

Village of Pentwater - Downtown Development Authority
Regular Meeting Minutes – Wednesday, December 14, 2016

Call to Order: Chair Claudia Ressel-Hodan called the meeting to order at 8:35 AM followed by the Pledge of Allegiance to the flag.

Attendance Roll Call: Doug Osborn, Jack Witt, Jeff Hodges, Jilly Barnes, Buz Graettinger, Terry Lambrix, and Claudia Ressel-Hodan and Chris Dunn.

Absent: John Nagel and Terry Valenzano

Also present: Village Manager Rob Allard, Deputy Clerk/Treasurer Barbara Siok and Clerk/Treasurer Colleen Moser.

Public Comments: None

Approve Minutes of October 12, 2016 Meeting: Jack Witt stated a correction of the \$30,000 budget after the \$5,000 addition needed to be \$25,000. Discussion followed.

Motion to approve the meeting minutes as corrected by Buz Graettinger, second by Doug Osborn. Voice vote. All Ayes. Opposed: None. Motion carried.

Agenda: Claudia asked that the word “Maintenance” be crossed out on the agenda 7d after Hancock Improvements. **Motion** to approve agenda by Buz Graettinger, second by Terry Lambrix. Voice vote. All Ayes. Opposed: None. Motion carried.

Chair Claudia Ressel-Hodan welcomed new Village President elect Jeff Hodges and stated that a replacement needs to be appointed for Matt Warner.

COMMITTEE REPORTS

Treasurer’s Report: Jack Witt distributed copies of the financial report. Discussion of the revenue and expenditures followed. **Motion** by Buz Graettinger, second by Doug Osborn. Voice vote. All Ayes. Opposed: None. Motion carried.

Beautification: Jilly Barnes said that Christmas Decorations including fresh garland, lights and new snowflakes are up and led a discussion of the possibility of purchasing additional snowflakes. Doug asked about the cost of lights. Claudia suggested voting on snowflakes. **Motion** to spend up to \$6000 to purchase (15) additional snowflakes by Jilly Barnes, second by Doug Osborn. Roll call vote. All Ayes. Motion carried.

Claudia said that she had purchased additional lights for the top of the Village Green. **Motion** by Claudia for a reimbursement of \$200.15 for the purchase of the additional lights, second by Buz Graettinger. Roll call vote. All Ayes. Motion carried.

Marketing: Claudia said the Marketing Committee agreed to post a news ad promoting “Shop Saturdays” which she had placed and paid \$384.00. **Motion** by Claudia Ressel-Hodan to be reimbursed for \$384.00, second by Buz Graettinger. Roll call vote. All Ayes. Motion carried. Jilly Barnes asked about the Expo. Claudia said that the Marketing Committee did not want to pursue the event at this time. Claudia stated the Marketing Committee will be asking for input from business and building owners that are on the tax roll. Discussion followed.

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Hancock Improvements: Doug brought a sample of a product from Porous Pave, (Grant, Michigan) at \$785.00 installed per tree, estimated for 24 trees about \$18,839.04, including substrate material (about \$1000.00), and maintenance as the trees grow needing a sawzall to cut away the product and vacuumed every 2 years. Jilly mentioned up lighting the trees. Discussion followed. Jack Witt said that he asked the representative about buying bags of some of the product and volunteered to try out on a few trees. Claudia suggested more information is needed for further discussion. Doug reported information that he researched about installing a drinking fountain to be installed near the restrooms rather than at the top of the Village Green. Discussion followed.

Sesquicentennial Update: Claudia said the DDA responsibility is to purchase 5 banners for the gazebo and the top of the Village Green designed by Janet Webber. **Motion** to put \$700 towards the banners by Buz Graettinger, second by Chris Dunn. Roll call vote. All Ayes. Motion carried.

Approval of 2017 meeting dates: **Motion** by Claudia Ressel-Hodan to approve the meeting dates for 2017, second by Buz Graettinger. Voice vote. All Ayes. Motion carried.

New Business: The Historical Society would like to improve and expand the informational planters that were purchased last year. **Motion** by Buz Graettinger, second by Jeff Hodges to purchase additional planters. After further discussion the motion was rescinded to allow more information; all members agreed the total cost was unknown to be paid by the DDA.

Discussion followed regarding money needed for projects in the next few months. **Motion** by Claudia to amend the expenditure budget of an increase by \$2000, second by Buz Graettinger. Roll call vote. All Ayes. Motion carried.

Buz Graettinger suggested that it be noted in the future to discuss hanging planters. Jeff Hodges suggested future discussion of music played in the summer at sunset. Claudia suggested that members review the DDA Handbook and the Pentwater 5 Year Plan.

Adjournment: **Motion** by Claudia Ressel-Hodan, seconded by Buz Graettinger to adjourn. The meeting was adjourned at 10:08 AM.

The next scheduled DDA Meeting is February 8, 2017, at 8:30 AM in the Community Room.

Respectfully submitted,

Barbara Siok
Deputy Clerk/Treasurer

Date