



## VILLAGE OF PENTWATER

### Planning Commission

ON PENTWATER LAKE AND LAKE MICHIGAN  
327 South Hancock Street, P.O. Box 622, Pentwater, Michigan 49449  
(231) 869-8301 – FAX (231) 869-5120

## Regular Meeting Minutes – August 23, 2017

Chairperson Christians called the regular meeting of the Pentwater Village Planning Commission Meeting to order at 5:35 pm with the Pledge of Allegiance.

### ROLL CALL

**Present:** Ron Christians, Michelle Angell-Powell, Mark Benner, Kirstin McDonough & Bruce Koorndyk

**Absent:** Paul Anderson

**Staff Present:** Keith Edwards, Zoning Administrator & Chris Brown, Village Manager

### APPROVAL OF AGENDA

**Motion** by Benner, second by Angell-Powell to approve the Agenda as presented.

Voice Vote: Aye: 5            Nay: 0            Absent: 0            **Motion carried.**

### APPROVAL OF REGULAR MINUTES

**Motion** by Angell - Powell, second by Benner to approve the July 19, 2017 regular meeting minutes as presented.

Voice Vote: Aye: 5            Nay: 0            Absent: 0            **Motion carried.**

### PUBLIC COMMENTS – None

### COMMITTEE/DEPARTMENT REPORTS

#### A. Zoning Administrator

Mr. Edwards referred to his written report.

**Motion** by Koorndyk, second by Angell-Powell to accept the Zoning Administrator's report as presented.

Voice Vote: Aye: 5            Nay: 0            Absent: 0            **Motion carried.**

#### B. Zoning Board of Appeals

No meeting in July, No report. The next ZBA meeting is scheduled for September 6 at 7 pm.

### OLD BUSINESS – Discussion of the Downtown Pentwater Sub-Area Plan

Mr. Edwards presented his memorandum dated August 18, 2017 that summarized recent past planning efforts and recommended an outline for an amendment to the Village Master Plan called the Downtown Pentwater Plan. The Planning Commission will continue the discussion on the outline and consider the procedures outlined in the State's Planning Enabling Act at the next available meeting opportunity.

**NEW BUSINESS**

Mr. Edwards reviewed his memorandum dated August 18, 2017 regarding the presentation of Pentwater Design, created by Steve Bass. Mr. Edwards requested that the Planning Commission consider sponsoring the presentation to a larger audience of the public at a meeting to be held September 26, 2017 at 6:30 pm at the Pentwater Friendship Center, located at 310 Rush Street in the Village. Other volunteer and service groups would be invited along with the general public to view a presentation of the digital design work designed by Steve Bass. The Planning Commission would hold its regular meeting prior to the presentation at 5:30 pm at the Friendship Center.

**Motion** by Angell - Powell, second by McDonough to approve the next regular meeting of the Planning Commission to be held on September 26, 2017 at 5:30 pm at the Friendship Center, prior to the presentation of the Pentwater Design at 6:30 pm also at the Pentwater Friendship Center

Voice Vote: Aye: 5                      Nay: 0                      Absent: 0                      **Motion carried.**

**PUBLIC COMMENTS - None**


**COMMUNICATIONS FROM PLANNING COMMISSION MEMBERS - None**

None.

**ADJOURNMENT**

Christians adjourned the meeting at 6:45 p.m.

Respectfully Submitted,

  
\_\_\_\_\_  
Keith Edwards  
Zoning Administrator

September 1, 2017  
Date

Approved by the Village of Pentwater Planning Commission on September 26, 2017