



# VILLAGE OF PENTWATER

## Planning Commission

ON PENTWATER LAKE AND LAKE MICHIGAN  
327 South Hancock Street, P.O. Box 622, Pentwater, Michigan 49449  
(231) 869-8301 – FAX (231) 869-5120

### Regular Meeting Minutes – April 18, 2018

Chairman Ron Christians called the regular meeting of the Pentwater Village Planning Commission Meeting to order at 7:03 pm, with the Pledge of Allegiance.

#### ROLL CALL

**Present:** Bruce Koorndyk, Michelle Angell-Powell, Mark Benner, Ron Christians & Paul Anderson. Kirstin McDonough arrived at 7:33 pm.

**Absent:** None.

**Staff Present:** Keith Edwards, Zoning Administrator, and Chris Brown, Village Manager.

#### APPROVAL OF AGENDA

**Motion** by Benner, second by Anderson to approve the Agenda as presented.

Voice Vote: Aye: 5            Nay: 0            Absent: 1            **Motion carried.**

#### APPROVAL OF MINUTES

**Motion** by Anderson, second by Angell-Powell to approve the January 17, 2018 regular meeting minutes as submitted.

Voice Vote: Aye: 5            Nay: 0            Absent: 1            **Motion carried.**

**PUBLIC COMMENTS** – No comments from the audience were submitted at this time.

**PUBLIC HEARING** – None.

#### OLD BUSINESS

##### A. Commencement of the Downtown Pentwater Planning Process

**Motion** by Angell-Powell, second by Koorndyk to commence or initiate the Downtown Pentwater planning process, a Sub-Area Amendment to the Village of Pentwater Master Plan Update, 2015.

Voice Vote: Aye: 5    Nay: 0            Absent: 1            **Motion carried.**

##### B. Discussion – Initiation of Downtown Pentwater Plan Focus Groups

Mr. Edwards explained the role of the focus groups to form group members and begin to discuss what it means for Downtown Pentwater to be a Waterfront Community, Arts & Garden Community, possess a Historic Heritage participate in Economic Development and add new infrastructure such as Complete Street and upgrade Infrastructure to Downtown Pentwater. Each Focus Group will initially begin their discussion with a Strengths, Weaknesses, Opportunities and Threats (SWOT) Analysis focused on their

respective topic area. Several members of the audience offered to join focus groups including Larry Conroy on the Waterfront Community Focus Group, Claudia Ressel-Hodan , Terry Valenzano and Chris Conroy on the Complete Streets and Infrastructure Focus Group with Terry Valenzano, and Rhonda Kraai joining the Economic Development Focus Group.

Further it was identified that there will be times when the Focus Groups report to the Planning Commission as a whole, especially where the topics overlap to impact each other in Downtown Pentwater.

**NEW BUSINESS** – None

**COMMITTEE/DEPARTMENT REPORTS**

**A. Zoning Administrator** – Mr. Edwards’ written report was received by the Planning Commission.

**B. Zoning Board of Appeals** - No meeting, no report.

**COMMUNICATIONS FROM PLANNING COMMISSION MEMBERS** – None.

**PUBLIC COMMENTS** – None

**ADJOURNMENT** - The meeting was adjourned by Chairman Ron Christians at 7:50 pm.

Respectfully Submitted,

Keith J. Edwards

Keith Edwards  
Zoning Administrator

February 27, 2018

Date

Approved by the Village of Pentwater Planning Commission on April 18, 2018.