

Village of Pentwater - Downtown Development Authority
Regular Meeting Minutes – Wednesday, June 14, 2017

Call to Order: Chair Claudia Ressel-Hodan called the meeting to order at 8:30 AM followed by the Pledge of Allegiance to the flag.

Attendance Roll Call: Jilly Barnes, Chris Dunn, John Nagel, Crystal Babbin, Doug Osborn, Terry Valenzano, Jack Witt, Terry Lambrix and Claudia Ressel-Hodan and Jeff Hodges.

Also present: Village Manager Rob Allard and Deputy Clerk/Treasurer Barbara Siok.

Absent: John (Buz) Graettinger

Public Comments: None

Agenda: Motion to approve agenda by Terry Valenzano, second by Chris Dunn. Voice vote. All Ayes. Opposed: None. Motion passed.

Approve Minutes of April 12, 2017 Meeting: Motion to approve the meeting minutes by Chris Dunn, second by Doug Osborn. Voice vote. All Ayes. Opposed: None. Motion passed.

Approval of 2017 DDA millage of 1.4474: Motion to approve 1.4474 millage by Claudia Ressel-Hodan, second by Chris Dunn. Roll call vote. Ayes: 9. Opposed: None. Motion passed.

Announcements from the Chair: Claudia Ressel-Hodan thanked Pentwater Village Manager Rob Allard for his leadership of the DDA and being an integral part of the DDA. John Nagel thanked the team and especially Claudia for the first Movies on Green event that raised money to purchase the projector and equipment with a surplus of \$500.

COMMITTEE REPORTS

Treasurer's Report: Jack Witt explained expenditures, revenue and balances leading to a discussion of amending the budget for future projects.

Motion by Crystal Babbin to move \$8000 of unallocated money to funds available, second by Chris Dunn. Roll call vote. Ayes: 10. Opposed: None. Motion passed.

Motion to accept treasurer's report as submitted by Terry Valenzano, second Chris Dunn. Voice vote. Ayes: 10. Opposed: None. Motion passed.

Jack Witt said that he received a call from Linda Osborn regarding planting of flowers in 3 containers on Hancock Street. **Motion** by Jilly Barnes to reimburse Linda Osborn \$213.06, second by Terry Valenzano. Roll call vote. Ayes: 10. Opposed: None. Motion passed.

Hancock Improvements: Doug Osborn reported that they met with Steve Bass in April regarding a 3-5 year plan for improvements on Hancock including trash containers, benches, trees and more. Drawings will be submitted in July. with research on cost. Claudia said the plan is to meet with Buildings & Grounds, all interested parties, and later a public showing for feedback.

Village of Pentwater - Downtown Development Authority
Regular Meeting Minutes – Wednesday, June 14, 2017

Beautification: Jilly said she is working with Emily Kuntz on designs for a mural. She asked about resources for fall decorations. Several resources and volunteers were mentioned in discussion with the possibility of looking at 2 phases and other suggestions. Claudia suggested a workshop meeting in September for more discussion. Jeff Hodges added there are 2 smaller gazebos being built by Gene Davidson for the ends of the Village.

Marketing: Claudia said the DDA owes thanks to Mark Benner for doing the majority of the work on the survey project. She said a personal invite with a note from Village President Jeff Hodges will go to business property owners paying DDA tax and also an email to business owners from the Chamber and a hand delivered note if they're not a chamber member making them aware to be on the lookout for a red envelope with a survey.

Bike Share Program: Claudia said last year's budget paid for the new bikes but after finding out the Woodshed was selling out, purchased 4 additional coaster bikes for \$50 each. Claudia said that she would also like to purchase additional locks.

Motion by Claudia Ressel-Hodan to increase the Bike Share budget by \$400, second Chris Dunn. Roll call vote. Ayes: 10. Opposed: None. Motion passed.

Motion by Jilly Barnes to reimburse Claudia Ressel-Hodan \$200 for the 4 bikes purchased, second by Terry Valenzano. Roll call vote. Ayes: 10. Opposed: None. Motion passed. Chris Dunn said he wanted to go on record thanking Claudia for the responsibility of the Bike Share program and making the program work leading to a discussion about the bikes.

Wi-Fi Signage: Terry Valenzano reported an update regarding choices of signs, materials and cost. Discussion of concerns and options followed. More research is needed.

NEW BUSINESS

Jilly Barnes said Gallery Stroll will now be on Saturdays, 5-8PM, June, July and August. Jeff Hodges said he would like the celebration for the Start of Summer to continue for the good of the village community possibly through other venues or promotions. Rob Allard added that the Village can't fund the party, it existed only through donations. Claudia suggested forming a committee for further discussion to be continued in September including talking about a sound system. Jeff said there is a need to make the seasons longer and entice businesses to stay open at least through Christmas.

Public Comments: Claudia asked if there were any further questions or discussions.

Adjournment: **Motion** by Claudia, second by Jeff Hodges to adjourn at 9:35 AM. All ayes.

The next scheduled DDA Meeting is August 9, 2017, at 8:30 AM in the Community Room.

Respectfully submitted,

Barbara Siok
Deputy Clerk/Treasurer

Date