



VILLAGE OF PENTWATER

Planning Commission

ON PENTWATER LAKE AND LAKE MICHIGAN
65 N Hancock Street, P.O. Box 622, Pentwater, Michigan 49449
(231) 869-8301 – FAX (231) 869-5120

Regular Meeting Minutes – September 27, 2022

Chairperson Bruce Koorndyk called the regular meeting of the Pentwater Village Planning Commission Meeting to order at 6:01 pm, in-person at Park Place, 310 N. Rush Street, Pentwater, with the Pledge of Allegiance.

ROLL CALL

Present: Bruce Koorndyk, Michelle Angell-Powell, Mary Temple, , Amy Roberson, and Paul Anderson.

Absent: Chris Conroy and Ron Stoneman.

Staff Present: Keith Edwards, Zoning Administrator and Kate Anderson, Village Deputy Clerk/Treasurer.

APPROVAL OF AGENDA

Motion by Michelle Angell-Powell, second by Paul Anderson to approve the agenda as amended to include item D under New Business, a closed session to receive correspondence from the Village Attorney.

Voice Vote: Aye: 5 Nay: 0 Absent: 2 Motion passed.

APPROVAL OF REGULAR MEETING MINUTES

Motion by Temple, second by Angell- Powell to approve the August 23, 2022, regular meeting minutes as presented.

Voice Vote: Aye: 5 Nay: 0 Absent: 2 Motion passed.

PUBLIC COMMENTS FOR ITEMS ON THE AGENDA - None.

PUBLIC HEARING - None

OLD BUSINESS - None

NEW BUSINESS

- A. 540 Hancock – Parcel ID No. 64-044-580-101-90 Review of Proposed Porch Addition to Nonconforming Building.

Motion by Michelle Angell-Powell, second by Amy Roberson to approve the covered porch and handicap ramp addition to the west side of the nonconforming home at 540 N. Hancock Street.

Roll Call Vote: Yes: Angell-Powell, Roberson, Anderson, Temple and Koorndyk

No: 0

Absent: 2

Motion passed.

- B.** 721 E. Concord – Site Plan Review for Proposed Two-Family Building – Parcel ID No. 64-044-736-007-00.

Motion by Michelle Angell-Powell, second by Amy Roberson to approve the final site plan for the proposed two-family (duplex) building at 721 E. Concord, subject to review and approval of the storm water management plan for the site.

Roll Call Vote: Yes: Angell-Powell, Roberson, Anderson, Temple and Koorndyk

No: 0

Absent: 2

Motion passed.

- C.** Correspondence from Attorney for the Cottages at Lites Woods.

Planning Commissioners received correspondence dated August 1, 2022 from Thomas Amon of the law firm of Warner-Norcross+Judd, LLP regarding a proposal for rezoning or amending the PUD of the property associated with the Lites Woods Planned Unit Development (PUD). Planning Commission reviewed the letter and Staff’s memorandum dated September 20, 2022.

- D.** Closed Session to receive correspondence from the Village Attorney.

Motion by Michelle Angell-Powell, second by Mary Temple to temporarily adjourn the regular meeting to go into closed session to review legal advice from the Village Attorney, Brian Monton of the firm Prince and Monton to review a privileged communication not subject to the open meetings act.

Voice Vote: Ayes: 5, Nays: 0 Absent: 2 Motion passed.

Motion by Michelle Angell-Powell, second by Paul Anderson to return to the regular meeting.

Voice Vote: Ayes: 5, Nays: 0 Absent: 2 Motion passed.

COMMITTEE/DEPARTMENT REPORTS

A. Zoning Administrator – Mr. Edwards’ written report was accepted by the Planning Commission.

B. Zoning Board of Appeals – The Zoning Board of Appeals did not meet in August, 2022.

PUBLIC COMMENTS – None.

COMMUNICATIONS FROM PLANNING COMMISSION MEMBERS – Planning Commissioners welcomed Kate Anderson, the new Village Zoning Administrator appointed by the Village Council on September 12, to begin that appointment on October 1, 2022.

ADJOURNMENT

Motion by Michelle Angell-Powell, second by Amy Roberson to adjourn the meeting at 6:53 pm.

Voice Vote: Aye: 5 Nay: 0 Absent: 2 Motion passed.

Respectfully Submitted,
Keith Edwards, Zoning Administrator

September 30, 2022

Approved by the Village of Pentwater Planning Commission on November 1, 2022.