



VILLAGE OF PENTWATER

ON PENTWATER LAKE AND LAKE MICHIGAN
327 South Hancock Street-P.O. Box 622-Pentwater, Michigan 49449
(231) 869-8301 - FAX (231) 869-5120

VILLAGE COUNCIL PUBLIC HEARING AGENDA March 9, 2015, 6:00 pm

For the purpose of presenting the Budget for fiscal year 2015-2016

AGENDA

1. Call to Order & Pledge of Allegiance
2. Roll Call
3. Order of Review
 - A. Explanation and review by Colleen Moser, Clerk/Treasurer
 - B. Questions by Village Council
4. Open Public Hearing for Public Comments
5. Close Hearing to Public Comments
6. Adjourn Public Hearing

ADJOURNMENT

PUBLIC COMMENTS

1. Will be made **ONLY** when the Village President opens the meeting for public comments, this is Not a Town Hall Meeting.
2. Please, state your name & address to Council.
3. All comments will be addressed to the Village President.
4. All comments are limited to 3 minutes.

Thank you for your cooperation

The Village of Pentwater is an equal opportunity employer and provider.



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www.PentwaterVillage.org

VILLAGE COUNCIL MEETING AGENDA

Agenda to be presented before the Pentwater Village Council at the regular meeting to be held March 9, 2015 at Village Hall immediately following the Public Hearing.

1. Call to Order
2. Council Roll Call
3. Public Comments
4. Approval of the Agenda
5. Public Comments On Agenda Items
6. Approval Of Consent Agenda Items
7. Public Comments not on the Agenda

All matters listed under Item 6. Consent Agenda are considered routine by the Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the Consent Agenda and considered separately.

Approval of Village Council minutes from the regular meeting held on February 9, 2015.
Regular Village bill approval of \$85,810.10. Fire Department regular bill approval of \$8,617.05.

Approval of the use of Village Property:

- Pentwater V.F.W. request use of Village Green on May 25, 2015 10 AM to Noon for Memorial Day Parade & program.
- Pentwater V.F.W. and Marine Corp League request permission to set up a table on the sidewalk above the Village Green to sell raffle tickets during the summer.
- Pentwater V.F.W. request use of Village Green May 23, 8AM to Noon to sell poppies.
- Katherine Ribbens requests use of the Village Green on September 20, 2015 for a wedding from 1 to 4PM.

DEPARTMENT REPORTS

1. Village Manager – Rob Allard
2. Police Chief - Laude Hartrum
3. Fire Chief - Terry Cluchey
 - a. Proposed FD Budget

4. Zoning Administrator – Sara Bizon

COMMITTEE REPORTS

1. Finance Committee - Jared Griffis
2. Ordinance Committee – Sarah VanTassal
3. Buildings & Grounds Committee – Dan Hoekstra
4. Personnel Committee – Bill Maxwell
5. Services Committee - Norm Shotwell-
6. Promotions Committee - Don Palmer
7. Harbor Research Committee – Dave Roseman

VILLAGE COMMISSION and BOARD REPORTS

1. Planning Commission – Damon Crumb
2. DDA – Rand Gee
3. Zoning Board of Appeals – Mike Castor

UNFINISHED BUSINESS

1. None

NEW BUSINESS

1. Proposed budget amendments for fiscal year 2014-15
2. Proposed budget for fiscal year 2015-2016
3. Appoint Mark Benner to Planning Commission for 3 year term expiring March 9, 2018

ADJOURNMENT

PUBLIC COMMENTS

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327 S. Hancock Street P.O. Box 622 Pentwater, Michigan 49449
(231) 869-8301 Website: pentwatervillage.org

Regular Meeting COUNCIL MINUTES February 9, 2015

Call to Order - President Juanita Pierman called the regular meeting of the Pentwater Village Council to order at 6:00 pm in the Pentwater Community Hall meeting room.
Pledge of Allegiance.

Roll Call - Present: Jared Griffis, Dan Hoekstra, Don Palmer, Norm Shotwell, Bill Maxwell, Sarah VanTassal and Juanita Pierman.

Absent: None.

Also present: Village Manager, Rob Allard. Clerk/Treasurer, Colleen Moser. Deputy Clerk/Treasurer Barb Siok. Police Chief, Laude Hartrum. Zoning Administrator, Sara Bizon and Village Attorney, Gary Nicholson.

Approval Of The Agenda – Pierman asked for a motion to accept the agenda.
Motion by Shotwell, second by VanTassal. Voice vote. Aye: 7 Nay: 0 Motion carried.

Approval of Consent Agenda - Approval of regular meeting minutes from the Regular meeting held on January 12, 2015. Regular Village bill approval of \$78,506.27 and Fire Department regular bill approval: \$1,078.08.

Approval of the use of Village Property:

Pentwater Boy Scouts request use of the Village Green for the Annual Food Drive and campout to benefit the Food Pantry from 10 am -10 am March 21-22., 2015.

Local Animal Shelter Support Inc. (LASSI) requests the use of the Village Green for the Pet Appreciation and Pet Walk on August 8 2015.

Pentwater Township Library requests use of the Village Green for a Folk Music Concert to be held July 8 2015 at 7:00 PM.

Pentwater Chamber of Commerce request use of the Mariana Boat Launch & Pavilion on Lake Street for the Polar Dip on February 21.

Centenary United Methodist Church request use of the Village Green for Sunday services at 9:30 am from July 5 through August 30, 2015.

Motion by to approve the consent agenda items by Maxwell, second by Hoekstra.
Roll call vote. Aye 7, Nay 0. Motion passed.

Comments –Pentwater Boy Scout troop #1145 attended the council meeting to requested use of the Village Green for their annual 24-hour campout & food drive.

Councilor Dan Hoekstra publically thanked everyone for their support, cards and letters that he received while recuperating from complications of an October 27th surgery.

VILLAGE DEPARTMENT REPORTS

Village Manager - See manager's report

Police Chief –The Chief stated that the Village officers had been wearing cameras, the cost was approximately \$800 per camera, and that a police camera policy had been reviewed by the county prosecutor, Joe Bizon. See police report.

Fire Chief – See report.

Zoning Administrator - See report.

COMMITTEE REPORTS

Finance – Griffis reported that the committee met on January 21st to review in detail the 2015-2016 proposed budget with the Village Manager, Rob Allard and Village Clerk/Treasurer Colleen Moser. That the committee approved the 2015-2016 budget to be presented at the March council meeting. See meeting minutes.

Ordinance –VanTassal, no meeting, no report.

Building and Grounds – Hoekstra, no meeting, no report.

Personnel Committee- Maxwell, no meeting, no report.

Services Committee- Shotwell reported that the committee had met on February 9th at 8 a.m. The Village Manager gave an update on status of CWP, the Wellhead protection plan and stated that the results of utility rate study had not been received. The manager had requested proposals from two engineering firms for a capital improvement plan for Village infrastructure and 3rd avenue storm drain extension would be engineered by Fleis & Vanderbrink. See meeting minutes.

Promotions Committee –Palmer reported that the committee had met on February 8th with a group of individuals who are initiating a Pentwater 'Brand' in order to promote the Village of Pentwater with a common message. See meeting minutes.

Motion by Palmer, second by Maxwell to endorse the Pentwater Branding process. Voice vote. Aye: 7 Nay: 0 Motion carried.

Lake Improvement Board- No meeting, no report.

VILLAGE COMMISSION AND BOARD REPORTS

Planning Commission- Damon Crumb reported that the Planning commission met on January 28th. They would be recommending a new candidate and a zoning resolution would be voted by council under new business.

There would not be a Planning Commission meeting in March due to lack of agenda items.

DDA – See meeting minutes from February 2nd, 2015. Rand Gee stated that the DDA had approved the 2015-2016 DDA budget and meeting schedule. The date of the regular DDA meetings had changed to the 2nd Wednesday of alternate months beginning with the April 8th meeting. All meetings would continue to be held at 8:30 am at Village Hall.

ZBA- Held board held their annual election of officers, the Chair is Mike Castor and the Vice

Chair is Bill O'Donnell

UNFINISHED BUSINESS

None

NEW BUSINESS

Appointment of Kirstin McDonough to Planning Commission

Motion by Shotwell, second by Palmer to appoint Kirstin McDonough to be on the Planning Commission fulfilling Jim Alfredson's term expiring September 13, 2015. Voice vote. Aye: 7 Nay: 0. Motion approved.

Zoning Resolution Authorizing Division of a Platted Lot (Parcel 044-620-119-70)

Motion by Palmer, second by VanTassal to approve Zoning Resolution Authorizing Division of Parcel 044-620-119-70. Roll call vote. Aye 7, Nay 0. Motion passed.

Resolution #4-Village President Wages.

Motion by VanTassal, second by Griffis to approve Resolution #4-Village President Wages. Roll call vote. Aye: 6 Nay: 1- Pierman. Resolution #4 passed.

Resolution #5 – Release of Abandoned Bicycles

Motion by Maxwell, second by Shotwell to approve Resolution #5 – Release of Abandoned Bicycles. Voice vote. Aye: 7 Nay: 0. Resolution #5 passed.

Adjournment – Motion was made by Palmer to adjourn. Second by Shotwell. Voice vote. Aye: 7 Nay: 0 Motion passed.

President Pierman adjourned the meeting at 6:53 p.m.

Respectfully submitted,

Colleen Moser, Clerk/Treasurer

Date

CHECK REGISTER FOR VILLAGE OF PENTWATER CHECK DATE FROM 02/01/2015 - 02/28/2015

Check Date	Check	App Vendor Name	Description	Amount
02/06/2015	41320	AP Adams Marine Construction, Inc.	prof. svc.	600.00
02/06/2015	41321	AP AT&T Mobility	utilities	75.58
02/06/2015	41322	AP Bizon, Sara	business exp.reimbursmnt.	211.60
02/06/2015	41323	AP BS&A Software	prof.svc.	431.00
02/06/2015	41324	AP C & D Cleaning	prof. svc.	1,535.00
02/06/2015	41325	AP C & I Electric	prof.svc.	110.00
02/06/2015	41326	AP Cintas Corporation	prof. svc.	111.28
02/06/2015	41327	AP City of Ludington	prof. svc.	351.88
02/06/2015	41328	AP City of Ludington	prof. svc.rec.prgm.	500.00
02/06/2015	41329	AP DMC Unlimited	prof.svc.	39.98
02/06/2015	41330	AP Dunneback, Mike	business exp.reimbursmnt.	164.68
02/06/2015	41331	AP Etna Supply	supplies	664.70
02/06/2015	41332	AP Evergreen Solutions LLC	supplies	89.42
02/06/2015	41333	AP Frontier	utilities	157.48
02/06/2015	41334	AP Gillison's Variety Fabrication, Inc	supplies	370.17
02/06/2015	41335	AP Great Lakes Energy	tw.n.so. utilities	201.55
02/06/2015	41336	AP Integrity Business Solutions	supplies	74.68
02/06/2015	41337	AP Klotz Auto Parts	auto mtc.	411.80
02/06/2015	41338	AP LSL Planning	Planning svc. for Master Plan Update	320.55
02/06/2015	41339	AP Malburg's Sanitation Service, Inc.	prof.svc.twshp.so.lift	425.00
02/06/2015	41340	AP Mason-Lake CD	prof. svc.	275.00
02/06/2015	41341	AP Neofunds by Neopost	postage	400.00
02/06/2015	41342	AP Nicholson & Krusniak	legal fees	2,904.50
02/06/2015	41343	AP North Central Co-op	motorpool supplies	352.13
02/06/2015	41344	AP Oceana County Road Commission	maintenance/supplies	162.75
02/06/2015	41345	AP Prein & Newhof	prof. svc.	4,500.00
02/06/2015	41346	AP Republic Services	prof. svc. PFC	328.87
02/06/2015	41347	AP Root's Tire Service Inc.	repair/mtc.	143.75
02/06/2015	41348	AP Stiphany, Mary	dev.rec.plan amendment	1,200.00
02/06/2015	41349	AP Terminix of West Michigan	prof. svc.	249.00
02/06/2015	41350	AP Tooley Creek Lumber	refund of surety bond	2,000.00
02/06/2015	41351	AP Trace Analytical Laboratories, Inc.	analytical	1,148.60
02/06/2015	41352	AP Wilson, Gary	in lieu of insurance	50.00
02/06/2015	41353	AP Xerox Corporation	lease/mtc	350.13
02/06/2015	41354	AP Charter Communications	utilities	789.94
02/06/2015	41355	AP Consumers Energy	utilities	10,771.76
02/06/2015	41356	AP DTE Energy	utilities	2,662.78
02/06/2015	41357	AP Consumers Energy	utilities	2,876.75
02/13/2015	41358	AP Hartrum, Laude	business exp.reimbursmnt.	876.60
02/13/2015	41359	AP Randy Lentz	business exp.reimbursmnt.	1,205.40
02/13/2015	41360	AP Steve Lamb	business exp.reimbursmnt.	355.86
02/12/2015	41361	AP All Seasons Porta-Jons LLC	prof. svc.	170.00
02/12/2015	41362	AP Cintas Corporation	prof. svc.	270.66
02/12/2015	41363	AP Companion Life	insurance	126.00

Check Date	Check	App Vendor Name	Description	Amount
02/12/2015	41364	AP State of Michigan	permit	1,500.00
02/12/2015	41365	AP Evergreen Solutions LLC	parks supplies	96.76
02/12/2015	41366	AP Firstmerit Bank, N.A.	supplies	1,365.34
02/12/2015	41367	AP Frontier	utilities	57.25
02/12/2015	41368	AP Hallack Contracting, Inc.	prof. svc.	2,628.10
02/12/2015	41369	AP Integrity Business Solutions	supplies	612.15
02/12/2015	41370	AP Kirby Built Sales	supplies	1,626.31
02/12/2015	41371	AP Larson & Son Ace Hardware	supplies	555.60
02/12/2015	41372	AP VOID	void	0.00
02/12/2015	41373	AP VOID	void	0.00
02/12/2015	41374	AP Oceana's Herald-Journal	publishing	59.25
02/12/2015	41375	AP Republic Services	prof. svc.	8,559.63
02/12/2015	41376	AP Tire it Wholesale	mtc.	985.00
02/12/2015	41377	AP Trace Analytical Laboratories, Inc.	analytical	505.80
02/12/2015	41378	AP Verizon Wireless	utilities	116.08
02/12/2015	41379	AP West Michigan Restoration LLC	prof. svc.	2,874.93
02/12/2015	41380	AP Wilbur-Ellis Company	supplies	713.15
02/12/2015	41381	AP WEX BANK	fuel	342.29
02/25/2015	41382	AP Delta Dental	insurance	380.78
02/20/2015	41383	PR Priority Health Insurance	insurance	6,160.01
02/20/2015	41384	PR net payroll	payroll	484.43
02/20/2015	41385	AP C & I Electric	prof. svc.	6,642.00
02/20/2015	41386	AP Cintas Corporation	prof. svc.	69.19
02/20/2015	41387	AP Etna Supply	supplies	2,659.07
02/20/2015	41388	AP Integrity Business Solutions	supplies	1.99
02/20/2015	41389	AP LSL Planning	prof. svc.	109.00
02/20/2015	41390	AP Mears Service Center	repair & mtc.	1,810.48
02/20/2015	41391	AP MHP - Lakeshore Campus	prof. svc.	14.00
02/20/2015	41392	AP North Central Co-op	supplies	957.19
02/20/2015	41393	AP Oudbier Instrument Co.	prof. svc.	326.00
02/20/2015	41394	AP ROOT'S TIRE SERVICE INC.	repair & mtc	120.75
02/20/2015	41395	AP Trace Analytical Laboratories, Inc.	analytical	624.80
02/27/2015	41396	PR POLICE OFFICERS ASSOCIATION	dues	100.00
02/27/2015	41397	PR STATE OF MICHIGAN	sitw	1,587.44
02/27/2015	41398	PR TECH, PROF & OFFICE ASSOC OF MICI	dues	112.50
02/27/2015	41399	PR UNITED WAY OF THE LAKESHORE	united way	36.00
				\$85,810.10

Pentwater Fire Department

	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
Mar 11, 15	03/11/2015	1971	Village of Pentwater	\$ (280.00)
	03/11/2015	1972	Village of Pentwater	\$ (3,700.00)
	03/11/2015	1973	Mears Service Center	\$ (605.62)
	03/11/2015	1974	Terry Cluchey	\$ (58.67)
	03/11/2015	1975	Oceana County 4-H Youth Council	\$ (185.00)
	03/11/2015	1976	Circle K Service	\$ (201.26)
	03/11/2015	1977	Consumers Energy	\$ (388.91)
	03/11/2015	1978	Charter Communications	\$ (244.24)
	03/11/2015	1979	Oceana County EMS	\$ (600.00)
	03/11/2015	1980	DTE Energy	\$ (218.19)
	03/11/2015	1981	Allied Collection Service	\$ (45.00)
	03/11/2015	1982	Zoll Medical Corporation	\$ (2,038.89)
	03/11/2015	1985	Larson & Son Ace Hardware	\$ (51.27)
Mar 11, 15			TOTAL	\$(8,617.05)

MANAGERS REPORT

March 9, 2015

ROAD MAINTENANCE

February was a long cold snowy month. It appears that March is moderating somewhat in our favor. Despite one setback with a snowplow accident, the winter has so far been manageable.

CLEAN WATER PLANT

One equalization pump is out of service. The pump is under warranty and we are working with Ovivo to get repairs completed before the spring thaw.

WATER DISTRIBUTION SYSTEM

The village issued a "Village-Wide Let Water Run" notice on February 20th, effective through March 31st. This was due to the extreme cold temperatures we were experiencing in conjunction with the seasonal decrease of water use. The customer's water and sewer bills will be adjusted for the minimum charges.

The intent of the notice was to protect the utility from freezing. I will continue to remind residents that ultimately their service line is their responsibility.

BUDGETS

The proposed budget approved by the Finance Committee is complete and will be presented to Council on the March 9 meeting for a full council vote.

UNION CONTRACTS

Both the DPW and Police contracts are in final stages of negotiations. I anticipate bringing them to the Personnel Committee in late March and to full council on April 13th.

**Pentwater Police Department
Activity Report
February 2015**

Synopsis

During February the Department dealt with several very bad snow days that reduced vehicle traffic in the Village. Calls for service were consistent with previous years.

Winter Fest was conducted without any significant complaints. We have been working at ticketing people parking after hours in the Village.

Activity Highlight

During the month officers responded to two medical calls.

Activity in the Village was down due to extremely cold weather.

Project Reports

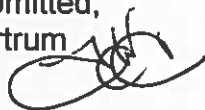
The number of hours the SLO will be at the school has been reduced. The SLO will be at the school each morning when school starts to assist in traffic control and getting kids safely into the school. This change allows for better coverage during the early morning hours in the Village.

Officers attended Basic Radar and LIDAR training this month.

Officers continued to do property checks through the month.

These statistics in no way reflect the number or the impact of contacts and interactions that the officers have with citizen and visitors.

Respectfully submitted,
Chief Laude Hartrum



Pentwater Police Department – Activity Detail

Complaints	Totals
Assists	7
Barking Dog	1
Misc.	7
Motorist Assist	4
OWL	0
Property Damage Accidents	2
Paper Service	1
Public Relations	1
Traffic Hazard	1
Traffic Stops	6
Unwanted Subjects	1
Total	31

Tickets

Parking Tickets (Winter Parking)	5
Disregarding a Stop Sign	1



PENTWATER FIRE DEPARTMENT

486 E. Park Street • P.O. Box 1117
Pentwater, Michigan 49449
Phone (231) 869-5987 Fax (231) 869-8511
www.pentwaterfiredepartment.com

Monthly Meeting Agenda

Meeting Date: Wednesday February, 4 19:00 Hours

Meeting Location: Pentwater Fire Department

Call to Order

- I. Reading and Approval of Minutes
 - a. Minutes from 1/7/15
- II. Reports of Officers
 - a. Treasurer Everet Horton
 - i. Balance NA
- III. Old Business
 - a. Ice rescue training in Hart
 - b.
- IV. New Business
 - a. Pipe line dinner
 - b. Elections for Chief, Secretary, Care taker and Fire Marshal
- V. Training
 - a.
 - b.
- VI. Discussion on Last Month's Calls
 - a. There was 1 fire calls for the month of January
 - b. There were 11 medical calls for the month of January
- VII. Comments
 - a.
 - b.
- VIII. Adjourn- A motion to adjourn by seconded by
 - All comments will be held to two (2) minutes on all issues

Secretary-Jen Moore



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Officer Meeting Notes

Meeting Date: Wednesday, February 4, 2015 18:00 Hours

Meeting Location: Pentwater Fire Department

Call to Order

- I. Reading and Approval of Minutes
 - a. Minutes from 1/7/15
- II. Reports of Officers
 - a. Treasurer Everet Horton
 - i. Balance 78,160.64
- III. Old Business
 - a. Treasurer requested to purchase one more Plexiglas county map to be mounted in bay area.
 - b. Asst. Chief P. Smith notified other officers that he has made reservations for the upcoming FDIC conference
 - c. Officers had a discussion on beard growth and the ability of some to be able to enter a burning structure
 - d. Training officers noted that we had 4 members attend the ice rescue training in Hart 1/31/15
- IV. New Business
 - a. Need a head count for the Pipeline Safety Program in Ludington 3/9/15
 - b. Election for three positions at regular meeting
- V. Training
 - a. Discuss with members re facial hair
 - b.
- VI. Discussion on Last Month's Calls
 - a. There was 1 fire calls for the month of January
 - b. There were 11 medical calls for the month of January
- VII. Comments
 - a. Adjourn- a motion to adjourn by P. Smith was seconded by E. Horton
 - All comments will be held to two (2) minutes on all issues

Secretary-Jen Moore



PENTWATER FIRE DEPARTMENT

486 E. Park Street • P.O. Box 1117
Pentwater, Michigan 49449
Phone (231) 869-5987 Fax (231) 869-8511
www.pentwaterfiredepartment.com
February Meeting minutes

Meeting Date: Wednesday, February 4, 2015

Time: 7:00 P.M.

Location: Pentwater Fire Department

Call to order at 1900

Pledge Allegiance

- I. Reading and approval of minutes from 1/7/15
- II. Reports of Officers:
 - a. Treasurer Everet Horton: Balance 78,160.64
- III. Old Business
 - a. Discussed Ice Rescue Training in Hart 1/31/15
- IV. New Business
 - a. Elections held for the following positions:
 - Asst Chief, Paul Smith was nominated by Chief Cluchey and seconded by E Horton.
A roll call vote from members present, 8yes, 0 no
 - Chief Cluchey nominated J Moore for the secretary position and was seconded by P Smith
A roll call vote from members present, 8 yes, 0 no
 - Chief Cluchey nominated W Schlee for Caretaker position was seconded by M Moore
A roll call vote from members present, 8 yes, 0 no
 - b.
- V. Training
 - a. Thermal imaging camera and gas meter
 - b.
- VI. Discussion on last month's calls
 - a. There was 1 fire calls for the month of January
 - b. There were 11 medical calls for the month of January
- VII. Adjourn at 2000. Motion to adjourn by P. Smith and seconded by E. Horton

Township of Pentwater

Phone: (231) 869-6231
Fax: (231) 869-4340
www.pentwatertwp.org

327 Hancock Street
P.O. Box 512
Pentwater, Michigan 49449

March 4, 2015


Pentwater Fire Department Fiscal Year 2014-2015 Budget Line Item Amendment

Dean Holub
Clerk
Pentwater Township

Per Article V Section 5.3 of the Intergovernmental Fire Agreement between Pentwater Township and the Village of Pentwater the following line item amendments to the 2013-14 fiscal year Pentwater Fire Department budget has been approved by Rob Allard Pentwater Village Manager and Charles F. Smith Pentwater Township Supervisor on March 10, 2014

<u>FROM</u>		<u>TO</u>	
<u>Line Item #</u>	<u>Discription</u>	<u>Line Item #</u>	<u>Discription</u>
Contingency Line Item	\$1,169.24	910-000 Insurance	\$1,169.24
Contingency Line Item	\$77.52	956-000 Miscellaneous	\$77.52


Rob Allard
Pentwater Village Manager


Charles F. Smith
Pentwater Township Supervisor

Pentwater Fire Department Profit & Loss Budget vs. Actual April 2014 through March 2015

	Apr '14 - Mar 15	Budget	\$ Over Budget	% of Budget
Income				
403-000 Current Property Tax	33.18	198,638.08	-198,604.90	0.0%
407-000 Delinq Real Prop Tax	-10,090.68			
417-000 Deliq Pers Prop Tax	10,136.44			
664-000 Interest Income	210.92			
668-000 Rents	1,050.00	1,400.00	-350.00	75.0%
677-000 Fire Training Trailer	0.00	3,200.00	-3,200.00	0.0%
677-200 MFR Reimbursements	7,420.00	18,000.00	-10,580.00	41.2%
Total Income	8,759.86	221,238.08	-212,478.22	4.0%
Expense				
Contingency	0.00	1,393.58	-1,393.58	0.0%
677-001 Fire Training Trailer	319.24	3,200.00	-2,880.76	10.0%
702-000 Wages	33,593.32	65,000.00	-31,406.68	51.7%
714-000 Fringes	2,579.08	4,972.50	-2,393.42	51.9%
721-000 Muta Expenses	0.00	300.00	-300.00	0.0%
740-000 Operating Supplies	11,180.06	14,010.00	-2,829.94	79.8%
762-000 PFD Uniforms	113.90	1,000.00	-886.10	11.4%
800-000 Professional/Contractua	1,579.14	4,800.00	-3,220.86	32.9%
820-000 Membership/Dues	815.00	1,000.00	-185.00	81.5%
860-000 Travel/Lodging	400.82	5,000.00	-4,599.18	8.0%
880-000 Community Promotion	1,878.81	2,500.00	-621.19	75.2%
900-000 Publishing	0.00	1,000.00	-1,000.00	0.0%
910-000 Insurance	19,669.24	18,500.00	1,169.24	106.3%
920-000 Utilities	10,102.13	11,412.00	-1,309.87	88.5%
930-000 Repairs/ Maintenance	17,468.34	23,000.00	-5,531.66	75.9%
940-000 Rentals	68.00	1,000.00	-932.00	6.8%
940.591 Fire Hydrant Rentals	3,700.00	3,700.00	0.00	100.0%
946-000 Postage	41.15	300.00	-258.85	13.7%
955-000 Miscellaneous	102.52	400.00	-297.48	25.6%
960-000 Education/Training	2,438.17	3,500.00	-1,061.83	69.7%
970-000 Capital Outlay	14,050.76	15,250.00	-1,199.24	92.1%
970.300 Future Equipment/Improv	0.00	6,029.42	-6,029.42	0.0%
970.302 Debt Service	33,970.58	33,970.58	0.00	100.0%
Payroll Expenses	810.07			
Total Expense	154,880.33	221,238.08	-66,357.75	70.0%
Net Income	-146,120.47	0.00	-146,120.47	100.0%



VILLAGE OF PENTWATER

ON PENTWATER LAKE AND LAKE MICHIGAN
327 South Hancock Street-P.O. Box 622-Pentwater, Michigan 49449
(231) 869-8301 - FAX (231) 869-5120

ZONING ADMINISTRATOR'S REPORT

February 2015

Zoning Permits issued:

Accessory Bldg.	1
Deck	0
New Residence	1
Residential Addition	0
Fence	0
Residential Remodel	0
Sign	0
Home Occupation	0
Demolition	0
Commercial	0
Driveway	0
Other	0
Total	2

- Responded to requests for information
- Assisted Clerk / Treasure
- Prepared Michigan Waterways Grant Application for Preliminary Engineering Study at the Marina

Detail of Zoning Permits Issued:

Permit Number	Date Issued	Address	Parcel Number	Property Owner	Project
ZP 02-15	2/19/15	338 E. 6th Street	710-003-00	Lamb	2 family dwelling
ZP 03-15	2/25/15	138 E. Lake Street	600-132-50	Braunohler	Attached Assessor Building

Village of Pentwater
Proposed Fiscal Budget
2015-2016

Approved by committee on January 21, 2015

General Fund Estimated Revenues

2015-2016

Description	13-14 Actual	14-15		15-16	
		Budget	Amended Budget	Proposed Budget	Budget
Administration Fees	140,500	172,700		172,500	
General Fund Taxes	719,900	730,300		720,000	
PTAF	-	-		9,000	
Metro Act Revenue	30,600	22,000		27,000	
State Shared Revenue	63,400	62,000		62,000	
Liquor License Fee Justice Training	3,900	4,200		3,500	
Ordinance & Ticket Fines	7,500	2,500		2,000	
Zoning Permits & Fees	1,600	1,400		1,500	
Fish Cleaning Station	1,100	1,000		1,000	
Launch Ramp Fees	9,800	10,000		10,000	
Kayak Permits	500	600		1,000	
Recreation Program Fees/Donations/Fundraising	8,000	8,400		8,000	
Garbage Collection Fees & Penalties	107,000	106,800		107,000	
Interest Earned	1,400	1,800		3,000	
Rents	18,100	17,500		19,000	
State Grants	20,500	-		-	
Reimbursements	6,200				
Miscellaneous	3,000				
General Fund Total	1,143,000	1,141,200		1,146,500	

General Fund Expenses by Department 2015-2016 Proposed Budget

	13-14 Actual	14-15 Amended Budget	15-16 Proposed Budget	Change in Budget (Decrease)
General Fund Revenue	1,143,000	1,141,200	1,146,500	5,300
Dept 000-(Transfer Out)	62,300	52,700	80,000	27,300
Dept 101-Village Council	48,500	50,700	56,500	5,800
Dept 171-Village President	4,100	4,300	5,500	1,200
Dept 172-Village Manager	112,400	112,700	120,500	7,800
Dept 215-Village Clerk	107,200	106,000	94,500	(11,500)
Dept 253-Treasurer	63,800	67,800	70,500	2,700
Dept 265-Village Hall	13,900	34,500	15,500	(19,000)
Dept 301-Police Department	326,800	308,100	296,500	(11,600)
Dept 420-Planning And Zoning	18,900	33,000	25,500	(7,500)
Dept 441-DPW	75,200	92,700	84,500	(8,200)
Dept 450-Street Lighting	37,500	44,000	40,000	(4,000)
Dept 521-Sanitation Garbage	102,200	104,000	107,000	3,000
Dept 751-Recreation Program	11,900	12,000	12,500	500
Dept 754-Community Promotion	3,300	5,400	6,500	1,100
Dept 756-Parks	78,900	83,000	102,000	19,000
Dept 757-Launch Ramp	12,400	46,700	10,000	(36,700)
Dept 758-Fishing/Dinghy Dock	500	2,000	8,000	6,000
Dept 759-Fish Cleaning Station	10,200	12,300	11,000	(1,300)
TOTAL APPROPRIATIONS	1,090,000	1,171,900	1,146,500	(25,400)
Fund balance Increase (Decrease)	53,000	(30,700)	0	0

Estimated Tax Revenue for 2014

	2012	2013	2014	2015
<u>Tax Millages as reduced</u>				Estimated
General Fund	8.0123	8.0123	8.0123	8.0123
Local Streets	0.5316	0.5316	0.5316	0.5316
Friendship Center	0.3492	0.3492	0.3492	0.3492
VIP Bond	1.21	1.21	1.21	1.21
	Subtotal 10.1031	10.1031	10.1031	10.1031
DDA	1.55	1.55	1.55	1.55
	Total Millage 11.6531	11.6531	11.6531	11.6531
Total Taxable Value	88,738,850	89,028,054	89,746,837	89,890,432
DDA Taxable Value	13,552,091	13,961,438	13,900,560	13,922,801
<u>Tax Dollars</u>				
General Fund	709,892	713,309	718,680	720,229
Local Streets	47,093	47,320	47,677	47,786
Friendship Center	30,932	31,074	31,316	31,390
VIP Bond	107,201	107,706	108,528	108,767
	Subtotal 895,118	899,409	906,200	908,172
DDA Tax	21,709	21,655	21,621	21,580
	Total Taxes 916,827	921,064	927,822	929,752

Summary by Fund
2015-2016 Proposed Budget

Description	Estimated Revenue	Estimated Expenses	NET - Decrease in Fund
Fund: 101 General Fund	1,146,500	1,146,500	0
Fund: 202 Major Street Fund	73,000	85,000	-12,000
Fund: 203 Local Street Fund	145,000	167,500	-22,500
Fund: 248 DDA	21,500	21,500	0
Fund: 280 Friendship Center	34,000	34,000	0
Fund: 301 VIP-Debt Fund	108,000	108,000	0
Fund: 580 Marina	88,600	88,600	0
Fund: 590 Village Sewer Fund	481,500	509,000	-27,500
Fund: 591 Water Fund	327,000	327,000	0
Fund: 592 Township Sewer Fund	113,000	113,000	0
Fund: 661 Motor Pool	124,200	124,200	0
ALL FUNDS - Total	2,662,300	2,724,300	-62,000

Proposed Capital Outlay

Description	Amended Budget 2014-2015	Actual 2014- 2015	Proposed Budget 2015-2016
Fund: 101 General Fund			
Dept 215-Village Clerk	10,000	10,000	0
Dept 265-Village Hall	19,900	0	0
Dept 441-DPW	15,000	0	0
Dept 757-Launch Ramp	36,000	0	0
General Fund Total	84,900	10,000	0
Fund: 202 Major Street Fund	10,000	0	15,000
Fund: 203 Local Street Fund	65,000	58,500	55,000
Fund: 248 Downtown Development Auth.	15,000	0	0
Fund: 280 Pentwater Friendship Center	35,000	32,800	0
Fund: 580 Marina	58,400	65,700	0
Fund: 590 Village Sewer Fund	15,100	40,100	0
Fund: 591 Water Fund	84,700	0	83,500
Fund: 592 Township Sewer Fund	34,000	0	31,300
Fund: 661 Motor Pool	50,200	0	52,700
Total Capital Outlay for all Funds	452,300	207,100	237,500