee – No meeting. No report.

Building and Grounds – No meeting. No report.

Personnel Committee - No meeting. No report.

Services Committee – The working group met and will meet again March 22 at 2:00 PM

Promotions Committee –See March 3, 0216 minutes. Next meeting April 7 at 2:00 PM.

Harbor Research Committee – No meeting. No report.

VILLAGE COMMISSION AND BOARD REPORTS

Planning Commission –See report.

DDA –See report. Claudia Ressel-Hodan said the next meeting is April 13 at 8:30 AM.

ZBA – No meeting. No report.

UNFINISHED BUSINESS

None

NEW BUSINESS

Proposed Budget amendments for fiscal year 2015-2016:

Motion by Palmer, second by Griffis to accept the 2014-2015 budget amendments.

Roll call vote. Yea: 7 Nay: 0. Absent: 0. Motion passed.

Proposed Budget for fiscal year 2016-2017:

Motion by Maxwell, second by Shotwell to accept the 2016-2017 fiscal budgets as presented at the public hearing. Roll call vote. Yea: 7 Nay: 0. Absent: 0. Motion passed.

Appoint Ron Christians to Planning Commission 3-year term expiring March 9, 2019:

Motion to approve the appointment of Ron Christians to the Planning Commission for a three-year term by Hoekstra, second by Palmer. Voice vote. All Ayes. Motion Passed.

To Appoint Michelle Angell-Powell to Planning Commission for the remainder of a partial term expiring August 2018:

Motion to approve the appointment of Michelle Angell-Powell to the Planning Commission for a partial term expiring August 2018 by Shotwell, second by Palmer. Voice vote. All Ayes. Motion Passed.

To Approve Pentwater/ Hart Bike Trail Request for funding events on Village property:

Motion to approve proposal using Village property request by Palmer, second by Shotwell. All Ayes. Motion Passed.

Adjournment:

Motion by Palmer to adjourn, second by Maxwell. All Ayes. Meeting adjourned at 7:10 PM.

Respectfully submitted,

Barbara Siok, Deputy Clerk/Treasurer

Date

CHECK REGISTER FOR VILLAGE OF PENTWATER 03/01/2016 - 03/31/2016

| Check Date | Check | App | Vendor Name | Description | Amount |
|-------------------|--------------|------------|--------------------------------------|---------------------------------|---------------|
| 03/01/2016 | 42439 | PR | Priority Health Insurance | insurance | 7,672.61 |
| 03/01/2016 | 42440 | AP | Delta Dental | March Delta Dental | 401.27 |
| 03/01/2016 | 42441 | AP | PELICANS ZIM | Vil Tax Refund 044-900-090-00 | 1.16 |
| 03/01/2016 | 42442 | AP | Baker, Doug | cell phone reimburs. | 70.00 |
| 03/01/2016 | 42443 | AP | Charter Communications, Inc. | utilities | 840.32 |
| 03/01/2016 | 42444 | AP | E R H Electronics | prof. svc. | 130.50 |
| 03/01/2016 | 42445 | AP | Evergreen Solutions LLC | parks supplies | 65.25 |
| 03/01/2016 | 42446 | AP | Frontier | utilities | 252.97 |
| 03/01/2016 | 42447 | AP | Great Lakes Energy | twnshp.so.utilities | 183.17 |
| 03/01/2016 | 42448 | AP | Hach Company | oper. supplies | 372.49 |
| 03/01/2016 | 42449 | AP | Integrity Business Solutions | Marina offc.supplies | 192.49 |
| 03/01/2016 | 42450 | AP | Kustom Signals, Inc. | prof.svc. Police dept. | 1,539.00 |
| 03/01/2016 | 42451 | AP | Larson & Son Ace Hardware, Inc. | supplies | 76.20 |
| 03/01/2016 | 42452 | AP | Mears Service Center | repair/mtc | 1,068.56 |
| 03/01/2016 | 42453 | AP | NCLABS of Wisconsin | CWP supplies | 101.68 |
| 03/01/2016 | 42454 | AP | Oudbier Instrument Co. | prof.svc. water plant | 878.00 |
| 03/01/2016 | 42455 | AP | Pentwater Township | shared cost GBC Binding Machine | 77.98 |
| 03/01/2016 | 42456 | AP | Sensus | annual prof.svc. | 1,617.45 |
| 03/01/2016 | 42457 | AP | Tarnowski, Nate | cell phone reimb. | 70.00 |
| 03/01/2016 | 42458 | AP | Wilson, Gary | in lieu of insurance | 50.00 |
| 03/01/2016 | 42459 | AP | Xerox Corporation | lease/mtc | 308.08 |
| 03/01/2016 | 42460 | AP | Oceana County Treasurer | 64-044-300-019-00 | 1,374.02 |
| 03/01/2016 | 42461 | AP | Oceana County Treasurer | 64-044-417-004-00 | 163.65 |
| 03/09/2016 | 42462 | AP | State of Michigan | Class L1 app | 45.00 |
| 03/11/2016 | 42463 | AP | All Seasons Porta-Jons LLC | prof. svc. | 72.00 |
| 03/11/2016 | 42464 | AP | AT&T Mobility | utilities | 76.23 |
| 03/11/2016 | 42465 | AP | Mike Blackmer Electric, Inc. | prof.svc. | 280.78 |
| 03/11/2016 | 42466 | AP | Cintas Corporation | prof. svc. | 396.14 |
| 03/11/2016 | 42467 | AP | Combs, Sarah | reimburs. sidewalk replcmnt. | 150.00 |
| 03/11/2016 | 42468 | AP | Companion Life Insurance Company | insurance | 305.25 |
| 03/11/2016 | 42469 | AP | Consumers Energy Co. Payment Center | utilities | 9,478.09 |
| 03/11/2016 | 42470 | AP | DMC Unlimited | prof. svc. | 186.25 |
| 03/11/2016 | 42471 | AP | DTE Energy Company | utilities | 2,138.05 |
| 03/11/2016 | 42472 | AP | Firstmerit Bank, N.A. | supplies | 1,343.66 |
| 03/11/2016 | 42473 | AP | Fleis & Vandenbrink Engineering, Inc | prof. svc. seawall 2015 | 3,550.00 |
| 03/11/2016 | 42474 | AP | Franklin, Travis | rec.prgm. referee | 40.00 |
| 03/11/2016 | 42475 | AP | Frontier | utilities | 87.04 |
| 03/11/2016 | 42476 | AP | Klotz Auto Parts Inc. | rpr. mtc. | 279.45 |
| 03/11/2016 | 42477 | AP | Lighthouse Car Care Center LLC | rpr.mtc. | 38.00 |
| 03/11/2016 | 42478 | AP | Ludington Daily News | publishing | 164.36 |
| 03/11/2016 | 42479 | AP | North Central Co-op Corporation | motorpool | 311.39 |
| 03/11/2016 | 42480 | AP | Oceana County Treasurer | 64-044-310-004-00 | 302.66 |
| 03/11/2016 | 42481 | AP | Oceana County Treasurer | 64-044-310-005-00 | 327.02 |
| 03/11/2016 | 42482 | AP | Patterson, Connor | rec prgrm referee | 40.00 |
| 03/11/2016 | 42483 | AP | Pentwater Convenience Center, Inc. | supplies | 5.99 |
| 03/11/2016 | 42484 | AP | Republic Services, Inc. | prof. svc. | 8,756.50 |
| 03/11/2016 | 42485 | AP | Terminix of West Michigan Inc. | FC professional svc. | 229.50 |
| 03/11/2016 | 42486 | AP | Trace Analytical Laboratories, Inc. | analytical | 1,136.40 |
| 03/11/2016 | 42487 | AP | Turf Care LLC | prof. svc. | 1,351.90 |
| 03/11/2016 | 42488 | AP | Verizon Wireless | utilities | 116.04 |

CHECK REGISTER FOR VILLAGE OF PENTWATER 03/01/2016 - 03/31/2016

| Check Date | Check | App | Vendor Name | Description | Amount |
|------------|-------|-----|--------------------------------------|------------------------------------|-----------|
| 03/11/2016 | 42489 | AP | WEX BANK | fuel | 538.72 |
| 03/15/2016 | 42490 | AP | The Bank of New York Mellon | unlim.tax gen obligation bond ser | 750.00 |
| 03/15/2016 | 42491 | AP | C & D Cleaning | prof. svc. | 1,535.00 |
| 03/15/2016 | 42492 | AP | Cintas Corporation | prof. svc. | 60.87 |
| 03/15/2016 | 42493 | AP | Fleis & Vandenbrink Engineering, Inc | proj.825540 seawall repairs 2015 | 3,550.00 |
| 03/15/2016 | 42494 | AP | Grainger | supplies | 125.95 |
| 03/15/2016 | 42495 | AP | Miller Johnson | prof. svc./legal svc. | 864.30 |
| 03/15/2016 | 42496 | AP | Pentwater Township | prof. svc. shared annual turf care | 85.73 |
| 03/15/2016 | 42497 | AP | Trace Analytical Laboratories, Inc. | analytical | 668.30 |
| 03/15/2016 | 42498 | AP | Wade Trim, Inc. | prof. svc. Village CIP | 4,038.81 |
| 03/17/2016 | 42499 | AP | Gustafson HDD LLC | twp. south euip/labor | 6,510.00 |
| 03/17/2016 | 42500 | AP | Gustafson HDD LLC | twp. south equip. | 4,550.00 |
| 03/17/2016 | 42501 | AP | State of Michigan DEQ WRD | seawall repair permit app. | 100.00 |
| 03/31/2016 | 42502 | PR | Net Payroll Check | payroll | 332.46 |
| 03/31/2016 | 42503 | PR | Net Payroll Check | payroll | 346.31 |
| 03/31/2016 | 42504 | PR | Net Payroll Check | payroll | 332.46 |
| 03/31/2016 | 42505 | PR | Net Payroll Check | payroll | 264.30 |
| 03/31/2016 | 42506 | PR | Net Payroll Check | payroll | 41.56 |
| 03/31/2016 | 42507 | PR | Net Payroll Check | payroll | 332.46 |
| 03/31/2016 | 42508 | PR | Net Payroll Check | payroll | 83.11 |
| 03/31/2016 | 42509 | PR | VOID | void | 0.00 |
| 03/31/2016 | 42510 | PR | VOID | void | 0.00 |
| 03/31/2016 | 42511 | PR | POLICE OFFICERS ASSOCIATION | dues | 160.00 |
| 03/31/2016 | 42512 | PR | TECH, PROF & OFFICE ASSOC OF MI | dues | 75.00 |
| 03/31/2016 | 42513 | PR | UNITED WAY OF THE LAKESHORE | united way | 84.00 |
| 03/31/2016 | 42514 | AP | Adams Heating & Cooling | FC repair/mtc. | 114.00 |
| 03/31/2016 | 42515 | AP | AT&T Mobility | utilities | 76.56 |
| 03/31/2016 | 42516 | AP | C & D Cleaning | prof. svc. | 1,550.00 |
| 03/31/2016 | 42517 | AP | C & I Electric | prof.svc. | 150.00 |
| 03/31/2016 | 42518 | AP | Cintas Corporation | prof. svc. | 410.91 |
| 03/31/2016 | 42519 | AP | Etna Supply Co. | prof.svc. | 760.14 |
| 03/31/2016 | 42520 | AP | Great Lakes Energy | twncshp.so. utilities | 192.02 |
| 03/31/2016 | 42521 | AP | Gustafson HDD LLC | prof svc 3rd Rush | 825.00 |
| 03/31/2016 | 42522 | AP | Integrity Business Solutions | supplies | 186.57 |
| 03/31/2016 | 42523 | AP | Larson & Son Ace Hardware, Inc. | supplies | 200.84 |
| 03/31/2016 | 42524 | AP | VOID | void | 0.00 |
| 03/31/2016 | 42525 | AP | Lighthouse Car Care Center LLC | repair/mtc | 38.00 |
| 03/31/2016 | 42526 | AP | Ludington Daily News | publishing | 451.77 |
| 03/31/2016 | 42527 | AP | Ludington Plumbing & Heating | supplies | 81.86 |
| 03/31/2016 | 42528 | AP | MICHIGAN STATE POLICE | prof.svc. | 66.00 |
| 03/31/2016 | 42529 | AP | Oceana Auto Parts & Towing | prof.svc. | 500.00 |
| 03/31/2016 | 42530 | AP | ODB Company | supplies | 366.79 |
| 03/31/2016 | 42531 | AP | Prince & Monton, PLC | legal fees | 666.00 |
| 03/31/2016 | 42532 | AP | Republic Services, Inc. | prof.svc. | 870.30 |
| 03/31/2016 | 42533 | AP | Tanner Plumbing & Heating, Inc. | supplies | 12.88 |
| 03/31/2016 | 42534 | AP | Trace Analytical Laboratories, Inc. | analytical | 2,831.10 |
| 03/31/2016 | 42535 | AP | USA BlueBook | supplies | 161.67 |
| 03/31/2016 | 42536 | AP | Verizon Wireless | utilities | 116.10 |
| 03/31/2016 | 42537 | AP | DTE Energy Company | utilities | 1,485.86 |
| 03/31/2016 | 42538 | AP | Consumers Energy Co. Payment Center | utilities | 6,962.48 |
| | | | | | 85,548.13 |

Pentwater Fire Department

| | <u>Date</u> | <u>Num</u> | <u>Name</u> | <u>Amount</u> |
|-------------------|-------------|------------|------------------------|----------------------|
| Apr 14, 16 | 04/14/2016 | 2287 | Cummins Bridgeway, LLC | -1,678.41 |
| | 04/14/2016 | 2275 | Verizon Wireless | -76.02 |
| | 04/14/2016 | 2276 | DTE Energy | -144.14 |
| | 04/14/2016 | 2277 | Circle K Service | -3,000.98 |
| | 04/14/2016 | 2278 | Republic Services #240 | -288.94 |
| | 04/14/2016 | 2279 | Dale's Radiator & A/C | -277.23 |
| | 04/14/2016 | 2280 | Oceana County EMS | -918.18 |
| | 04/14/2016 | 2281 | Absolute Safety, Inc. | -109.30 |
| | 04/14/2016 | 2282 | FirePrograms | -595.00 |
| | 04/14/2016 | 2283 | Tele-Rad, Inc. | -551.00 |
| | 04/14/2016 | 2284 | Charter Communications | -240.23 |
| | 04/14/2016 | 2285 | Consumers Energy | -203.91 |
| | 04/14/2016 | 2286 | Klotz Auto Parts, Inc. | -108.26 |
| Apr 14, 16 | | | TOTAL | \$ (8,191.60) |



Pentwater Historical Society

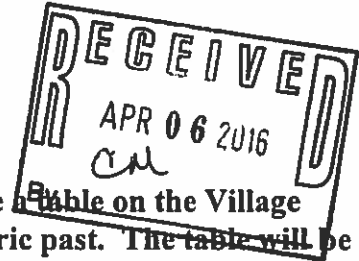
Post Office Box 54
Pentwater, Michigan 49449

Village of Pentwater
327 South Hancock St.
Pentwater, MI 49449

April 06, 2016

Dear President Pierman and Council Members

The Pentwater Historical Society is requesting permission to place a table on the Village Green for the purpose of introducing visitors to Pentwater's historic past. The table will be used to hand out PHS Flyers, offer PHS Memberships, accept donations and display other appropriate historical information. The Society has made this request for a number of years in the past. Following are the listed event dates for table space on the Village Green.



| <u>EVENT / ACTIVITY</u> | <u>EVENT DAY AND DATE</u> | <u>EVENT TIME</u> |
|----------------------------------|--|--|
| Founders Day | Saturday May 07, 2016 | 12 Noon to 4:00 P.M. |
| Spring Fest Arts and Crafts Fair | Saturday June 18, 2016 Sunday June 19, 2016 | 12 Noon to 4:00 P.M. 12 Noon to 4:00 P.M. |
| Farmer's Market | Monday's and Thursday's June 6 th through September 22 nd | Times as Scheduled |
| Junior Women's Club Art Fair | Saturday July 09, 2016 | 9:00 A.M. to 5:00 P.M. |
| Pentwater Homecoming | Saturday August 13, 2016 | 12 Noon to 4:00 P.M. |
| Annual Merchants - Sidewalk Sale | Friday August 26, 2016 Saturday August 27, 2016 | 12 Noon to 4:00 P.M. 12 Noon to 4:00 P.M. |
| Fall Fest Arts and Crafts Fair | Saturday September 24, 2016 Sunday September 25, 2016 | 12 Noon to 4:00 P.M. 12 Noon to 4:00 P.M. |

Sincerely yours,

Dick Warner, PHS Vice President
Cc: Eva Gregwer, Director, Pentwater Chamber of Commerce
PHS Executive Board of Directors

MANAGERS REPORT

APRIL 11, 2016

ROAD MAINTENANCE

DPW crew are patching potholes. Late March Storm debris in the road right of way are being cut up and disposed of as time permits.

Gravel roads in the Village have been or will be graded soon. Waiting on suitable conditions for grader work.

CLEAN WATER PLANT

Flows at the plant have increase primarily from inflow and infiltration. Sewer camera work in early March did not indicate leaking sewers, several sump pumps were identified. More camera work will be needed.

Sewer cleaning of problematic sewers will begin in May.

PENTWATER MUNICIPAL MARINA

Sealed bids for the reconstruction of the northern failed seawall at the municipal marina were opened on Thursday April 7th. The low bidder was Adams Marine for \$61,999. Work will not commence until after the DNR has had a chance to review our request for funding and make their decision on an amount to fund, if any.

Due to the DNR time frame, construction of the wall may go past Memorial Day.

LEAF VACUME

DPW staff has begun maintenance to the leaf vacuume for spring curbside pickup.

Leaf pickup will begin the first week of May and will only be performed for the month of May. Leaves and yard waste can be transported to the Township transfer site after that date.

PARKS

Crews are beginning to prepare for the opening of the parks.

**Pentwater Police Department
Activity Report
March 2016**

Synopsis

During March the Department remained constant with previous years. The month started off slow, but pick up steadily as the month went on. We had several medical assist calls.

Activity Highlight

- 3-21-2016 Officers responded to a complaint of MDOP in the 300 block of North Third Ave. The case remains under investigation.
- 3-21-2016 Officers took a report of missing medication in the 300 block of Third Avenue. The case remains under investigation.
- 3-23-2016 Officers responded to a call of a subject being disruptive. One subject was transported to Lakeshore Hospital and later to Muskegon for a psychological exam.
- 3-24-2106 Officers responded to Sixth Street and Judd for a report of a blown transformer.
- 3-26-2016 Officers responded to the 200 block of South Carroll Street to take a report of probation violation. No arrests were made.
- 3-31-2016 Officers responded to a report of an unwanted subject in the 500 block of Sixth Street. No arrests were made.
- 3-31-2016 Officers responded to a complaint of domestic violence in the 200 block of South Carroll Street. One subject was taken to jail for probation violation and domestic violence. A referral was also made to Childrens Protective Services.

Project Reports

The Department is in the process of getting prepared for the summer. Annual training, vehicle maintenance, and misc. start up issues are being worked on.

A VPAC meeting will be held April 24 at 7:00 PM at the Village Hall. There will be a review of winter activity, review of upcoming projects, and staffing for the summer. All residents are invited to come, light snacks will be provided.

These statistics in no way reflect the number or the impact of contacts and interactions that the officers have with citizen and visitors.

Respectfully submitted,
Chief Laude Hartum

Pentwater Police Department – Activity Detail

| Complaints | Totals |
|-------------------------|---------------|
| Assists | 10 |
| Attempt to locate | 1 |
| Domestic Violence | 1 |
| Follow Up Investigation | 6 |
| OWL | 0 |
| MDOP | 1 |
| Motorist Assists | 3 |
| Traffic Stops | 19 |
| Unwanted subject | 1 |
| Mental Subject | 1 |
| Suspicious Vehicles | 1 |
| Well Being Checks | 4 |
| Wires Down | 3 |
| Total | 51 |

Tickets

| | |
|----------|---|
| Speeding | 2 |
|----------|---|



PENTWATER FIRE DEPARTMENT

486 E. Park Street • P.O. Box 1117
Pentwater, Michigan 49449
Phone (231) 869-5987 Fax (231) 869-8511
www.pentwaterfiredepartment.com

Monthly Meeting Agenda

Meeting Date: Wednesday, April 6, 2016 19:00 Hours
Meeting Location: Pentwater Fire Department
Call to Order

- I. Pledge of Allegiance
- II. Reading and Approval of Minutes
 - a. Minutes from 3/2/16
- III. Reports of Officers
 - a. Treasurer Everet Horton
- IV. Old Business
 - a. Status of the 6x6 (372)
- V. New Business
 - a. Terry is bringing steaks with garlic bread and potato salad to tonight's meeting. Please bring a dish to pass.
 - b. Tonight is payday
 - c. The Western Michigan Association of Fire Chiefs Golf Scramble at Boulder Creek Country Club is on May 25
 - d. The Western Fire Chiefs Fish Boil at Ludington FD is on August 26
 - e. Discussion on a firefighter's water battle on the first annual Founder's Day on Saturday, May 7. It was posted on the PFD Facebook page by the Pentwater Chamber of Commerce but Terry was unaware of the event.
- VI. Training
 - a. Wildland firefighting review tonight with DNR Fire Officer Ray Cole
 - b. May 6 & 7: Incident Safety Officer/Shelby-Benona FD
 - c. April 30: countywide mutual aid training/Grant Township FD
- VII. Discussion on Last Month's Calls
 - a. There were 9 fire and 19 medical calls for service for March.
- VIII. Public Comment (held to two (2) minutes on all issues)
- IX. Adjourn

Secretary- Ray Hasil



PENTWATER FIRE DEPARTMENT

486 E. Park Street • P.O. Box 1117
Pentwater, Michigan 49449
Phone (231) 869-5987 Fax (231) 869-8511
www.pentwaterfiredepartment.com

Monthly Meeting Minutes

Meeting Date: Wednesday, March 2, 2016 19:00 Hours
Meeting Location: Pentwater Fire Department
Call to Order

- I. Pledge of Allegiance
- II. Reading and Approval of Minutes
 - a. Minutes from 2/3/16
- III. Reports of Officers
 - a. Treasurer Everet Horton- balance not available
- IV. Old Business
 - a. Both Village and Township officials approved our 2016 budget.
 - b. Both Village and Township officials approved our 2016 election recommendations.
- V. New Business
 - a. A new wireless modem has been installed in 351 that automatically powers on and connects with the master power switch.
 - b. Terry is bringing steaks to the April meeting.
 - c. The April meeting is payday.
- VI. Training
 - a. A reminder of Paradigm pipeline training on March 3 at 5:30 at the Scottville Optimist Hall, 105 W Green St. Training includes a meal and incident exercise.
 - b. Skywarn training will be held on Saturday, March 19 from 10 AM to noon on the 2nd floor conference room at the Oceana County Medical Care Facility.
- VII. Discussion on Last Month's Calls
 - a. There were 1 fire and 22 medical calls for service for February.
- VIII. Public Comment (held to two (2) minutes on all issues)
- IX. Adjourn

Secretary- Ray Hasil



PENTWATER FIRE DEPARTMENT

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Officer Meeting Minutes

Meeting Date: Wednesday, March 2, 2016 19:00 Hours
Meeting Location: Pentwater Fire Department
Call to Order

- I. Pledge of Allegiance
- II. Reading and Approval of Minutes
 - a. Minutes from 2/3/16
- III. Reports of Officers
 - a. Treasurer Everet Horton- not available
- IV. Old Business
 - a. Both Village and Township officials approved our 2016 budget.
 - b. Both Village and Township officials approved our 2016 election recommendations.
- V. New Business
 - a. A new wireless modem has been installed in 351 that automatically powers on and connects with the master power switch.
 - b. Terry is bringing steaks to the April meeting.
 - c. The April meeting is payday.
 - d. The accountability board was reviewed and we will put it into service when the new personnel tags arrive.
 - e. Replacement parts for the weather station anemometer will be put in to service when the snow melts and we can get on the roof.
- VI. Training
 - a. A reminder of Paradigm pipeline training on March 3 at 5:30 at the Scottville Optimist Hall, 105 W Green St. Training includes a meal and incident exercise.
- VII. Discussion on Last Month's Calls
 - a. There were 1 fire and 22 medical calls for service for February.
- VIII. Public Comment (held to two (2) minutes on all issues)
- IX. Adjourn

Secretary- Ray Hasil

OK To PM
3-16-16
Dandy

| Date | 9/24/2015 | 9/24-2015a | 9/25/2015 | 9/26/2015 | 9/27/2015 | 9/27-2015a | 9/28/2015 |
|--------------------------------|-----------|------------|-----------|-----------|-----------|------------|-----------|
| Event | MFR | MFR | MFR | MFR | MFR | MFR | Stand-by |
| PFD Run # | 2015-179 | 2015-180 | 2015-181 | 2015-182 | 2015-183 | 2015-184 | 2015-185 |
| Dispatch Incident# | 15-071 | 15-072 | 15-00073 | 15-074 | 15-00075 | 15-076 | 15-077 |
| Arnauts Tony ✓ | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Boyko, Aaron ✓ | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Cluchey, Terry/ Fire Chief ✓ | \$0.00 | \$25.00 | \$25.00 | \$0.00 | \$0.00 | \$25.00 | \$0.00 |
| Criscione, Joe ✓ | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Gebhart, Chris ✓ | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Glover, Jim/MFRO ✓ | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Hasil, Ray Capt./Sec ✓ | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Hilton, Larry ✓ | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Horton Everet/SO & Treasurer ✓ | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Hughart, John/MFRO ✓ | \$25.00 | \$25.00 | \$25.00 | \$25.00 | \$0.00 | \$25.00 | \$150.00 |
| Kokx, Gordy/MFRO ✓ | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Lascari, Chris ✓ | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Lascari, Jen ✓ | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Lewandowski, Craig ✓ | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Malburg, Joe ✓ | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Moore, Mike/Lieutenant ✓ | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Munoz, Jaun ✓ | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Munoz, Nate ✓ | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Ruggles, Pat/ Lieutenant ✓ | \$0.00 | \$0.00 | \$25.00 | \$0.00 | \$25.00 | \$25.00 | \$0.00 |
| Schlee, Wayne/Marshall ✓ | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Smith, Paul/Asst. Chief ✓ | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| | \$25.00 | \$50.00 | \$75.00 | \$25.00 | \$25.00 | \$75.00 | \$150.00 |

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| | 3/14/2016 | 3/14/2016a | End of | | | |
|--|---------------|------------|--------|--|--|-------------|
| | Sparking line | Line Down | Year | | | |
| | 2016-048 | 2016-049 | | | | |
| | 5 | 16-006 | | | | |
| | | | | | | |
| | \$25.00 | \$25.00 | | | | \$1,550.00 |
| | \$25.00 | \$25.00 | | | | \$1,525.00 |
| | \$25.00 | \$25.00 | | | | \$5,700.00 |
| | \$0.00 | \$0.00 | | | | \$675.00 |
| | \$0.00 | \$0.00 | | | | \$975.00 |
| | \$0.00 | \$0.00 | | | | \$0.00 |
| | \$0.00 | \$0.00 | | | | \$2,816.66 |
| | \$0.00 | \$0.00 | | | | \$275.00 |
| | \$0.00 | \$0.00 | | | | \$2,200.00 |
| | \$25.00 | \$25.00 | | | | \$1,850.00 |
| | \$0.00 | \$0.00 | | | | \$50.00 |
| | \$0.00 | \$0.00 | | | | \$850.00 |
| | \$0.00 | \$0.00 | | | | \$557.32 |
| | \$0.00 | \$0.00 | | | | \$375.00 |
| | \$0.00 | \$0.00 | | | | \$925.00 |
| | \$0.00 | \$0.00 | | | | \$1,250.00 |
| | \$0.00 | \$0.00 | | | | \$125.00 |
| | \$0.00 | \$0.00 | | | | \$300.00 |
| | \$0.00 | \$25.00 | | | | \$2,175.00 |
| | \$0.00 | \$25.00 | | | | \$1,400.00 |
| | \$25.00 | \$25.00 | | | | \$2,625.00 |
| | | | | | | |
| | \$125.00 | \$175.00 | \$0.00 | | | \$28,198.98 |
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VILLAGE OF PENTWATER

ON PENTWATER LAKE AND LAKE MICHIGAN
327 South Hancock Street-P.O. Box 622-Pentwater, Michigan 49449
(231) 869-8301 - FAX (231) 869-5120

ZONING ADMINISTRATOR'S REPORT

March 2016

Zoning Permits issued:

| | |
|----------------------|---|
| Accessory Bldg. | 0 |
| Deck | 0 |
| New Residence | 0 |
| Residential Addition | 0 |
| Fence | 0 |
| Residential Remodel | 0 |
| Sign | 1 |
| Home Occupation | 0 |
| Demolition | 0 |
| Commercial | 0 |
| Driveway | 0 |
| Re-build | 0 |
| Other | 0 |
| Total | 1 |

- Responded to requests for information

Detail of Zoning Permits Issued:

| | | | | | |
|----------|---------|--------------|----------------|-----------------------------|---------|
| ZP 03-16 | 3/17/16 | 35 E. Lowell | 044-684-001-00 | Williamson (Sunshine Pizza) | Signage |
|----------|---------|--------------|----------------|-----------------------------|---------|

4/1/16

Village of Pentwater

327 S. Hancock Street
Pentwater, Michigan 49449

Personnel Committee Meeting Minutes

March 23, 2016

8:00 AM

Members Present: Jared Griffis, Dan Hoekstra, and Chair Bill Maxwell.

Also present: Village Manager, Rob Allard & Sara Bizon, Zoning Administrator

Chairperson Maxwell called the meeting to order at 8:00 AM

The Personnel Committee reviewed seven proposals that were submitted to the Village for Village Attorney. These firms include:

1. Prince & Monton, PLC
2. Eric R. Fox
3. Kolkema Law, PLC
4. Parmenter O'Toole
5. Foster Swift
6. Good Law, PLC
7. Vincent E. Carlson & Associates, PLC

Vincent E. Carlson & Associates, PLC

The Committee discussed the lack of experience for the proposed Village Attorney.

Eric R. Fox

The Committee liked that Mr. Fox has 22 years of experience and is local. They did note that Mr. Fox did not submit any cost figures for services. This should be discussed if selected for an interview.

Good Law, PLC

The Committee complimented the firm on the presentation of the proposal, but also discussed his lack of experience and that he is located in Hesperia.

Foster Swift

The Committee complimented the firm of the presentation of its proposals. However, they felt that the firm was too big, too expensive, and is not local.

Kolkema Law, PLC

The Committee discussed that the location of the firm is in Muskegon, but liked the monthly fee that was proposed and his experience in municipal work. Mr. Kolkema's attachments were well done.

Prince & Monton, PLC

The Committee complimented Mr. Monton on his resume and experience. They also liked the fact that Mr. Monton was local, but also discussed his retainer fee.

Parmenter O'Toole

The Committee stated that the firm has a lot of experience and depth to their office. They noted that the firm does not bill for "routine" travel. The committee felt that this would have to be explained better if an interview is granted. The firm's fee is \$250 monthly, then \$150 per hour thereafter.

Conclusion: The Committee selected Prince & Monton, PLC and Eric R. Fox for interviews.

Meeting adjourned at 8:33 a.m.

Respectfully Submitted,

Sara S. Bizon
Zoning Administrator

Village of Pentwater
CIP Work Group Meeting Notes
March 21, 2016

Present: Norm Shotwell, Ted Cushna, Terry Valenzano, Juanita Pierman, Rob Allard, and by phone Paul Stauder

Absent: Jared Griffis, Don Palmer, Kathleen Hamilton, Colleen Moser, Terry Bartels (retired now), Steve Mann,

Shotwell called the meeting to order at 1410.

1. Scope presentation – Rob Allard will work with Chris Bosserd, of Wade Trim, to prepare the streets diagrams and listing of streets by category of condition. The streets diagrams will identify where storm sewer, sanitary sewer and water work is planned.
2. Paul Stauder had by e-mail provided two alternatives for bonds, each one using a staggered approach to reduce millage impact. The group selected the \$3.2 million option. Paul will do more research on market values growth over the past 20 years for Pentwater, Onekema, Bear Lake and Frankfort in order to refine the property value projections used in the required millage assessment.
3. Public Consultation: The time has come to make our CIP more visible. Thus a press release will be prepared for release on 12 April, after the next Council Meeting when the groups' work will be described again. Rob will work with Mark Benner and Ron Beeber to prepare said press release plus a FAQ document (Terry Bartells provided an example from another community effort).
 - a. A list of groups to whom presentations should be made will be agreed at the next meeting (Service Club, churches, Woman's Club, Junior Woman's Club, Garden Club, Yacht Club?, for example).
 - b. A Public information meeting could be held in May or June with a Public Hearing held in September.
 - c. Also to be discussed at our next meeting will be the role of letters to property holders/voters and whether brochures should be made available at various locations.
 - d. Whether we take the issue to the voters this November or wait til next May remains open.
 - e. If we target November, the voter information packet must be complete by 16 August.

The next CIP Work Group will be held 6 April 2016 at 1400 hrs.

Meeting Adjourned at 1500.

Norman Shotwell



VILLAGE OF PENTWATER
Planning Commission
ON PENTWATER LAKE AND LAKE MICHIGAN
327 South Hancock Street – P.O. Box 622
Pentwater, Michigan 49449
(231) 869-8301 – FAX (231) 869-5120

Regular Meeting Minutes – March 16, 2016

Chairperson Christians called the regular meeting of the Pentwater Village Planning Commission Meeting to order at 7:00 P.M. with the Pledge of Allegiance.

ROLL CALL

Present: Bruce Koorndyk, Dan Hoekstra, Ron Christians, Mark Benner, Michelle Angell-Powell

Absent: Kirstin McDonough & Paul Anderson

Others Present: Sara Bizon, Zoning Administrator

APPROVAL OF AGENDA

Motion by Hoekstra second by Benner to approve the agenda as presented.

Voice Vote: Aye: 5 Nay: 0 Absent: 2 **Motion carried.**

APPROVAL OF REGULAR MINUTES

Motion by Koorndyk second by Hoekstra to approve the February 17, 2016 regular meeting minutes.

Voice Vote: Aye: 5 Nay: 0 Absent: 2 **Motion carried.**

PUBLIC COMMENTS ON AGENDA ITEMS

None

COMMITTEE/DEPARTMENT REPORTS

A. Zoning Administrator

Bizon provided the Commission with her February 2016 Monthly Report. She reported that she did not issue any permits in February 2016. She also reported the new home on Victoria & 2nd is on its foundation and that she issued a new house permit on Rush. Also, proposals for new a new Village Attorney have been reviewed and will go to the Personnel Committee on the 23rd and that the Village is waiting to hear about the Seawall grant from the State. Finally, she reported that there is activities on the 2 corner commercial properties on Hancock & Lowell.

B. Zoning Board of Appeals

No meeting. No report. Their annual meeting will be in May 2016.

OLD BUSINESS

None

NEW BUSINESS

A. Discussion on Michigan Planner Magazine

The Commission had a discussion about the November/December 2015 Michigan Planner Magazine that is published by the American Planning Association (Michigan Chapter) and how it may relate to the Village's Master Plan.

Benner summarized the 4 dynamics identified in the magazine as it relates to the waterfront.

1. Natural Dynamics
2. Economic Dynamics
3. Legal Dynamics.
4. Social Dynamics

Benner noted that natural resources covers about 20% of the Village's Master Plan, but that is mostly definitions. The other 3 dynamics are not mentioned. He also stated that he did not see the word "resilient" or the Small Harbor Study report in the Master Plan. He inquired as to how these items can be incorporated into the Master Plan.

Bizon reported that the Village is waiting for the financials from the Small Harbor Study, the Village has a Recreation Plan and a Well Head Protection Plan.

Discussion about keeping a running "log" about changes to the Master Plan should be kept by the Zoning Administrator and be keep up to date to assist in the rewriting of the new plan in 5 years. Also, a new agenda item will be added every meeting as "Old Business" to discuss the Master Plan.

There was also a discussion on keeping current on trainings.

B. Election of Officers (to take effect April 2016)

Nomination by Hoekstra to elect Christians as Planning Commission Chairperson.

Voice Vote: Aye: 6 Nay: 0 Absent: 2 **Nomination carried.**

Nomination by Koorndyk to elect Hoekstra as Planning Commission Chairperson.

Voice Vote: Aye: 6 Nay: 0 Absent: 2 **Nomination carried.**

Nomination by Koorndyk elect Anderson as Planning Commission Secretary.

Voice Vote: Aye: 6 Nay: 0 Absent: 2 **Nomination carried.**

COMMUNICATIONS FROM PLANNING COMMISSION MEMBERS

Hoekstra revisited the Master Plan that was approved by the Planning Commission in December 2015. He stated that they do not have to be approved by Village Council, but could be provided as a courtesy.

Motion by Hoekstra second by Benner that the Revised Bylaws voted on in December 2015 be accepted and adopted as of today's date (3/17/16) and be sent to Village Council for a "Courtesy Review."

Voice Vote: Aye: 6 Nay: 0 Absent: 2 **Motion carried.**

The Commission welcomed Michelle Angell-Powell to the Commission.

ADJOURNMENT

Motion by Hoekstra second by Anderson to Koorndyk the meeting.

Voice Vote: Aye: 5 Nay: 0 Absent: 2 **Motion carried.**

Christians adjourned the meeting at 7:52 p.m.

Respectfully Submitted,

Sara S. Bizon
Zoning Administrator

Date

UNAPPROVED

DDA Village Council Report
April 11,2016

The DDA will meet on Wednesday April 13th at 8:30AM. On the agenda for the next meeting is a discussion of two Wi-Fi proposals.

Marketing Committee in coordination with the Chamber will be having a Job Fair on Friday April 15th from 3-5PM at the Friendship Center.

Marketing Committee will meet with the Chamber on Friday April 22nd at 10AM to discuss the roles of each in reaching out and assisting our downtown area.

Respectfully Submitted,
Claudia J. Ressel-Hodan
DDA Chair

Village of Pentwater

327 South Hancock St P.O. Box 622 Pentwater, MI 49449
(231) 869-8301 Website: pentwatervillage.org

Public Meeting to open bids. Municipal Marina Sea Wall Repairs April 7, 2016

Public bid opening meeting held at Village Hall in the Community Room.

Present: Village Manager Rob Allard, Clerk/Treasurer Colleen Moser, Zoning Administrator Sara Bizon.
Also Present: Don DeVries, PE, Fleis & Vandenbrink

Village Manager called the meeting to order at 1:00 p.m.

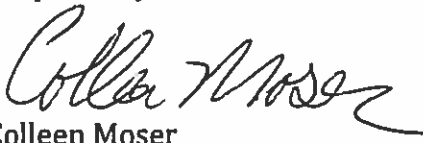
Don DeVries, PE, Fleis & Vandenbrink presented a list of the 9 requests for the project.

The Village Clerk stated that the Village had received 2 sealed bids, as follows:

| Bidder | Amount | Signed | Bid Bond | Comments |
|---|--------------|--------|----------|--|
| Adams Marine Construction, Inc. 8956 N. Oceana Dr. Pentwater, MI 49449 | \$61,999.00 | X | X* | *Bond: Cashiers check #464633 for \$3,099.95 |
| Elmers Crane & Dozer, Inc. 3600 Rennie School Rd. Traverse City, MI 49685 | \$149,850.00 | X | X | |
| The King Company | No Bid | | | |
| Ryba Marine Construction CO | No Bid | | | |
| Great Lakes Dock & Materials, L.L.C. | No Bid | | | |
| Hilton Marine Construction | No Bid | | | |
| Swidorski Bros. Excavating, L.L.C. | No Bid | | | |
| J.E. Kloote Contracting, Inc. | No Bid | | | |

The bidding was closed and meeting was adjourned at 1:07 p.m.

Respectfully submitted,



Colleen Moser
Village Clerk/Treasurer



RECOMMENDATION OF AWARD

April 7, 2016

Rob Allard
Village of Pentwater
327 S. Hancock Street
Pentwater, MI 49449

RE: Municipal Marina Sea Wall Repairs

Dear Rob,

Two bids were received today for the above referenced project and the bid summary is attached.

The low bidder is Adams Marine Construction, Inc. of Pentwater with a bid amount of \$61,999. The bid came in below our engineer's estimate.

Based on the above information we recommend the Village award the Municipal Marina Sea Wall Repairs project to Adams Marine Construction, Inc. for the bid amount of \$61,999.

Please feel free to call with any questions.

Sincerely,

FLEIS & VANDENBRINK

A handwritten signature in blue ink, appearing to read "Don DeVries", is written over a faint blue line.

Don DeVries, P.E.
Project Manager

Enclosure

**316 Morris Avenue, Suite 230
Muskegon, MI 49440
P: 231.726.1000
F: 231.726.2200
www.fveng.com**