

Village of Pentwater

ON PENTWATER LAKE AND LAKE MICHIGAN
327 South Hancock Street P.O. Box 622 Pentwater, Michigan 49449
(231) 869-8301 Website: www.pentwatervillage.org

Regular Meeting COUNCIL MINUTES November 14, 2016

Call to Order - President Juanita Pierman called the regular meeting of the Pentwater Village Council to order at 6:00 p.m. at Village Hall in the community room.

Pledge of Allegiance.

Roll Call - Present: Jared Griffis, Dan Hoekstra, Norm Shotwell, Bill Maxwell, Don Palmer April Watkins and Juanita Pierman. Absent: None.

Staff present: Village Manager Rob Allard, Clerk/Treasurer Colleen Moser, Police Chief Laude Hartrum, Fire Chief Terry Cluchey, Village Attorney Brian Monton and Zoning Administrator Sara Bizon

Approval of the Agenda - *Motion* by Shotwell, supported by Palmer to approve the agenda. Voice vote. AYES: 7 NAYS: 0. Agenda approved.

Consent Agenda- Approval of Village Council minutes from the regular meeting held on October 10, 2016. Village regular bill approval of \$69,097.23. Fire Department regular bill approval of \$4,051.35.

Approval of the use of Village Property:

The Garden Club of Pentwater requests to put up tables on the top of the Village Green, in order to sell tickets on July 15, 2017 from 9:30 a.m. to 2:30 p.m. for the Blooming Arts Garden Walk. The Garden Club also requests that the Police Dept. put up cones to prevent parking in front of the Village Green during the ticket sales on July 15.

The Pentwater Arts Council requests use of the top of the Village Green, they are asking for permission to put up tables and two tents along the sidewalk, in order to hold its 'Ramp Up the Arts Fine Art Sale', to be held on September 3, 2017 from 10 a.m. to 5 p.m.

Motion by Hoekstra, second by Shotwell to approve the consent agenda items. Roll call vote. AYES: 7 NAYS: 0. Consent agenda approved.

The auditor presentation would be delayed as they were running late.

VILLAGE DEPARTMENT REPORTS

Reports are in meeting packet and posted on www.pentwatervillage.org.

Village Manager – The village manager reported at leaf pickup will continue until the snow flies. They are working on gravel roads and patching potholes. Public restrooms are closed and except for the restrooms by the Chamber and the Hancock building. The holiday decorations are going up this week. See report

Police Chief –The Chief reported there was a two-car accident near the intersection of Sixth St & Clymer a subject was arrested for OWI. There is ongoing cleanup on 3rd street with community helping. Chief asks that people keep list of their medications with dosage handy for first responders. The police department is accepting property check requests. The forms are available at the village hall. See report.

Fire Chief – Fire Chief reminded the public change batteries in smoke detector, replace carbon monoxide alarms every 7 years, and that there is no burning of leaves in the Village. See minutes.

Marina – The Marina closed October 15th.

Zoning Administrator – See report.

COMMITTEE REPORTS

Committee meeting minutes are provided if received in time for the packet.

Finance Committee –Griffis said the committee met on November 9th to discuss the audit. All questions were answered. He thanked the public for voting in favor of the millage. The money that has been set aside for the repairs to water, sewer and storm drain repairs will be used as the streets are improved. See meeting minutes.

Ordinance Committee. – No meeting, no report.

Building and Grounds Committee – No meeting. Hoekstra thanked the board for all their support in working with and for him and that he enjoyed serving as a board member.

Personnel Committee- No meeting, no report.

Services Committee- Shotwell stated that the committee met twice and the CIP working group met once. The committee met in order to discuss how to proceed. Bond consultant, Paul Stauder is going need a great deal of information from Rob & Colleen to support the sale of the bonds. Stauder will make a schedule of events leading up to the delivery of the first series of bonds, approximately 1.6M, is expected to be delivered April 1, 2017. A resolution prepared by staff to sell the bonds will be coming to council in December, January at the latest. The State now requires laterals to be replaced when the streets are repaired which means replacing the water line to the residence or business. The Village manager will work a plan to engage on engineering services that will put out for bid. The project manager will be the Village manager who will communicate with the committee. Shotwell stated he would like to remain a member of the CIP working group. He enjoyed his 5-year term, that he chose to not run for a second term as he has other priorities.

Promotions Committee – The committee met on November 3rd to plan the events of the Sesquicentennial. Palmer passed out a draft flyer of the events planned thus far. They are also working on a theme of stories by decade from local residents, “Throughout the Years, Celebrating the Village of Pentwater.” They have come up with a budget of expenses and have requested a \$5,000 amendment to this year’s budget. The resolution is under new business. The Promotions committee will meet on December 1st, 2017 at 2:00 p.m.

Ad Hoc Committee - Harbor Research Committee Ad Hoc. No meeting, no report. President Pierman thanked Dr. Dave Roseman for his hard work on the committee.

Audit Report Presented by Ken Berthiaume presented for year March 31, 2016. Ken Berthiaume stated that they received excellent cooperation by village staff and special thanks to Clerk/Treasurer Colleen Moser. He stated that there were no problems with

current processes and procedures. And we were able to render an opinion and as an unmodified, which is the best. The Village adopted GASB 68, which refers to unfunded pension liability that used to be a footnote, but is now part of the balance sheet. The unfunded liability amount is about \$476,000. Even with the additional liability the Village has a positive net balance that appears on the Statement of Net position. As the MERS fund increases its return on investment the liability will decrease. Next year the OPEB liability will also be included on the balance sheet. Ken stated that the audit report letter was dated August 11, 2016 but was unable to present the audit until now due to other commitments.

VILLAGE COMMISSION AND BOARD REPORTS

Planning Commission- Ron Christians stated that the commission did not meet in October or November due to lack of agenda items. The Planning commission has tentative plans to meet on Tuesday December 13, 2017 at 7:00 p.m.

ZBA- No meeting, no report.

DDA – Dr. Claudia Ressel-Hodan stated that they met on Oct 12, 2016. See DDA meeting minutes.

UNFINISHED BUSINESS

None.

NEW BUSINESS

2016-2017 Budget Amendment Resolution. An Amendment adding \$5000 to Promotions department paid from general fund balance.

Motion by Griffis to approve the resolution, second by Palmer. Roll call vote. AYES: 7 NAYES: 0. Budget resolution approved.

President Pierman is pleased that there will be three business owners coming on to the Village council; two of which have young families. Thanked Shotwell for moving us along on the bond proposal for the Smarts Street Plan, to the Village staff on great audit report. Pierman continued, that she has enjoyed being Village President for 12 years and feels good to hand over Village leadership to business owners and young families. The Village hopes that you will soon see the Village does not need fixing and that Village of Pentwater is a wonderful place to raise families, retire and visit for the summer. Thanked everyone for their support over the past 12 years.

Adjournment - Pierman asked for a motion to adjourn.

Motion by Palmer. Voice vote. AYES: 7 NAYS: 0

President Pierman adjourned the meeting at 6:55 p.m.

Respectfully submitted,

Colleen Moser, Clerk/Treasurer

Date