

Village of Pentwater - Downtown Development Authority
Regular Meeting Minutes – August 14, 2019

Call to Order – Schumaker called the meeting to order at 8:30 AM followed by the Pledge of Allegiance to the flag.

Attendance Roll Call – Dunn, MacDonald, Graettinger, Witt, Schumaker, Ressel-Hodan, Osborn, Haack, Hodges and Schumaker.

Absent – Lambrix and Loisch.

Also, present – Brown, Village Manager; Listerman, Village Clerk/Treasurer and Siok, Village Deputy Clerk/Treasurer.

Agenda – **Motion** to approve agenda as amended (add Shared Workspace/Winter Marketing under New Business and move Unfinished Business before Committee Reports) by Ressel-Hodan, second by Dunn. Voice vote: All Ayes. Motion passed.

Approve Minutes of June 12, 2019 Meeting – **Motion** to approve minutes by Graettinger, second by Ressel-Hodan. Voice vote: All Ayes. Motion passed.

Public Comments – Chris Conroy, 560 S. Hancock, expressed thanks and gratitude for the DDA’s contribution and support of the Parade of Lights.

Unfinished Business

Hancock Improvement– Chris Brown, Village Manger, talked about bricks surrounding the trees, cutting new holes, the types of trees, planting and replacement process and various other costs. DDA previously budgeted money for Hancock Improvements.

Motion by Ressel-Hodan that anything under budget for the trees, continues to be put toward Hancock Improvements, second by Dunn. **Roll call vote:** Ressel-Hodan, yes; Dunn, yes; Witt, yes; Osborn, yes; Graettinger, yes; MacDonald, yes; Haack, yes; Hodges, yes; Schumaker, yes.

Absent – Lambrix and Loisch. Motion passed.

Tree Donation/Purchase– Doug Osborn talked about scheduling and ordering 42 trees to be delivered in September, confirming 6 trees instead of 9 for each block as previously discussed.

COMMITTEE REPORTS

a. Treasurer’s Report – Treasurer’s Report was distributed discussing four-month actual and budget expense needed for projects through the end of the actual year and fiscal year. **Motion** to approve Treasurer’s Report as submitted by Ressel-Hodan, second by Hodges. Motion passed.

b. Wi Fi – Dunn talked about expanding coverage to Lowell. He is following up with SkyWeb to meet with the engineers to show him the line of site and where the repeaters are needed.

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c. Downtown Development Plan-Committee Formation – Discussion of plans that need to take place to be part of the Redevelopment Ready Communities Program. A meeting will be scheduled and published for September 4, 2019 at 10 AM.

d. Bike Program – Ressel-Hodan said that she is looking for a way to fund a self-sustaining automated system with possibilities for advertising, comparing other bike share programs.

e. Christmas in the Village – Hodges said that he would continue contacting businesses to advertise as in the past. Schumaker wrote a press release to advertise events in December. Volunteers to be on the Christmas in the Village Committee: Hodges, Ressel-Hodan, Haack and Schumaker. A time will be set to meet next month.

f. Billboard – Jack Witt/Michael Haack – Blue Highway Exit and Route Sign packet was distributed to members for discussion, including; what is most important to display, logos, requirements, locations and costs. More information will be researched for the next meeting.

New Business

a. Michigan Class Account – Clerk/Treasurer Listerman explained that she was asked about investing DDA funds. After distributing copies about Michigan Class, a Liquid Assets Security System, established in 1991, she explained, it’s a 13-member board investment pool run by local government. DDA would be a subaccount to the Village getting more interest than a CD. **Motion** for the DDA to invest a significant part of ready cash, amount to be determined by the DDA Treasurer, in Michigan Class, by Graettinger, second by Ressel-Hodan. **Roll call vote:** Graettinger, yes; Ressel-Hodan, yes; Witt, yes; Osborne, yes; Dunn, yes; MacDonald, yes; Haack, yes; Hodges, yes; Schumaker, yes. Motion passed. **Absent** – Lambrix and Loisch.

b. Shared Workspace/ Winter Marketing – Schumaker led the discussion about finding a space to create more excitement in the Village in the DDA area to bring more people to the Village in the winter months after Christmas.

Adjournment – Meeting adjourned at 10:00 AM by Chair, Schumaker.

Next scheduled DDA Meeting, October 9, 2019, 8:30 AM in the Pentwater Community Hall.

Respectfully submitted,

Barbara Siok, Deputy Clerk/Treasurer

Date