



# VILLAGE OF PENTWATER

## Planning Commission

ON PENTWATER LAKE AND LAKE MICHIGAN  
327 South Hancock Street, P.O. Box 622, Pentwater, Michigan 49449  
(231) 869-8301 – FAX (231) 869-5120

### Regular Meeting Minutes – January 18, 2017

Chairperson Christians called the regular meeting of the Pentwater Village Planning Commission Meeting to order at 7:03 P.M. with the Pledge of Allegiance.

#### ROLL CALL

**Present:** Ron Christians, Michelle Angell-Powell, Mark Benner, Bruce Koorndyk, & Kirstin McDonough

**Absent:** Paul Anderson

**Staff Present:** Keith Edwards, Zoning Administrator

#### APPROVAL OF AGENDA

**Motion** by Angell-Powell, second by McDonough to approve the Agenda as amended, adding item “A”, Election of Vice Chairperson under new business; adding a welcome to the new Zoning Administrator, Keith Edwards as item “D” under new business; and adding item “E”, Future Agenda Items under new business.

Voice Vote: Aye: 5                  Nay: 0                  Absent: 1                  **Motion carried.**

#### APPROVAL OF REGULAR MINUTES

**Motion** by Angell-Powell, second by McDonough to approve the December 13, 2016 regular meeting minutes as presented.

Voice Vote: Aye: 5                  Nay: 0                  Absent: 1                  **Motion carried.**

#### PUBLIC COMMENTS ON AGENDA ITEMS

None

#### COMMITTEE/DEPARTMENT REPORTS

##### A. Zoning Administrator

Edwards reported that no Zoning Permits had been used thus far for January 2017.

##### B. Zoning Board of Appeals

No meeting. No report.

#### OLD BUSINESS

None

## **NEW BUSINESS**

### **A. Election of Planning Commission Vice Chairperson**

**Motion** by Benner, second by McDonough to nominate Michelle Angell-Powell for the Planning Commission officer position of Vice Chairperson, to fill the remainder of the term held by former member Dan Hookstra, which ends in June, 2017. Discussion ensued and Chairman Christens called for the vote.

Voice Vote: Aye: 5                      Nay: 0                      Absent: 1                      **Motion carried.**

### **B. Discussion of the Zoning Ordinance**

The Planning Commission discussed the Township of Pentwater's recommendation to the Township Board of Trustees to publish separate Zoning Ordinances in the Village and Township due to cumbersome amendment process and comments from the Township Attorney on interpretation, administration and liability. Edwards offered and the Planning Commission achieved consensus to allow the presentation of an outline at the next meeting to amend the Zoning Ordinance.

### **C. Discussion of the Master Plan**

The Planning Commission discussed the some of the content of the Master Plan which was completed by the planning consultant with little vision or effective implementation strategy, even though the document meets the state requirements of the Michigan Planning Enabling Act. Edwards offered and the review the current Master Plan with the Planning Commission at their next meeting.

### **D. Welcome to New Zoning Administrator**

The Pentwater Planning Commission welcomes Keith Edwards as the Zoning Administrator for the Village of Pentwater and assisting the Commission in the performance of Staff duties and responsibilities as defined in the Bylaws of the Planning Commission.

## **COMMUNICATIONS FROM PLANNING COMMISSION MEMBERS**

None.

**ADJOURNMENT**

Motion by Benner second by Koorndyk to adjourn the meeting at 9:25 pm.

Voice Vote: Aye: 5            Nay: 0            Absent: 1            **Motion carried.**

Christians adjourned the meeting at 7:55 p.m.

Respectfully Submitted,

\_\_\_\_\_  
Keith Edwards  
Zoning Administrator

\_\_\_\_\_  
Date

Approved by the Planning Commission as submitted on February 15, 2017.