

# *Village of Pentwater*

ON PENTWATER LAKE AND LAKE MICHIGAN  
327 South Hancock Street P.O. Box 622 Pentwater, Michigan 49449  
(231) 869-8301 Website: [www.pentwatervillage.org](http://www.pentwatervillage.org)

## **Regular Meeting COUNCIL MINUTES** **April 11, 2016**

**Call to Order** - President Juanita Pierman called the regular meeting of the Pentwater Village Council to order at 6:00 pm in the Pentwater Community Hall meeting room.

### **Pledge of Allegiance.**

**Roll Call** - Present: Jared Griffis, Dan Hoekstra, Norm Shotwell, Bill Maxwell, Don Palmer and Juanita Pierman.

Absent: April Watkins

Staff present: Village Manager Rob Allard, Clerk/Treasurer Colleen Moser, Police Chief Laude Hartrum, Deputy Clerk/Treasurer Barb Siok and Marina Manager Dick Hutchings.

### **Public Comments**

Gail Schulte announced that she would be running as Republican candidate for Oceana County Treasurer. Schulte has worked in the county treasurer's office for 16 years.

Marilyn Steiner of 6036 Long Bridge Road in Pentwater is looking to establish a Dog Park. She requested the Village to collaborate in the project by donating the use of the Village land located at Wythe & North Hancock to use as a Dog Park. President Pierman asked the Buildings & Grounds Committee to review the Dog Park request.

**Approval of the Agenda** - *Motion* by Maxwell, supported by Griffis to approve the agenda. Voice vote. Aye: Unanimous Agenda approved.

**Approval of Consent Agenda** - Approval of Village Council minutes from the Public Budget Hearing and the regular meeting held on March 14, 2016. Regular Village bill approval of \$85,548.13. Fire Department regular bill approval of \$8,191.60.

### Approval of the use of Village Property:

- Oceana County Animal Friends request use of Bell Park to find homes for pets for events in 2016: May 7<sup>th</sup>, June 18, July 19, August 13, September 24 and October 8.
- Ensign Region 5/Chris Conroy requests a special use permit for an auxiliary grill at Channel Lane on July 23, 2016.

### Village Green

- Pickin' in the Park 2016, Tuesdays, June through September, 7:00-9:00 PM.
- Pet Hollywood request use of the Village Green for the Canine Grooming Red Carpet event July 2, 2016 at 7:00 PM.
- Pentwater Civic Band Concerts to be held Thursday Evenings June 30<sup>th</sup> to Sept 8<sup>th</sup>
- Midwest Brass & Gas Club to park 30-35 antique cars on the Green June 3, 2016.
- Pentwater Historical Society requests to set up card table on top of the Village Green to pass out flyers, gain members and accept donations for 2016 events (see letter).

Motion by Shotwell, second by Palmer, to approve the consent agenda items. Roll call vote. Aye: 6 Nay: 0. Absent 1. Motion passed.

## VILLAGE DEPARTMENT REPORTS

Reports are in meeting packet and posted on [www.pentwatervillage.org](http://www.pentwatervillage.org).

**Village Manager** – Allard review his report adding that the Village continues to pick up branches that are in the Village right of way. A replacement DPW truck came in under bid at \$31,500. The old truck will go to the marina, and the marina truck will be traded in. See report.

**Police Chief** – Several medical assists in March. The department is preparing for the busier summer months. The next VPAC meeting will be held on April 21<sup>st</sup> (not the 24<sup>th</sup>) at 7:00 p.m. as was listed his report. See report.

**Fire Chief** - See report.

**Marina** – Hutching reported that the Marina will be opening May 1 and hoped that the sea wall will be repaired so that all boat slips will be available in the coming season.

**Zoning Administrator** – See report.

## COMMITTEE REPORTS

Committee meeting minutes are provided in meeting packet.

**Finance Committee** – No meeting, no report.

**Ordinance Committee**. - No meeting, no report.

**Building and Grounds Committee** – No meeting, no report.

**Personnel Committee**- Maxwell reported that there had been two meetings. One was to review Village attorney applicants and the second was held to interview two candidates. The Village Manager will be working on a potential contract with attorney Brian Monton.

**Services Committee**- Shotwell reviewed the workshop CIP meeting minutes. The estimated cost of needed repairs to Villages streets is estimated at \$3.2 million according to engineering firm Wade Trim. President Pierman has issued a press release stating that the Village would be seeking a renewal of the 1998 Street Improvement bond for 1.21 mills that will finish on the 2016 Village tax bill. A second millage of 1.19 Mill will be on the ballot. If passed, these bonds would increase an annual tax bill by \$90 per \$150,000 of taxable value. If the bonds do not pass then the cost of the repairs will increase as the streets will continue to deteriorate. The CIP advisory committee plans to have a workshop on May 16, 2016.

**Promotions Committee** –Palmer reported on the meetings held on met April 7<sup>th</sup>. The minutes will be in the May council packet. The next committee meeting will be held Thursday, May 12<sup>th</sup> at 2:00 p.m. at Village Hall.

**Harbor Research Committee Ad Hoc**. No meeting. No depth soundings due to weather.

## VILLAGE COMMISSION AND BOARD REPORTS

**Planning Commission**- Ron Christians reported that the Planning Commission met in March and held the annual election of officers. Ron Christians will be Chair, Councilor

Hoekstra as the Vice Chair and Paul Anderson as Secretary. The April 20<sup>th</sup> Planning Commission meeting has been cancelled due to lack of agenda items. On May 9<sup>th</sup> at 10:30 a.m., a subcommittee will meet to review the Zoning Ordinance.

**DDA** – Ressel-Hodan reported that the Marketing committee, a subcommittee of the DDA would be holding a job fair on Friday April 15<sup>th</sup> from 3-5 at the Pentwater Friendship Center. The next DDA will be held on Wednesday, April 13 at 8:30.

**ZBA**- No meeting, no report.

### **UNFINISHED BUSINESS**

None.

### **NEW BUSINESS**

#### **Bids for Sea wall failure 2015.**

*Motion* by Maxwell second by Hoekstra to accept the bid from Adams Marine Construction Inc. amount of \$61,999 contingent on approval of the DEQ, ACOE and DNR Waterways permits and potential grant money. Roll call vote. Aye: 6 Nay: 0. Absent 1–Watkins. Motion passed.

**Adjournment** - *Motion* by Palmer to adjourn, Voice vote. Aye: unanimous. President Pierman adjourned the fiscal year end meeting at 6:50 p.m.

Respectfully submitted,

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Colleen Moser, Clerk/Treasurer

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Date