



VILLAGE OF PENTWATER

Planning Commission

ON PENTWATER LAKE AND LAKE MICHIGAN
327 South Hancock Street, P.O. Box 622, Pentwater, Michigan 49449
(231) 869-8301 – FAX (231) 869-5120

Regular Meeting Minutes – June 25, 2019

Chairperson Ron Christians called the regular meeting of the Pentwater Village Planning Commission Meeting to order at 6:01 pm, with the Pledge of Allegiance.

ROLL CALL

Present: Bruce Koorndyk, Chris Conroy, Kirstin McDonough, Ron Christians, and Mark Benner.

Absent: Michelle Angell-Powell and Paul Anderson.

Staff Present: Keith Edwards, Zoning Administrator.

APPROVAL OF AGENDA

Motion by Benner, second by McDonough to approve the Agenda as presented.

Voice Vote: Aye: 5 Nay: 0 Absent: 2 Motion passed.

APPROVAL OF REGULAR MEETING MINUTES

Motion by Conroy, second by Koorndyk to approve the May 28, 2019 regular meeting minutes as presented.

Voice Vote: Aye: 5 Nay: 0 Absent: 2 Motion passed.

PUBLIC COMMENTS – None.

PUBLIC HEARING - None.

OLD BUSINESS

A. Report from the Pentwater Visioning Team – Chris Conroy and Mark Benner

Chris Conroy presented a written report and verbally highlighted its contents, she gave a summary report of the activities of the Vision Team, whose latest meeting was earlier today, June 25, 2019, where they reflected on the recent Community Assessment. The meeting today reflected on the Focus Groups and Town Hall Meetings that took place on June 19 and 22 at Pentwater School for the Community Assessment. The complete report of the Community Assessment will be available in early July, 2019. Members also discussed the upcoming Mini Survey for visitors and a more extensive survey to come be released in August, 2019. The next Vision Team meeting is scheduled for July 9, 2019 at 3:30 pm.

NEW BUSINESS

A. Request for the recombination and division of a platted lot NW corner of Morris & Hanover.

Motion by Benner, second by Conroy to recommend to the Village Council to approve the proposed combination and redivision of 64-044-136-001-00 & 64-044-136-001-50, as proposed into three lots as shown on the application and drawing submitted with the application, subject to the following conditions:

1. The property shall not be further subdivided in accordance with Sections 150.35 and 150.37 of the Code of Ordinances for the Village of Pentwater;
2. Each of the three resulting lots shall have a minimum width of 80 feet and a minimum area of 9,600 sq. ft.; and,
3. A certified survey and legal description of the resulting lots must be prepared and recorded with the Oceana County Register of Deeds.

Voice Vote: Aye: 5 Nay: 0 Absent: 2 Motion passed.

B. Request for the division of a platted lot NE corner of Hancock & Third Street.

Motion by Koorndyk, second by McDonough to recommend to the Village Council to approve the proposed division of 64-044-682-004-00 or 284 S. Hancock Street, as proposed into two lots as shown on the application and land division sketch submitted with the application subject to the following condition:

1. A certified survey and legal description of the resulting lots must be prepared and recorded with the Oceana County Register of Deeds.

Voice Vote: Aye: 5 Nay: 0 Absent: 2 Motion passed.

C. Proposed addition covered porch addition to a nonconforming building – 10 Channel Lane, The Channel Lane Inn.

Motion by McDonough, second by Koorndyk to approve the construction of the requested 10' x 14' Covered Patio addition to Unit No 7 of the Channel Lane Inn at 10 Channel Lane, 3' 3" from the north lot line in accordance with the plans submitted, having met the requirements of Section 3.24.B.1 et seq. and 3.24.B.8 of the Zoning Ordinance.

Voice Vote: Aye: 5 Nay: 0 Absent: 2 Motion passed.

D. Planning Commission Election of Officers

Motion by McDonough, second by Benner to re-elect Ron Christians as Planning Commission Chairperson, Michelle Angell-Powell as Vice Chairperson and Paul Anderson as Secretary.

Voice Vote: Aye: 5 Nay: 0 Absent: 2 Motion passed.

E. Planning Commission Appointment to the Zoning Board of Appeals

Motion by Christians, second by Conroy to appoint Bruce Koorndyk as the Planning Commission representative to the Zoning Board of Appeals.

Voice Vote: Aye: 5 Nay: 0 Absent: 2 Motion passed.

COMMITTEE/DEPARTMENT REPORTS

A. Zoning Administrator – Mr. Edwards’ written report was accepted by the Planning Commission.

B. Zoning Board of Appeals – The ZBA held their annual meeting on May 21, 2019, where Mike Castor was elected as Chairperson and Bill Bainton as Vice-Chairperson.

COMMUNICATIONS FROM PLANNING COMMISSION MEMBERS – None.

PUBLIC COMMENTS – Village President Jeff Hodges encouraged Planning Commissioners to attend the July 11 public hearing at 6 pm at the Friendship Center to provide public comments regarding a decision whether to repair the current government building at 327 S. Hancock or seek alternatives.

ADJOURNMENT - The meeting was adjourned by Chairperson Ron Christians at 7:19 PM.

Respectfully Submitted,
Keith Edwards, Zoning Administrator

June 28, 2019

Approved by the Village of Pentwater Planning Commission on August 27, 2019.