

Village of Pentwater

ON PENTWATER LAKE AND LAKE MICHIGAN
327 South Hancock Street P.O. Box 622 Pentwater, Michigan 49449
(231) 869-8301 Website: pentwatervillage.org

Regular Meeting of Village Council

MEETING MINUTES

April 14, 2014

Call to Order – Village President, Juanita Pierman called the regular Village Council meeting to order at 6:00 PM in the Pentwater Community Hall meeting room.

Pledge of Allegiance.

Council Roll Call.

Present: Jared Griffis, Dan Hoekstra, Bill Maxwell, Don Palmer, Norm Shotwell, Tom Sturr, and Juanita Pierman. Absent: None

Staff present: Village Manager, Rob Allard, Deputy Clerk/Treasurer, Barbara Gremchuk, Police Chief, Laude Hartrum, Zoning Administrator, Sara Bizon, and Village Attorney, Gary Nicholson.

Public Comment regarding Agenda: None.

Approval of the Agenda

Motion to accept the agenda by Shotwell. Second by Hoekstra. Voice vote. Yea: 7 Nay: 0
Motion carried.

Public Comments regarding Consent Agenda: None.

Approval of Consent Agenda Approval of Village Council minutes from the regular meeting held on March 10, 2014. Regular Village bill approval of \$42,985.71. Fire Department regular bill approval of \$6796.18. Approval of the use of Village Property:–The Garden Club requests use of Bell Park on May 24, 2014 9am-12pm for their spring annual flower sale. V.F.W. Post 6017 asks permission for V.F.W. members to stand at different places in town, and center of street, May 24, 2014, 8AM to Noon for the Buddy Poppy Program, and to set up table and chairs on sidewalk above the Village Green during various times this summer, 2014, for V.F.W. and Marine Corps League. –Oceana County Animal Friends requests permission to use Bell Park during the following events: June 21 - Spring Fest Arts & Craft Fair, July 12 Annual Fine Arts Fair, August 16 - Homecoming Celebration, September 27 - Fall Fest Arts & Craft Fair, October 10 – OktoberFest.–Hart Lions Club White Cane Drive requests approval to solicit monies on streets and businesses, June 20 & 21, for sight & hearing impairment for residents of Oceana County. –V.F.W. requests use of Village Green for Memorial Day Program, May 26, 2014, 10-Noon. – Use of the Village Green for the 2015 Chamber Events, and request roads to be closed for Chamber events in 2015, as listed on letters received 04-02-14; Pending proof of Insurance that lists the Village as additionally insured.

Motion to approve the consent agenda items by Griffis. Second by Palmer. Roll call vote. Yea: 7. Nay: 0 Motion carried.

VILLAGE DEPARTMENT REPORTS

Village Manager: See report. Discussion regarding weekend storm followed.

Police Chief: See report. Chief Hartrum said he met with Service Committee to discuss a work group to look at ways encouraging the use of bicycles to impact parking in the village.

Fire Chief: See report. Horton spoke about their one document contingency plan, de-briefing, and weekend storm rain. Discussion followed. Meeting with Police Chief, and Emergency Service, scheduled, Thursday, at 2PM in the Village Community Room. followed. Public Comment: Nick Kassanos asked about a siren warning for straight-line winds. Horton said the siren is toned off by 911, for tornadoes, not usually straight-line winds.

Marina: Weather permitting, scheduled to open May 1.

Zoning Administrator: See report.

COMMITTEE REPORTS

Finance: No meeting. No report.

Ordinance: See report.

Building and Grounds: No meeting. No report.

Personnel Committee: No meeting. No report.

Services Committee: See report. Discussion regarding 5th Street followed. Next meeting, May 12, 2014 at 8AM.

Promotions Committee: Next meeting May 9, 2014, at 2:30 PM.

Tree Committee: Pierman said the next meeting is scheduled, April 23, at 10 AM to talk about the grant.

Harbor Research Committee: Pierman said Senator Hansen arranged for the State DNR Director to meet with the Village; and Dave Roseman gave a Power Point presentation to work towards a future solution regarding dredging the channel.

VILLAGE COMMISSION AND BOARD REPORTS

Planning Commission: See meeting minutes. The next meeting scheduled for the Planning Commission on April 16 has been cancelled.

DDA: See meeting minutes.

ZBA: Bizon said they had met to elect officers.

Adjournment

Motion by Palmer, second by Shotwell. Voice vote. Aye: 7. Nay: 0 Motion carried.

President Pierman adjourned sine die; the last meeting of the fiscal year at 6:40 PM.

FIRST REGULAR MEETING OF THE FISCAL YEAR - MINUTES

held on April 14, 2014

Call to Order

Village President, Juanita Pierman called the First Regular meeting of the Fiscal year to order at 6:41 PM in the Pentwater Community Hall meeting room.

Council Roll Call

Present: Jared Griffis, Dan Hoekstra, Bill Maxwell, Don Palmer, Norm Shotwell, Tom Sturr, and Juanita Pierman. Absent: None

Staff present: Village Manager, Rob Allard, Deputy Clerk/Treasurer, Barbara Gremchuk, Police Chief, Laude Hartrum, Zoning Administrator, Sara Bizon, and Village Attorney, Gary Nicholson.

Approval of the Agenda

Motion to accept the agenda by Sturr, second by Maxwell.

Voice vote. Yea: 7 Nay: 0 Motion carried.

NEW BUSINESS

Motion by Griffis, second by Palmer to adopt Roberts Rules of Order.

Voice vote unanimous. Yea: 7 Nay: 0 Motion carried.

Motion by Shotwell, second by Hoekstra to authorize the newspapers of general circulation as Ludington Daily News and Oceana Herald Journal. Voice vote unanimous. Yea: 7 Nay: 0 Motion carried.

Motion by Maxwell, second by Shotwell to authorize the following depositories as presented for village funds: Grand Valley Credit Union, Huntington Bank, Northwestern Bank, Safe Harbor Credit Union, Shelby State Bank and West Shore Bank.

Voice vote unanimous. Yea: 7 Nay: 0 Motion carried.

Motion by Palmer, second by Maxwell to approve Gary Nicholson's contract as Village Attorney. Voice vote unanimous. Yea: 7 Nay: 0 Motion carried.

Motion by Sturr, second by Shotwell to approve Berthiaume & Company for the annual audit. Voice vote unanimous. Yea: 7 Nay: 0 Motion carried.

Approval of the Following Appointments:

Motion by Shotwell, second by Hoekstra to approve the following appointments:

President pro term as Jared Griffis.

Village Manager as Rob Allard.

Clerk/Treasurer as Colleen Moser

Deputy Clerk/Treasurer as Barbara Gremchuk

FOIA Coordinator/Village Manager as Rob Allard.

Street Administrator/Village Manager as Rob Allard

Police Chief as Laude Hartrum

Zoning Administrator as Sara Bizon

Harbor Master/Police Chief as Laude Hartrum

Marina Manager as Dick Hutchings

Recreation Director as Camille Pearson

Voice vote unanimous. Yea: 7 Nay: 0. Motion passed.

Approval of proposed text amendment to Zoning Ordinance Section 19.07 Permits establishing a time line of unfinished projects: Discussion followed.

Motion by Maxwell, second by Hoekstra to approve proposed text amendment to Zoning Ordinance Section 19.07 Permits that establishes an expiration time line for Zoning Permits for unfinished projects that have commenced.

Roll call vote: Ayes: Maxwell, Hoekstra, Griffis, Palmer, Shotwell. Nays: Sturr and Pierman. Motion carried.

Approval of appointment of Planning Commission member:

Motion by Sturr, second by Shotwell to appoint Paul Anderson for a term expiring July 2016. Voice vote: Ayes: 7. Nays: 0. Motion carried.

Approval of appointment for second alternate on the Zoning Board of Appeals:

Motion by Sturr, second by Maxwell to appoint Andrew Witt as second alternate for a term expiring September 2016. Voice vote: Ayes: 7. Nays: 0. Motion carried.

Approval of Fire Department officials:

Motion by Hoekstra, second by Shotwell to approve Fire Department officials.

Voice vote: Ayes: 7. Nays: 0. Motion carried.

Adjournment

Motion was made by Palmer to adjourn, second by Griffis. Voice vote: unanimous.

President Pierman adjourned the meeting at 6:58 PM.

Respectfully submitted,

Barbara Gremchuk, Deputy Clerk/Treasurer

Date