

# Village of Pentwater

ON PENTWATER LAKE AND LAKE MICHIGAN  
327 South Hancock Street P.O. Box 622 Pentwater, Michigan 49449  
(231) 869-8301 Website: [www.pentwatervillage.org](http://www.pentwatervillage.org)

## Regular Meeting COUNCIL MINUTES February 8, 2016

**Call to Order** - President Juanita Pierman called the regular meeting of the Pentwater Village Council to order at 6:00 pm in the Pentwater Community Hall meeting room.

**Pledge of Allegiance.**

**Roll Call** - Present: Jared Griffis, Norm Shotwell, Bill Maxwell, Don Palmer, April Watkins and Juanita Pierman. Absent: Dan Hoekstra.

Also present: Village Manager, Rob Allard; Clerk/Treasurer, Colleen Moser; Police Chief, Laude Hartrum and Village Attorney, Gary Nicholson.

**Public Comments** - Village Attorney, Gary Nicholson announced that he would be retiring as the Village attorney after serving 27 years for the Village of Pentwater. Gary Nicholson stated that he would continue working for the Village until March 31 if needed.

*Motion* was made by Palmer, Griffis to acknowledge and accept with regret the retirement of Gary Nicholson as the Village attorney. Voice Vote Ayes: 5, Nays: 1-Pierman, Absent: 1-Hoekstra, motion passed.

**Approval of the Agenda** - *Motion* by Maxwell, supported by Shotwell to approve the agenda. Voice vote. Aye: All Agenda approved.

**Approval of Consent Agenda** - Approval of Village Council regular meeting minutes from the meeting that was held on January 11, 2016. Regular Village bill approval of \$62,344.52. Fire Department bill approval of \$1,310.66.

Approval of the use of Village Property: Cindy Forster to use the Village Green on August 20, 2016 for a wedding and the Methodist church to use the Village Green for Sunday service starting 7/3/16 until 9/4/16 from 8:30-11:30 AM.

*Motion* by Shotwell, second by Palmer to approve the consent agenda items. Roll call vote. Aye: 6 Nay: 0 Absent 1-Hoekstra. Motion passed.

**Announcements:** The Pentwater Chamber Winterfest would be held over the the next two weekends. The Friendship Center is an option to have lunch and is open year round. The Friendship center is in need of a new activities director, applicants should contact Agewell.

### VILLAGE DEPARTMENT REPORTS

Reports are in meeting packet and posted on [www.pentwatervillage.org](http://www.pentwatervillage.org).

**Village Manager** – Allard stated that the Village water system had undergone lead and copper testing and the results indicated levels well below any action needed. The results of the study would be posted on the Village website in the spring. The Village does not add fluoride to the water system was the Managers response to the question of fluoride. The Wellhead Protection Plan was approved by the MDEQ on 1-28-16. See meeting packet.

**Police Chief** – See meeting packet.

**Fire Chief** –Chief Cluchey announced the Fire Board elections for the following 3 positions for two-year terms: Terry Cluchey as the Medical First Responder coordinator, and the Fire Chief. Evert Horton as the Treasurer. *Motion* was made by Griffis, second by Palmer to accept the elections of the Fire Department. Voice vote, motion passed. The annual budget to follow under new business. See meeting packet.

**Marina** – Closed.

**Zoning Administrator** - See meeting packet.

### **COMMITTEE REPORTS**

Committee meeting minutes are provided in meeting packet.

**Finance Committee** – Chairperson Griffis reported that there was no meeting and that the committee would be meeting to review the 3<sup>rd</sup> qtr. financials and the proposed 2016-2017 budget on Thursday, February 11 at 1:00 pm.

**Ordinance Committee.** - No meeting, no report.

**Building and Grounds Committee** – No meeting, no report.

**Personnel Committee**- Maxwell reported on a committee meeting held on January 20<sup>th</sup>, when the Village Manager notified the committee of his decision to hire a 3<sup>rd</sup> full time police. Officer Alexander Shultz who had been a part-time Village Police Officer filled the fulltime position effective February 1.

**Services Committee**- Shotwell stated that the committee had not met and that there would be a working meeting on Monday, February 15 at 2 PM to work on the Capital Improvement program, to review the utility rate study and to hear from a bond financial consultant.

**Promotions Committee** – Palmer reported that committee held two meetings. At the January 28<sup>th</sup> meeting, the Committee met with Chamber Director, Eva Gregwer to discuss the Village of Pentwater's 2017 Sesquicentennial celebration.

Discussion of the Sesquicentennial continued at the February 4<sup>th</sup> Promotions Committee meeting when representatives of several local organizations offered ideas of potential activities and events in which to celebrate. The culmination is likely to coincide with the Village Homecoming 2017. The next meeting is planned for March 3<sup>rd</sup> at 2 PM to explore ideas, a potential Sesquicentennial a kick off date and Christmas banners.

**Harbor Research Committee Ad Hoc.** No meeting.

### **VILLAGE COMMISSION AND BOARD REPORTS**

**Planning Commission**- Ron Christians reported there was no meeting due to lack of agenda items. The Township's update to the Master Plan was out for public review and the

commission would be discuss the Plan at the next Village Commission meeting to be held on, February 17<sup>th</sup> at 7 PM.

**DDA** – Ressel-Hodan reported the projects of the DDA. Additional information the DDA Bike Stand Contest that is being held together with the PAC (Pentwater Arts Council) can be found [www.pentwaterartscouncil.org](http://www.pentwaterartscouncil.org). The next DDA meeting would be held on February 10<sup>th</sup> at 8:30 AM at Village Hall. December meeting minutes are in the packet.

**ZBA**- No meeting, no report.

### UNFINISHED BUSINESS

None.

### NEW BUSINESS

The Community Foundation for Oceana County will accept gifts and other deposits clearly designated for the **Pentwater-Hart Trail Fund** in order to continue the paved bike trail continuing from Hart to Pentwater. Money raised will be distributed to the Village of Pentwater who will act as a client of the Community Foundation.

Motion by Shotwell, second by Watkins to approve the Community Foundation's Non-Profit Support Services Agreement. Voice vote, unanimous. Motion approved.

**Proposed Fire Department Budget.** Motion by Maxwell, second by Palmer to approve the budget of Pentwater Fire Department. Roll call vote. Ayes: 6, Absent 1-Hoekstra. Motion approved.

**Resolution for Learning Center to sell raffle tickets.** Motion by Palmer, second by Shotwell to approve the Resolution of the Michigan Lottery for a Charitable Gaming License for the Pentwater Artisan Learning Center. Voice vote, unanimous. Motion approved.

**Adjournment** Motion by Palmer to adjourn. President Pierman adjourned the meeting at 6:54 pm. Voice vote, unanimous. Motion approved.

Respectfully submitted,

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Colleen Moser, Clerk/Treasurer

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Date