

Village of Pentwater - Downtown Development Authority
Regular Meeting Minutes – Wednesday, June 13, 2018

Call to Order: Chair Dr. Claudia Ressel-Hodan opened the meeting at 8:30 AM followed by the Pledge of Allegiance to the flag.

Attendance Roll Call: Dr. Claudia Ressel-Hodan, Doug Osborn, Jack Witt, Jilly Barnes, Chris Dunn, John Buz Graettinger, Terry Lambrix, John Nagel and Terry Valenzano. Jeff Hodges (8:38)

Absent: Crystal Babbin.

Also present: Village Manager Chris Brown, Deputy Clerk/Treasurer Barbara Siok and guest Mary Marshall.

Agenda: **Motion** to approve agenda by Chris Dunn, second by Terry Valenzano. Voice vote: The Agenda was unanimously approved as submitted.

Approve Minutes of April 11, 2018 Meeting: **Motion** to approve the minutes by Terry Valenzano, second by Chris Dunn. Voice vote: The Minutes of the Regular Meeting of April 11, 2018 were unanimously approved as submitted.

Public Comments: None.

COMMITTEE REPORTS

Treasurer's Report: Treasurer's Report spreadsheets were distributed and discussed. Claudia said line item for back rack contest can be removed and will not be used this year. **Motion** to approve Treasurer's Report as submitted by Doug Osborn, second by John Nagel. Voice vote: The Treasurer's report was unanimously approved as submitted.

Approval of 1.5021 Millage for 2018-2019: Motion to approve 1.5021 millage by Chris Dunn, second by Terry Valenzano. Roll Call Vote: Dunn, Yes; Valenzano, Yes; Osborn, Yes; Witt, Yes; Barnes, Yes; Graettinger, Yes; Lambrix, Yes; Nagel, Yes; Hodges, Yes; Ressel-Hodan, Yes. Absent: Crystal Babbin. Millage 1.5021 for 2018-2019 was unanimously approved.

Review Options for Funding Hancock Street Beautification Design: Mary Marshall shared costs and funding options for the Hancock Street Beautification Project consisting of eleven blocks including matching grants; a one-time crowd source funding (goal \$50,000), a community giving grant through Lowes and Meijer, a donation from the Village and contributions from the DDA. Mary said since the improvements will benefit the whole village. Mary stated the Village has not been refreshed in twenty-three years. Motion to table DDA appropriation decision by Terry Valenzano, second by Chris Dunn. Voice vote unanimously approved until DDA meeting August 8, 2018.

New Business:

- a. Discussion of MOTG-June 17th: Mary Marshall said that she could create a poster regarding donating by Friday afternoon for Sunday's movie distribution. John Nagel said this will be a great opportunity for getting a message out to the public. Claudia asked for emails suggesting any commercial message that could be read.

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- b. “Keep Downtown Clean” suggestions discussed including coordinating joint business efforts from 8 to 9 PM on the last Tuesday of June, July and August for outside sweeping and cleaning, a letter to business owners from the Village, possible purchase Kubota attachment and a notice or flyer posted on Facebook.

Claudia stated three DDA terms will be expiring this year.

Adjournment: Meeting adjourned at 9:38 AM.

The next scheduled DDA Meeting is August 8, 2018, at 8:30 AM in the Pentwater Community Room.

Respectfully submitted,

Barbara Siok
Deputy Clerk/Treasurer

Date