



VILLAGE OF PENTWATER

Planning Commission

ON PENTWATER LAKE AND LAKE MICHIGAN
327 South Hancock Street, P.O. Box 622, Pentwater, Michigan 49449
(231) 869-8301 – FAX (231) 869-5120

Regular Meeting Minutes – November 15, 2017

Vice-Chairperson Angell-Powell called the regular meeting of the Pentwater Village Planning Commission Meeting to order at 7:50 pm, with the Pledge of Allegiance.

ROLL CALL

Present: Bruce Koorndyk, Michelle Angell-Powell, Mark Benner, & Paul Anderson (arrived at 7:25 pm)

Absent: Ron Christians (excused) and Kirstin McDonough (excused)

Staff Present: Keith Edwards, Zoning Administrator; Village Clerk/Treasurer Rande Listerman; and Chris Brown, Village Manager.

Vice-Chairperson recognized and welcomed the new Village Clerk/Treasurer Mrs. Rande Listerman to the staff of the Village of Pentwater.

APPROVAL OF AGENDA

Motion by Benner, second by Anderson to approve the Agenda as presented.

Voice Vote: Aye: 4 Nay: 0 Absent: 0 **Motion carried.**

APPROVAL OF REGULAR MINUTES

Motion by Koorndyk, second by Benner to approve the October 18, 2017 regular meeting minutes as corrected on page 1.

Voice Vote: Aye: 4 Nay: 0 Absent: 0 **Motion carried.**

PUBLIC COMMENTS – Present in the audience were Claudia Ressel–Hodan, and Ron Beeber. No comments from the audience were submitted at this time.

COMMITTEE/DEPARTMENT REPORTS

A. Zoning Administrator – Mr. Edwards' written report was received by the Planning Commission.

B. Zoning Board of Appeals - No meeting, no report.

OLD BUSINESS

A. Master Plan Amendment for Downtown Pentwater.

1. Determine geographic study area to be included in the Downtown Pentwater Plan.

After discussion about the existing land uses, existing Future Land Use Map in the 2015 Master Plan and the existing Zoning Map,

Motion by Koorndyk, second by Benner to designate that the Downtown Pentwater Sub-Area Plan Study Area would include the geographic area bounded by Pentwater Lake, north along Dover Street to Lowell Street, along Lowell Street east to Carroll Street, then south along Carroll to Fourth Street, then east around the existing Wire Plant to Wythe Street, then south to Fifth Street and back to Carroll Street, then south of Fifth Street along the northern property lines of properties fronting Sixth Street eastward to almost Rush Street, then south past Sixth Street to Pentwater Lake along Bean Street.

Voice Vote: Aye: 4 Nay: 0 Absent: 0 **Motion carried.**

2. Review of Chapter 3 of the 2015 Master Plan Update.

Mr. Edwards reviewed his report, commenting primarily on the goals of the 2015 Master Plan Update. Mr. Edwards asked Planning Commissioners to review his report in anticipation of further discussion at the next Planning Commission Meeting.

3. Review of Chapter 4 of the 2015 Master Plan Update.

Mr. Edwards reviewed his report, commenting primarily on the Commercial and Residential Uses of the 2015 Master Plan Update. Mr. Edwards asked Planning Commissioners to review his report in anticipation of further discussion at the next Planning Commission Meeting.

4. Assignment of information gathering tasks to Planning Commissioners.

Mr. Edwards asked the Planning Commissioners my play a lead role in eliciting information and help from the public and other sources to lead a committee focusing on certain topics such as:

- Waterfront Community – Bruce Koorndyk
- Garden Community – Kirstin McDonough and Paul Anderson
- Arts Community – Paul Anderson and Kirstin McDonough
- Historic Heritage – Ron Christians
- Downtown Economy – Mark Benner
- Complete Streets and Infrastructure – Michelle Angell-Powell

These assignments will also be reviewed and discussed at the next Planning Commission meeting.

NEW BUSINESS – None.

PUBLIC COMMENTS – Mr. Beeber commented that he was pleased by the work that the Planning Commission is beginning on Downtown Pentwater.

COMMUNICATIONS FROM PLANNING COMMISSION MEMBERS - None

ADJOURNMENT

Meeting adjourned by Vice – Chairperson Michelle Angell-Powell at 8:30 p.m.

Respectfully Submitted,



Keith Edwards
Zoning Administrator

December 1, 2017

Date

Approved by the Village of Pentwater Planning Commission on December 20, 2017.