



VILLAGE OF PENTWATER

Planning Commission

ON PENTWATER LAKE AND LAKE MICHIGAN
327 South Hancock Street, P.O. Box 622, Pentwater, Michigan 49449
(231) 869-8301 – FAX (231) 869-5120

Regular Meeting Minutes – November 28, 2018

Chairman Ron Christians called the regular meeting of the Pentwater Village Planning Commission Meeting to order at 7:00 PM, with the Pledge of Allegiance.

ROLL CALL

Present: Ron Christians, Mark Benner, Bruce Koorndyk, Rand Gee, Michelle Angell-Powell and Kirstin McDonough.

Absent: Paul Anderson (Excused)

Staff Present: Keith Edwards, Zoning Administrator, Chris Brown, Village Manager and Rande Listerman, Clerk/Treasurer.

Also present: Village President Jeff Hodges.

APPROVAL OF AGENDA

Motion by Angell-Powell, second by Koorndyk to approve the Agenda as presented.

Voice Vote: Aye: 6 Nay: 0 Absent: 1 Motion passed unanimously.

APPROVAL OF REGULAR MINUTES

Motion by Benner, second by Angell-Powell to approve the October 17, 2018 regular meeting minutes as presented.

Voice Vote: Aye: 6 Nay: 0 Absent: 1 Motion passed unanimously.

PUBLIC COMMENTS

None

PUBLIC HEARING

None

OLD BUSINESS

A. Discussion regarding the rezoning of 10 Channel Lane from R-2, Single Family Residential to C4, Hotel Resort.

Motion by Benner, second by Angell-Powell to approve the postponement of the consideration for the rezoning of 10 Channel Lane from R-2, Single Family Residential to C4, Hotel Resort until the property owner submits a letter of the list of conditions that they would offer.

Voice Vote: Aye: 6 Nay: 0 Absent: 1 Motion passed unanimously.

NEW BUSINESS –

A. Site Plan Review for second story addition to the existing commercial building nonconforming building at 59 E. First Street.

Motion Koorndyk, second by Angell-Powell to accept the proposed recommendation from the Zoning Administrator for a second story addition of the existing commercial building at 59 E. First Street for office and storage use.

Voice Vote: Aye: 6 Nay: 0 Absent: 1 Motion passed unanimously.

B. Discussion and request for a public hearing regarding a proposed Zoning Ordinance Amendment for Conditional Rezoning – as prepared by Attorney Brian Monton.

Motion by Koorndyk, second by Angell-Powell to approve setting the Public Hearing date for the Zoning Ordinance Amendment for Conditional Rezoning date for December 19, 2018 at 7 pm.

Voice Vote: Aye: 6 Nay: 0 Absent: 1 Motion passed unanimously.

C. Discussion of Master Planning Process – Prelude to the 2020 Master Plan – Presentation by Planning Commissioners Mark Benner and Rand Gee.

Rand Gee gave a slide presentation on “How do we involve the community to look at long term planning and having a vision for Pentwater”. Discussion was held regarding the presentation and the commission will discuss moving forward with a planning process to include Pentwater Township and Pentwater Schools at the December 19, 2018 meeting.

D. 2019 Meetings Schedule.

The commission will determine the 2019 meeting dates at the December 19, 2018 meeting.

COMMITTEE/DEPARTMENT REPORTS

A. Zoning Administrator – Mr. Edwards’ written report was received by the Planning Commission.

B. Zoning Board of Appeals - None

COMMUNICATIONS FROM PLANNING COMMISSION MEMBERS – None

PUBLIC COMMENTS – Manager Chris Brown encouraged the Planning Commission to look at the email being sent out by the Clerk/Treasurer Rande Listerman regarding the items needed to be completed to become a certified Re-Development Ready Community.

ADJOURNMENT - The meeting was adjourned by Chairman Ron Christians at 9:38 PM.

Next Scheduled Planning Commission Meeting – December 19,2018

Respectfully Submitted,

Clerk/Treasurer Rande Listerman

December 4, 2018

Approved by the Village of Pentwater Planning Commission on December 19, 2018.