

Village of Pentwater - Downtown Development Authority
Meeting Held at Park Place Meeting Center – 310 N. Rush Street
DDA Meeting Minutes – August 16, 2023

Call to Order: Chair Ressel-Hodan called the meeting to order at 10:00 AM followed by the Pledge of Allegiance to the Flag.

Roll Call: Barnes, Haack, Henley, Hodges (9:20 AM), Shotwell, Williams (9:15 AM), Ressel-Hodan.

Absent: Prescott (excused), Witt

Also present: Village Manager Brown, Village and Clerk Treasurer Listerman.

Approval of Agenda:

Motion by Shotwell, second by Haack to approve the agenda as amended by moving the Treasurer’s Report to the end under Committee Reports if Brian Prescott is able to make the meeting.

Voice vote: Ayes: 5; Opposed: 0. Absent: Hodges, Prescott, Williams and Witt. Motion carried.

Approval of Minutes from April 12, 2023:

Motion by Shotwell, second by Henley to approve the April 12, 2023, minutes as presented.

Voice vote: Ayes: 5; Opposed: 0. Absent: Hodges, Prescott, Williams and Witt. Motion carried.

COMMITTEE REPORTS

- A. **Village Green Cameras:** Shotwell will work with Brown on updating the equipment through Spectrum to complete the project.
- B. **Hancock Improvement:** Is on the agenda as an action item.
- C. **Start of Summer Party:** The DDA will continue to contribute financially with DDA Board members offering to help staff the event.
- D. **Christmas in the Village:** Barnes shared new businesses have signed up this year. Discussion was held regarding adding a lighted parade on December 2nd at 5:30 P.M. Barnes stated Santa will be added to 2023. Barnes has a great source for the Fireworks and Hodges stated Dr. Matterson will set them off.
- E. **Financial Report:** Listerman presented the Financial Reports and Check Disbursements.

1. Check Disbursement

Motion by Barnes, second by Shotwell, to approve Check Disbursements as presented.

Roll Call Vote: Barnes, yes; Shotwell, yes; Haack, yes; Henley, yes; Hodges, yes; Williams, yes; Ressel-Hodan, yes. Absent: Prescott and Witt. Motion carried.

2. Financial Report

Motion by Barnes; second by Shotwell, to receive the Financial Reports as presented.

Roll Call Vote: Barnes, yes; Shotwell, yes; Haack, yes; Henley, yes; Hodges, yes; Williams, yes; Ressel-Hodan, yes. Absent: Prescott and Witt. Motion carried.

Unfinished Business:

None.

New Business

A. Hancock Improvement Committee Walk: Ressel-Hodan highlighted the findings of the Hancock Improvement Walk. She asked each board member to have any additional suggestions ready for the next meeting in October.

Marina: Shepard Flower Hooks – Ask Mary Ann for assistance with the plants for 2024. Village Manager will work with the DDA to assist with better ways to water in 2024 Relocate the Fish Bike Rack closer to the North End of the Marina.

Water Tower: Picnic Tables located closer to the front of the Water Tower Park.

4th Street: Keep the area mowed and clean up. Add seating or a picnic table.

3rd Street: Waiting on Grants possible MEDC Crowd Funding with 50% matching funds.

Village Green: Would like to see the views of the water available for the visitors of the Park by the water is where the picnic tables should be not a extra parking for the cars.

Downtown Trees: Discussion was held regarding adding grates or doing something different around the trees.

2nd Street: Encourage Council to pursue the various timeline for completion of the Bike Rack.

Public Comments:

Mark Shotwell – do we hold a Downtown Business Owners meeting to get together for informational sharing?

Village Manager Chris Brown – asked the board members to share with the other business owners the cardboard recycling area needs to be kept up.

Rick Williams – asked the status of the Bike Share Program.

Claudia Ressel-Hodan - shared that she has two more meetings as the interim DDA Chairperson.

Adjournment – Meeting adjourned at 10:27 AM by Ressel-Hodan.

Next Regular DDA Meeting: October 11, 2023; 10:00 AM; Park Place Meeting Center.

Respectfully submitted,

Rande Listerman

Rande Listerman, Clerk/Treasurer

08.16.2023

Date