

Village of Pentwater - Downtown Development Authority
DDA Special Meeting Minutes – September 13, 2024, 8:30 a.m.
Held at Park Place – 310 N Rush Street

I. Call to Order and Pledge of Allegiance

Chair Shotwell called the meeting to order at 8:30 a.m. followed by the Pledge of Allegiance.

II. Roll Call

Present: Barnes, Nagel, Prescott, Saunders, Williams, and Shotwell.

Absent: Haack, Henley, Hodges, and Witt.

Staff present: Village Deputy Clerk/Treasurer VanNortwick.

III. Approval of Agenda

Motion by Barnes, supported by Nagel, to approve the agenda as presented.

Voice vote: Yes: 6; No: 0. Absent: Haack, Henley, Hodges, and Witt. Motion carried 6-0.

IV. Approval of Minutes from August 14, 2024

Motion by Barnes, supported by Prescott, to approve the August 16, 2024, regular meeting minutes as presented.

Voice vote: Yes: 6; No: 0. Absent: Haack, Henley, Hodges, and Witt. Motion carried 6-0.

V. Comments from the Chair: None.

VI. Committee Reports: None.

VII. Unfinished Business

A. The Petal Project – funding for 2024. Committee Chair Williams provided an update, and key points were discussed:

- The project plans to start planting at the south end of town, near the gazebo.
- A Facebook page has been created for the Pentwater Petal Project.
- So far, \$1,668 has been donated, with additional verbal pledges for cash donations. Other funding options, such as grants and sponsorships, were also discussed. The group will continue promoting the project within the community, and feedback has been positive.
- Williams has preliminary pricing but is still looking for more affordable options. If planting is to begin this fall, the bulb order needs to be placed by the end of Sept.
- Village residents are encouraged to plant bulbs around their homes as well.
- Volunteers are already available to help with planting, so labor is not expected to be an issue.

Motion by Prescott, supported by Williams, to match dollar-for-dollar any outside donations for the Petal Project received through the end of 2024, up to a maximum of \$4,000.

Roll call vote: Yes: Nagel, Prescott, Saunders, Williams, and Shotwell. No: Barnes.

Absent: Haack, Henley, Hodges, and Witt. Motion approved 5-1.

VIII. New Business: None.

IX. Public Comments: None.

X. DDA Discussion/Comments: None.

XI. Adjournment: Chair Shotwell adjourned the meeting at 9:30 a.m.

Next Regular DDA Meeting: Friday, October 11, 2024 – 8:30 a.m. at Park Place.

Respectfully submitted,

Renee VanNortwick

Renee VanNortwick, Deputy Clerk/Treasurer

09/13/24

Date