



# VILLAGE OF PENTWATER

## Planning Commission

ON PENTWATER LAKE AND LAKE MICHIGAN  
327 South Hancock Street, P.O. Box 622, Pentwater, Michigan 49449  
(231) 869-8301 – FAX (231) 869-5120

### Regular Meeting Minutes – January 26, 2021

Vice Chairperson Michelle Angell-Powell called the regular meeting of the Pentwater Village Planning Commission Meeting to order at 6:04 pm, via Zoom, with the Pledge of Allegiance.

#### ROLL CALL

**Present:** Bruce Koorndyk, Michelle Angell-Powell, Mary Temple, Chris Conroy, and Amy Roberson.

**Absent:** Paul Anderson and Ron Stoneman.

**Staff Present:** Keith Edwards, Zoning Administrator.

#### APPROVAL OF AGENDA

**Motion** by Koorndyk, second by Conroy to approve the Agenda as presented.

Voice Vote: Aye: 5      Nay: 0      Absent: 2      Motion passed.

#### APPROVAL OF REGULAR MEETING MINUTES

**Motion** by Conroy, second by Koorndyk to approve the October 27, 2020 regular meeting minutes.

Voice Vote: Aye: 5      Nay: 0      Absent: 2      Motion passed.

**PUBLIC COMMENTS** - None

**PUBLIC HEARING** - None.

**OLD BUSINESS** - None.

#### NEW BUSINESS:

##### A. Introduction of new Planning Commissioner Ron Stoneman.

Michelle Angell-Powell introduced Ron Stoneman as the newest member of the Planning Commission who is fulfilling the position vacated by former Chairperson Ron Christians who was elected as an Oceana County Commissioner. Michelle Angell-Powell provide Ron Stoneman's background and information about his employment as the Superintendent of Manistee Public Schools.

##### B. Consideration for the proposed 2021 Meeting Schedule.

**Motion** by Conroy, second by Temple to approve resolution for the 2021 Planning commission meeting schedule.

Voice Vote: Aye: 5      Nay: 0      Absent: 2      Motion passed.

**C. Consideration for Zoning Ordinance Amendments to Sections 6.04.E and 7.04.E for waterfront setbacks.**

The Zoning Ordinance amendment prepared by the Village Zoning Attorney Mark Van Allsburg seeks to reiterate the required waterfront setback as given in Section 3. within the R2, Single Family Residential District (Section 6.04.E) Regulations, and R3, Multiple Family Residential District (Section 7.04.E) Regulations for the purpose of providing clarity within the Zoning Ordinance.

A public hearing is required to be held by the Planning Commission prior to making a recommendation to the Village Council on the Zoning Ordinance Amendment.

Planning Commissioners recommended a change to the amendment text to include the necessary headings to the table of Regulations for of each of the above District Regulations.

**Motion** by Koorndyk, second by Temple to schedule the required public hearing for the above-described amendment as changed by Planning Commission discussion for February 23, 2021.

Voice Vote: Aye: 5      Nay: 0      Absent: 2      Motion passed.

**D. Consideration for Chairperson to fill the remainder of Ron Christians term as Chairperson expiring in May of 2021.**

Vice Chairperson Michelle Angell-Powell nominated Bruce Koorndyk to fulfill the remaining term of former Chairperson Ron Christians. Chris Conroy added her support for the nomination. Bruce Koorndyk accepted the nomination after discussion.

**Motion** by Angell-Powell, second by Conroy to elect Bruce Koorndyk to fulfill the Chairperson position on the Planning Commission until May 31, 2021.

Voice Vote: Aye: 4      Nay: 0      Absent: 2      Abstain: 1 (Koorndyk) Motion passed.

## **COMMITTEE/DEPARTMENT REPORTS**

- A. Zoning Administrator** – Mr. Edwards’ written report was accepted by the Planning Commission.
- B. Zoning Board of Appeals** – No ZBA meeting was held in October through December 2020.
- C. Master Plan Steering Committee** – Chris Conroy provided an update of the work of the Master Plan Steering Committee (MPSC) adding that the issue of the lack of childcare should be added to the overall goals as recommended by young families.

**COMMUNICATIONS FROM PLANNING COMMISSION MEMBERS** – None.

**PUBLIC COMMENTS** - None.

**ADJOURNMENT** - The meeting was adjourned by Vice Chairperson Michelle Angell-Powell at 6:40 PM.

Respectfully Submitted,  
Keith Edwards, Zoning Administrator

February 2, 2021

Approved by the Village of Pentwater Planning Commission on February 23, 2021.