

**Village of Pentwater - Downtown Development Authority**  
**Regular Meeting Minutes – Wednesday, October 10, 2018**

**Call to Order** - Chair Dr. Claudia Ressel-Hodan opened the meeting at 8:30 AM followed by the Pledge of Allegiance to the flag.

**Attendance Roll Call** - Doug Osborn, Jilly Barnes, Terry Lambrix, John Buz Graettinger, Jack Witt and Dr. Claudia Ressel-Hodan.

**Absent** - Crystal Babbin, Chris Dunn and Jeff Hodges.

**Also present** - Village Manager Chris Brown and Deputy Clerk/Treasurer Barbara Siok.

**Agenda - Motion** to approve agenda by Buz Graettinger, second by Doug Osborn. Voice vote: The Agenda was unanimously approved as submitted.

**Approve Minutes of August 8, 2018 Meeting - Motion** to approve minutes by Buz Graettinger, second by Jack Witt. Voice vote: The Minutes of June 13, 2018 approved as submitted.

**Public Comments** - None.

Dr. Claudia Ressel-Hodan introduced new member, Mary Schumaker appointed for DDA term vacancy, one of two, expiring June 8, 2019 and asked for someone to continue as DDA Chair. Jilly Barnes said that she will not continue after her term expires December 13, 2018.

**COMMITTEE REPORTS**

**a. Treasurer's Report** - Treasurer's Report spreadsheets were distributed by Jack Witt. **Motion** to approve Treasurer's Report as submitted by Jilly Barnes, second by Buz Graettinger. Voice vote: Treasurer's report was unanimously approved as submitted.

**b. Decorations** -Dr. Ressel-Hodan said that Hodges will be getting the corn stalks and she has coordinated volunteers to put them up. Jilly Barnes will get additional ribbon.

**c. Marketing Report** - Dr. Ressel-Hodan reported for Jeff Hodges that DDA will repeat the match offer for businesses who contribute \$100 to advertise promoting local shopping in Pentwater.

**d. Bike Share** - Dr. Ressel-Hodan reported on bike activity requests and inventory and looking into an automated system for the future.

**e. Hancock Improvement** - Discussion of ideas and possibilities for monies previously held for Hancock Improvements to be used for trees, benches, flowers or other ideas.

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**New Business**

- a. Electric Charging Station** – Doug Osborn brought the topic of an Electric Charging Station for discussion.
- b. Sidewalk Cleaner** – Update to be presented at next DDA meeting in December.
- c. Drop Off / Pick Up Parking Space** – Discussion for designated space marked in front of the Village Green with approval from Village Planning and Zoning and MDOT.

Village Manger Brown discussed the Village plans for fibre optics and WIFI availability.

**Adjournment** - Meeting adjourned at 9:47 AM.

Next scheduled DDA Meeting is schedule for December 12, 2018, 8:30 AM in the Pentwater Community Room.

Respectfully submitted,

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Barbara Siok, Deputy Clerk/Treasurer

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Date